



A Regular Meeting of the RPAC was held on Thursday, January 16, 2020 at 5:00 pm in the City Hall Council Chambers with Cormac Dunning presiding.

Advisory Members present: Dunning, Jones, R Wilke, Council Members Favolise, Sullivan present.

Members absent Kris Wilke

Staff's Allison Watkins, Jasper Kruggel, Rich Kucera, Tj. Heinricy were also present.

Meeting called to order by Chair Dunning

Motion by member Sullivan, seconded by member R Wilke approving the agenda.

Voting in favor: Dunning, Jones, Sullivan, R Wilke.

Members Voting no: None.

Motion carried.

Motion by Member Jones, seconded by member Sullivan. Approving the December minutes.

Voting in favor: Dunning, Jones, Sullivan, R Wilke.

Members Voting no: None.

Motion carried.

Presentations/Public Comment:

No public comments.

Reports:

Recreation Program and Community Center Reports:

Community Center

Allison Watkins, Recreation Manager

- Yearend review:
 - New Fitness equipment.
 - New Arena heater for spectators.
 - Summer ice.
- Max Galaxy training:
 - December 16, 2019 staff had extensive training on the software.
 - Staff will receive Max Galaxy training December 16, 2019
 - Will aid in better data recovery.
- Memberships drive:
 - Staff reported center memberships have been increasing.
 - Seven totally new memberships.
- Goals for 2020
 - Diamond Brite the indoor pool
 - Fitness wall project
 - Planning locker room renovation
 - Planning on front entry renovation
 - Re-epoxy the locker room floors at the outdoor pool
 - Replace the diving board at the outdoor pool
- Recreation
 - Summary of current programs & participation
 - Summary of upcoming Winter programs & events.
 - Yearend review of events and programs.
 - Considerable time on enhancing past and new events.
 - Learning the operation & understanding current recreation programming.
 - 2020 Goals
 - Enhance current programs
 - New recreation programs.
 - Get feedback from RPAC about current & future programs.



Street and Parks Report:

Tj. Heinrich Street & Parks Manager

- Winter Season:
 - Outdoor rink is open
- Mother Louise Mayo Park:
 - Tree lighting & December 6 events were a big success.
- River Park:
 - New gate installed to aid in closing the landing during flood issues.
- Park, Trail & Open Space Master plan.
 - Gave update under old business.
- 2019 projects:
 - Several projects were completed by staff in 2019
 - See attached project list

Old Business:

- Trails & Open Space Master Plan Update
 - Administrator Kruggel presented the Post plan to the RPAC members
 - Several areas of the plan were explained
 - RPAC members were asked to send feedback to Liaison Heinrich via email.
 - He will compile the feedback & present the data back to RPAC members.
 - Post plan will be presented to City Council at February 1 retreat.
- Election of 2020 RPAC Chairperson
 - At December RPAC meeting
 - RPAC members Dunning and R Wilke were nominated
 - At the January meeting R Wilke removed her nomination
 - Chairperson asked the group for any other nominations
 - Being no other nominations
 - Motion was made to cast a unanimous ballot
 - Voting in favor of RPAC member Dunning being the 2020 Chairperson
 - Dunning, Jones, Sullivan, R Wilke.
 - Members voting no: None
 - Motion carried
- RPAC bylaws:
 - Reviewed updated RPAC bylaws that were presented at the December RPAC meeting.
- Community Center Fitness Wall Project
 - Staff presented an updated quote from JW Cabinets
 - Updated quote included
 - More cubbies for storage
 - Confirmed insulated walls
 - Added windows
 - JW Cabinets quote still below previous received quotes
 - Motion wade to accept new proposal but take out one window from the design and seek council second approval,
 - Motion made by Member Sullivan, seconded by R Wilke.
 - Voting in favor: Dunning, Jones, Sullivan, R Wilke.
 - Voting no: None.
 - Motion passed.



New Business:

- Future staff reports to RPAC
 - Administrator Kruggel presented a list of goals and reports that staff will be giving RPAC members at certain times during 2020.
- Max Galaxy software:
 - RPAC members discussed the present Max Galaxy software used at the Community Center.
 - Several points were mentioned.
 - Lack of accurate data
 - Age of the software
 - Staff training & lack of support from manufacture.
 - Motion was made to review the current Max Galaxy software or recommend that new software be researched and seek Council approval for Galaxy updated software or new software.
 - Motion made by Member Sullivan, seconded by Jones.
 - Voting in favor: Dunning, Jones, Sullivan, R Wilke.
 - Voting no: None.
 - Motion passed.
- Branding & Public image for Community Center:
 - Staff presented a brief summary of the current branding of the center.
 - Staff asked RPAC members for direction on the branding.
 - Members discussed several areas.
 - Logo design
 - Colors
 - Contest for logo design
 - Members asked staff to research their ideas and give an updated report at the February meeting.

Thoughts & Ideas for upcoming meetings.

- Design ideas for the entryway area of the Community Center.
 - Design ideas to make the entryway more inviting.
 - How can existing areas be repurposed.

Next meeting will be Tuesday, February 4 @ 5:00pm, City Hall. Lower level

Motion by Member Sullivan, seconded by Member R Wilke for adjournment.

Voting in favor: Dunning, Jones, Sullivan, R Wilke.

Members Voting no: None.

Motion carried.