

A regular meeting of the City Council was held on Monday, December 22, 2025, at 6:30pm in the Council Chambers with Mayor Kirby presiding. Council Members are present: Huntington, Nelson, Schlueter, Smith, Sullivan, and Williams. Also participating: City Administrator, Joe Roby; Finance Director, Ryan Graff

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Approval of the Agenda:** Motion by Council Member Huntington seconded by Council Member Williams to approve the agenda as presented. Voting in favor: Huntington, Kirby, Nelson, Schlueter, Smith Sullivan, and Williams. Voting no: None. Motion passed 7-0.

**4. Consent Agenda:** Motion by Council Member Huntington seconded by Council Member Sullivan to approve the following consent agenda items:

**4A.** City Council Minutes December 8, 2025

**4B.** Disbursements through December 22, 2025

**4C.** Pay Application 1 – Airport Hangar

**4D.** Tort Liability Waiver

**4E.** Resolution R2025-068 Lawful Gambling – St. Peter Hockey Association

**4F.** Personnel Action – Temporary Police Officer

Voting in favor: Huntington, Kirby, Nelson, Schlueter, Smith, Sullivan, and Williams. Voting no: None. Motion passed 7-0.

**5. Public Comment**

None

**6. City Administrator Report**

Administrator Roby reminded citizens to sign up for SmartHub! The Future of the City Forum was December 10<sup>th</sup>. Thank you everyone who participated and came out! The Planning Commission has completed their debrief. Mr. Roby talked about the Minnesota Statewide Solar on Public Buildings grant and notified Council that the city has been awarded \$107,053 for the Wastewater Treatment Plant and \$101,000 for the water treatment plan. Merry Christmas, Happy New Year, and Happy Holidays! There is an Organizational City Council meeting on January 5<sup>th</sup> and our next Regular Council meeting will be January 12<sup>th</sup>.

**7. Regular Agenda:**

**7A.** Resolution R2025-065 Dissolution of Highway 169 Corridor Coalition

Administrator Roby presented City Council with resolution R2025-065 that would approve and support the dissolution of the Highway 169 Corridor Coalition. The coalition was established in 2009 to advocate for transportation improvements between the Twin Cities and Mankato. The group has accomplished the original goals set for the coalition and wish to disband at the end of 2025.

Motion by Council Member Schlueter seconded by Council Member Nelson to approve resolution R2025-065 as presented. Voting in favor: Huntington, Kirby, Nelson, Schlueter, Smith, Sullivan,

and Williams. Voting no: None. Motion passed 7-0.

**7B. Second and Final Reading of Ordinance 617 2026 Governmental Fee Schedule**

Administrator Roby presented City Council with ordinance 617 that will amend and set the governmental and building fee schedules for 2026. City Staff have reviewed and recommended any changes. City Council waived the first reading at the December 8th meeting.

Motion by Council Member Williams seconded by Council Member Nelson to approve and waive the second reading of ordinance 617 as presented. Voting in favor: Huntington, Kirby, Nelson, Schlueter, Smith, Sullivan, and Williams. Voting no: None. Motion passed 7-0.

**7C. Resolution R2025-066 Ordinance 617 Summary Publication**

Administrator Roby presented resolution R2025-066 directing City Staff to publish a summary of ordinance 617 instead of the lengthy full ordinance. All passed ordinances must be published in the city's official newspaper (Henderson Independent) before it can be enforced.

Motion by Council Member Sullivan seconded by Council Member Huntington to approve resolution R2025-066 as presented. Voting in favor: Huntington, Kirby, Nelson, Schlueter, Smith, Sullivan, and Williams. Voting no: None. Motion passed 7-0.

**7D. Resolution R2025-067 Fund Transfers**

Finance Director Graff presented City Council with resolution R2025-067 that would direct staff to complete fund transfers from project funds to department specific funds. These transfers include transfers to the sewer fund from the 2020B Street Improvement Bond of \$945,837.51; a transfer from the water fund to the 2021A Bonds Fund in the amount of \$472,745.92; and a transfer of \$614,672.95 from the CSAH 36 Street/Trail Fund to the sewer fund. Council asked clarifying questions and a brief discussion was held.

Motion by Council Member Sullivan seconded by Council Member Huntington to approve resolution R2025-067 as presented. Voting in favor: Huntington, Kirby, Nelson, Schlueter, Smith, Sullivan, and Williams. Voting no: None. Motion passed 7-0.

**8. Comments/Reports/Items of Appreciation:**

- Huntington: Merry Christmas and Have a Safe New Year!
- Nelson: Nothing to Report
- Schlueter: Attended the Future of the City Forum put on by the Planning Commission on the 10<sup>th</sup>, a Planning Commission meeting the 11<sup>th</sup>, and an EDA meeting tonight. Merry Christmas!
- Smith: Had the pleasure to speak to the Scouts about her City Council job, thank you to the streets department for keeping the streets cleared, and Merry Christmas and Happy New Year!
- Sullivan: Nothing to Report
- Williams: Happy Holidays!
- Kirby: Was on KCHK for Mayor Monday! It's been a pleasure working with all of you and looks forward to next year. Merry Christmas and Happy New Year!

**Motion by Council Member Huntington to adjourn meeting at 6:50pm.**

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Lindsey Dhaene  
City Clerk