



CITY OF LE SUEUR
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Richard Kucera, Public Services Director

SUBJECT: Residential Electric Service Conversion Policy

DATE: For the City Council Meeting of Monday, February 25, 2019

PURPOSE/ACTION REQUESTED

Consider approval of the Residential Electric Service Conversion Policy that will aid the Electric Utility and residential customers in transitioning from overhead electric service to underground electric service.

SUMMARY

This policy will allow the Electric Utility to pay up to \$800.00 to assist customers to transition from overhead electric service to underground electric service. This upgrade will increase service reliability, decrease staff time in maintaining overhead lines and staff time in trimming trees in overhead line areas.

PURPOSE/ACTION REQUESTED

Staff is requesting that the City Council approve the Residential Electric Service Conversion Policy.



If a customer has an overhead electric service to their house, the City of Le Sueur Electric Utility will offer the customer \$8.00 per foot of underground wire installed with a maximum amount of \$800.00 towards their responsibilities and The City of Le Sueur Electric will provide a new meter socket to convert their electric service from overhead to underground. The City of Le Sueur Electric Utility recognizes the future benefit of increased vehicle safety, reduced tree maintenance and increased service reliability in these conversions.

CUSTOMER'S RESPONSIBILITIES

- Fill out and return Electric Service Conversion Rebate Form
- Provide a copy of the state electrical permit prior to connection
- Customer is responsible for all costs and is only eligible for \$8.00 per foot of underground wire installed with a maximum rebate amount of \$800.00

CITY OF LE SUEUR'S RESPONSIBILITIES

- Review Electric Service Conversion Rebate Form
- Give customer approval to proceed
- Provide customer with a new meter socket
- Coordinate with customer for the switch over from the old service to the new underground service
- Inspect for completion of work
- Verify the amount of underground wire installed
- Process rebate

REQUEST PROCESS

- Contact City of Le Sueur Electric at 507-665-3338 to request service conversion.
- Fill out Electric Service Conversion Rebate Form and submit to City
- After City review, customer will receive notice from City
- Upon completion, City will review and issue rebate

The City of Le Sueur Electric Utility has \$50,000.00 per year for this rebate. Rebates are paid on first come, first served basis. Rebate requests that are exceeding the annual amount may not be fulfilled.



City of Le Sueur, MN
Electric Service Conversion Rebate Form

The City of Le Sueur Electric Utility has \$50,000.00 in funds per year for this rebate. Rebates are paid on a first-come, first-serve basis. Rebate requests exceeding the annual amount may not be fulfilled.

APPLICANT INFORMATION	
Customer Name:	
Address:	City/State/Zip:
Phone:	Email:
Work Being Performed By:	Date:

I hereby certify that I have read and examined this application and all statements are true and correct.

Signature of Applicant or Authorized Representative **Date**

OFFICE USE ONLY		
Approval to Proceed (Name):	Signature:	Date:
Final Verification (Name):	Signature:	Date:
Processing (Name):	Signature:	Date: