



**City of Le Sueur, MN**  
**Manual Meter Read Agreement**  
**\$30**

PROPERTY OWNER/LESSEE INFORMATION	
<b>Property Owner/Lessee:</b>	
<b>Street Address:</b>	<b>City:</b>
<b>State:</b>	<b>Zip:</b>
<b>Phone:</b>	<b>Email:</b>

This agreement is made effective by and between the applicant at the above address and the City of Le Sueur.

**Description of Services**

The City of Le Sueur will manually read the water meter and/or electric meter monthly. If meter equipment must be changed out to allow a manual read the City of Le Sueur Water Department or Electric Department will schedule an install date and change out equipment needed.

**Payment for Services**

The owner/lessee of above property will pay a monthly \$30.00 fee for this manual read service. The owner/lessee will be charged the cost of the meter equipment needed to allow a manual read. This meter cost will be paid in full prior to installation.

**Termination**

Termination of this agreement will occur as follows:

The owner/lessee must notify the City of Le Sueur that they wish to have their water and/or electric meter remotely read. The City of Le Sueur Water Department and/or Electric Department will set up a date and time with the owner/lessee to change out equipment needed for remote reading. The owner/lessee will not be charged for any equipment needed to change from manual read to the remote read system.

This agreement will terminate on the billing period after the City of Le Sueur changes out the manual read meter(s) equipment to remote read meter(s) equipment.

This agreement shall be signed by parties below and is in effect as of date listed below.

\_\_\_\_\_  
**Signature of Property Owner/Lessee**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**City of Le Sueur Authorized Representative**

\_\_\_\_\_  
**Date**

OFFICE USE ONLY	
<b>Date Received:</b>	<b>Amount Paid:</b>
<b>Approved By:</b>	<b>Date Approved:</b>