



CITY OF LE SUEUR  
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Jasper Kruggel, City Administrator

SUBJECT: Board and Commission Appointments

DATE: For the City Council Meeting of Monday, January 24, 2022

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**PURPOSE**

Consider appointment of Holly Spiess to the Planning Commission and Jack Roberts to the Housing and Redevelopment Authority.

**SUMMARY**

Staff has received two applications for vacant board and commission seats. Holly Spiess has applied to be appointed to the Planning Commission with a term ending 12/31/2023, and Jack Roberts has applied to be appointed to the Housing and Redevelopment Authority with a term ending 12/31/2024. There are currently two vacancies on the Planning Commission and one vacancy on the Housing and Redevelopment Authority.

Applications from Ms. Spiess and Mr. Roberts have been attached to this agenda item for review.

**ACTION REQUESTED**

Staff is recommending that City Council appoint Holly Spiess to the Planning Commission with a term ending 12/31/2023 and Jack Roberts to the Housing and Redevelopment Authority with a term ending 12/31/2024.

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [Jasper Kruggel](#); [Stacy Lawrence](#)  
**Subject:** Online Form Submittal: Commission Application  
**Date:** Tuesday, January 11, 2022 9:06:52 AM

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## Commission Application

Pick One	Planning Commission
First Name	Holly
Last Name	Spiess
Address1	[REDACTED]
Address2	n/a
City	Le Sueur
State	MN
Zip	56058
Phone Number	[REDACTED]
Email	[REDACTED]
Length of residence in Le Sueur (in years)	11-12
Community, Civic or Volunteer Experience	<i>Field not completed.</i>
Occupation and Work Experience	20 years at Agropur/Davisco Also worked part-time at Radermacher's and The Bar
Educational Background/Training	Accounting AAS Degree from Rasmussen College
What skills or personal qualities do you possess that would make you valuable as a board or commission member?	I am interested in helping our city and I truly care about it. I am a people person. I work hard to get things done.
Why are you interested in volunteering?	A friend/co-worker told me there was an opening and told me a little about the planning commission. I thought it sounded like something I would be interested in and something that I could really help out in.

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Membership

*The City Council will not consider applications from regular full-time or part-time Le Sueur employees, or seasonal, temporary, paid-on-call firefighter or contract employee if appointment could cause a conflict of interest.*

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Conflicts of Interest

*No commissioner shall: 1) Enter into any contract with the city unless otherwise authorized by law. 2) Use of their position to secure any special privilege or exemption for themselves or others. 3) Use their office or otherwise act in any manner which would give the appearance of or result in any impropriety or conflict of interest.*

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Background Check

I authorize the City of Le Sueur to complete a background check as part of the board and commission application process.

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IMPORTANT INFORMATION CONCERNING YOUR APPLICATION

*DATA PRIVACY NOTICE: Minnesota law requires that you be informed of the purposes and intended uses of the information you are providing on this application. Pursuant to Minnesota Statutes Section 13.601, your name, city of residence, employment history, volunteer work, awards and honors are public data and is available to anyone who requests the information. The data that you give us about yourself is also needed to identify you and assist in determining your suitability for the commission(s) for which you are applying. This data is not legally required, but refusal to supply the information requested may affect the City Council's ability to evaluate your application. Should you be appointed to serve on a board or commission, pursuant to Minnesota Statutes Section 13.601, your residential address and either a telephone number or electronic mail address (or both) where you can be reached also become public information. I have read and understand the data privacy information given above and authorize investigation of all statements contained in this application as may be necessary to arrive at an appointment decision. I certify that all answers given here are true, and I understand that any false information on or omission of information from this application will be cause for rejection of this application.*

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Signature (electronic)

Holly A Spiess

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Date

01/11/2022

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**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [Jasper Kruggel](#); [Stacy Lawrence](#)  
**Subject:** Online Form Submittal: Commission Application  
**Date:** Wednesday, January 19, 2022 8:51:02 AM

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## Commission Application

Pick One	Housing and Redevelopment Authority
First Name	Jack
Last Name	Roberts
Address1	[REDACTED]
Address2	x
City	Le Sueur
State	MN
Zip	56058
Phone Number	[REDACTED]
Email	[REDACTED]
Length of residence in Le Sueur (in years)	4
Community, Civic or Volunteer Experience	Le Sueur Planning Commission; Le Sueur Airport Commission; Le Sueur Charter Commission
Occupation and Work Experience	Real Estate and Corporate Attorney
Educational Background/Training	J.D. - Hamline Univ. School of Law; B.A. - Univ. of Texas (Austin)
What skills or personal qualities do you possess that would make you valuable as a board or commission member?	I currently serve on two City Commissions and recently finished three years on the City Planning Commission. These Commissions has provided me experience in dealing with a variety of issues and planning strategies for our city. I believe my experience as an attorney strengthens my ability to identify issues and assist other city leaders in short-term and long-term planning.
Why are you interested in volunteering?	I want to help the residents of our city volunteering my time and effort to make Le Sueur stronger in every area. A recent city survey shows that affordable housing is an issue to a lot of us,

and I believe serving on the HRA will help address this issue.

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Signature (electronic)

Jack Roberts

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Date

1/19/22

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