



City of Le Sueur, MN
Residential Rental License Application

<input type="checkbox"/> New Application <input type="checkbox"/> Renewal of License <input type="checkbox"/> Change of Ownership <input type="checkbox"/> Change of Property Manager/Agent

Name of Complex (if applicable):
Rental Property Address(es):
Building Type: <input type="checkbox"/> Single Family Home <input type="checkbox"/> Duplex <input type="checkbox"/> Townhouse <input type="checkbox"/> Apartment <input type="checkbox"/> Other
If "Other" Describe:
Number of Units – Studio: _____ One Bedroom: _____ Two Bedrooms: _____ Three or More Bedrooms: _____
Total Number of Units: _____

OWNER INFORMATION	
Business Name (if applicable):	
Name:	Date of Birth:
Last First MI	
Address:	City:
State:	Zip Code:
Phone:	Email:
Driver's License Number:	
State	License No.

PROPERTY MANAGER/AGENT	
Business Name (if applicable):	
Name:	Date of Birth:
Last First MI	
Address:	City:
State:	Zip Code:
Phone:	Email:
Driver's License Number:	
State	License No.

FEES DUE	
\$75 1-3 units \$25 each additional unit	

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The undersigned hereby applies for a Residential Rental License Application and acknowledges that any property licensed shall comply with all federal, state, and city laws and ordinances including the occupancy restrictions adopted within Le Sueur City Code and the Le Sueur Rental Regulations Ordinance. The undersigned also acknowledges that failure to comply with any of these standards at any time shall be adequate ground for the denial, refusal to renew, suspension or revocation of a license, or the imposition of a fine upon the licensee or applicant consistent with Chapter 115 of the City of Le Sueur Code of Ordinances. The undersigned further acknowledges that they shall be responsible for any required maintenance, management, or necessary legal actions to ensure compliance as stated herein for the above listed rental property.

The duration of the Residential Rental License shall be for a term of one (1) to three (3) years and shall expire quarterly, based on date of issuance, on March 31st, June 30th, September 30th, or December 31st respectively. Rental license terms are at the discretion of the City Administrator, Building Official, or designee. Renewal of licenses will not occur unless the property has been inspected and approved by the Building Official or designee within 90 days preceding the expiration date of the license. Timely renewal of license is the responsibility of the owner.

Payment of license fees shall be due and payable on or before the date of expiration of the preceding license, if any. The license fee shall be due and payable before the expiration date and said license shall be conditioned upon timely payment of license fee. Reissuance of a rental license for any property with a cancelled license shall be handled as if the property were a new license. Such issuance will require the property to comply with all codes in effect at the time of the new license application.

Signature of Owner

Date

Signature of Property Manager/Agent

Date

OFFICE USE ONLY			
Date Received:	/	/	Office:
Amount Paid:			
Receipt #:			
Date of Inspection:	/	/	Inspector:
Date of Rental License:	/	/	