



CITY OF LE SUEUR  
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Jasper Kruggel, City Administrator

SUBJECT: Emergency Manager Appointment

DATE: For the City Council Meeting of Monday, February 25, 2019

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**PURPOSE/ACTION REQUESTED**

Consider the appointment of Justin Nielsen as the City of Le Sueur Emergency Manager.

**SUMMARY**

The City of Le Sueur has historically had an individual appointed as the Emergency Manager for the City. Previously it was Randy Snow, but since he has retired, we have been relying on Le Sueur County.

FEMA describes the role of a local Emergency Manager as the following:

**Managing resources before, during, and after a major emergency or disaster.**

- Taking inventory of personnel and material resources to include the private-sector sources that would be available in an emergency.
- Identifying resource deficiencies and working with appropriate officials on measures to resolve them.
- Developing and carrying out public awareness and education programs.

**Conducting activities related to the key components of emergency management.**

- Coordinating the planning process and working cooperatively with organizations and government agencies.
- Identifying and analyzing the potential impacts of hazards that threaten the jurisdiction.
- Conducting threat/hazard and risk assessments.
- Coordinating a review of all local emergency- and disaster-related authorities and recommending amendments, when necessary.

**Coordinating with all partners in the emergency management process, to ensure they:**

- Are aware of potential threats to the community, including establishing a system to alert officials and the public in an emergency or disaster.
- Participate in mitigation and prevention activities.
- Plan for emergencies and disasters using an all-hazards approach, including establishing and maintaining networks of expert advisors and damage assessors for all hazards.
- Operate effectively in emergency situations.
- Conduct effective recovery operations after a disaster.
- Are advised and informed about emergency management activities.

Compensation for this appointed will be \$400 per month and all expenses will be covered for any training events and travel.

**PURPOSE/ACTION REQUESTED**

Staff is recommending that City Council approve the appointment of Justin Nielsen as the City of Le Sueur Emergency Manager.