1. Call to Order.

2. Additions to and Approval of the Agenda.

3. Approval of Minutes.

4. Meeting Minutes from July 9, 2019

5. Presentation(s)/Public Comment.

6. Reports:
   A. Parks Department Report.
      • Tj. Heinricy, Streets and Parks Manager.
   B. Community Center Report
      • Allison Watkins, Recreation Manager
   C. Recreation Program and Community Center Report.
      • Alyssa Pink, Recreation Coordinator.

7. Old Business:
   A. RPAC Calendar

8. New Business:
   A. Trails & Open Space Master Plan Update from WSB & Associates.
   B. Business/ Emergency Service Personnel Memberships
   C. Park Tobacco Policy


10. Adjournment:
A Regular Meeting of the RPAC was held on Tuesday, June 11, 2019 at 5:00 pm in the City Hall Council Chambers with Cormac Dunning presiding. Advisory Members present: Jones, Wilke, Steiger. Absent: Snow, Council members Favolise, Roloff. TJ Heinricy were also present.

**Meeting called to order by Chair Dunning**

**Motion** by Member Jones, seconded by Member Steiger approving the agenda. Voting in favor: Jones, Wilke, Steiger, Dunning. Members Voting no: None. Motion carried.

**Motion** by Member Steiger, seconded by Wilke. Member approving the minutes. Voting in favor: Jones, Wilke, Steiger, Dunning. Members Voting no: None. Motion carried.

**Presentations/Public Comment:** None.

**Reports, TJ Heinricy, RPAC Liaison**

**Recreation Program and Community Center Reports**

**Community Center**

- Summer ice began June 3 & runs till July 26.
  - Usage to date is 224 first 4 weeks
- Zamboni issue were attempted to be resolved June 236.
- Working on membership numbers & operation cost for the Community Center.
- Outdoor Pool is open.
- Center signage is still under review by the Management Staff.
- T-Ball 69 participants to date.
- Soccer had 45 participants to date.
- Swim lessons had 110 participants to date. Had 127 participants in 2018.
- Adult activities numbers are.
  - 12 for Water polo
  - 23 for varied fitness programs
  - 102 from silver sneakers
  - 122 for Silver & fit.
- New additions are cardio kick boxing
- Plans moving ahead are.
  - Giant Celebration
  - Fall programs
  - 2020 budgets.

**Street and Parks Report**

**Community Gardens:**

- Citizens are taking advantage of the plots.

**Legion Park:**

- Shelter being reserved regularly.
- Additional sidewalk to shelter area has been added.
- Planting beds are being remodeled.
- Drinking fountain has been repaired.

**Jo Eagle Anderson Park:**

- Sidewalk has been repaired to playground area.
- Softball warning track has been refurbished.

**River Park:**

- Boat landing is open.
- Staff developing FEMA quotes for mitigating the restroom area.

**Fountain & Mother Loise Parks:**

- Planting beds have been planted & mulched by volunteers.

**Trails:**

- WSB & associates are preparing to start on the Park, Trail & open space master plan in July.

**New Business:**

- 2019 RPAC calendar.
  - Presented update RPAC calendar. Members suggested adding community center signage to the calendar along with Center usage & operation costs.

**Old Business:**

- Pickleball courts. Two courts have been installed to summer use at the outdoor hockey rink.
- City Council approved WSB & associates fund to develop a master park, trail 7 open space plan.

**Thoughts & Ideas for upcoming meetings.**

- RPAC Calendar review

**Next meeting will be Tuesday August 6 @ 5:00pm, City Hall. Lower level**

**Motion** by Member Wilkes, seconded by Member Steiger for adjournment. Voting in favor: Jones, Wilke, Dunning and Steiger. Members Voting no: None. Motion carried.
TO: Recreation and Parks Advisory Board

FROM: Tj. Heinricy, Streets & Parks Manager

SUBJECT: 2019 September Park Staff Report

DATE: RPAC Meeting of Tuesday, October 1, 2019

PURPOSE

Park status report for August 2019

SUMMARY

Legion Park:
• Vandalism has been an issue at the park shelter.
  o Four incidents have happened in since mid-July
  o Police Dept. investigated the issues

Jo Eagle Anderson Park:
• Park shelter was painted in August.

River Park:
• Boat landing is open currently.
• Staff cleaned up sand from areas affected from Spring flooding.

Mayo Park:
• Several Spring floods issues have been cleaned.
• Rough mowing of a few areas has been completed.

Park, Trail & Open Space Master Plan.
• An interactive map survey is underway via the City of Le Sueur web site.

Dog Park:
• Dog Days of summer event is planned for September 14, 2019.

Seasonal Staff:
• Thanks goes out to the seasonal staff this summer.
• Their assistance aided in several Street & Park projects to be completed.
TO: Recreation and Parks Advisory Board
FROM: Tj. Heinricy, Streets & Parks Manager
SUBJECT: 2019 October Park Staff Report
DATE: RPAC Meeting of Tuesday, October 1, 2019

PURPOSE

Park status report for September 2019

SUMMARY

Legion Park:
• Vandalism still an issue at the park shelter & surrounding areas.
  o Seven incidents have happened in since mid-July.
  o Restrooms remain locked unless shelter is reserved for events.

Jo Eagle Anderson Park:
• Several trees were damaged in a September storm.
• Funds for replanting of the trees is being discussed.

River Park:
• An alternative location for the park statue & benches is being designed.
  o If alternative location can be identified the project will be planned for Spring 2020

Mayo Park:
• Several Spring floods issues have been cleaned.
• Rough mowing of a few areas has been completed.

Park, Trail & Open Space Master Plan.
• An interactive map survey is underway via the City of Le Sueur web site.
• Citizen feedback is being complied by WSB & Associates.

Dog Park:
• Dog Days of summer event was held on September 14, 2019.
• Park plaque was installed for the event.
TO: RPAC Chair and Board
FROM: Allison Watkins, Recreation Manager
SUBJECT: Recreation Report
DATE: For the RPAC Meeting of Tuesday, October 1, 2019

PURPOSE/ACTION REQUESTED
To provide the RPAC Committee information to have a continued discussion regarding Le Sueur Community Center services.

SUMMARY
- Arena Heaters
- Scoreboard
- Issues with the door access system
- Business and Emergency Personnel Memberships were passed by council.

Arena Heaters

The arena heaters are being installed by Gopher Heating and should be completed by Sept. 6.
- Heating system is in place, Gopher needs to re-vent the new system using the existing vents and gas lines.
**Scoreboards**

Staff is seeking direction from the RPAC group on scoreboards. There are a few different styles for scoreboards for the arena and baseball fields. We have a few different quotes from different companies.

**Door Access System**

The Community Center Door Access System went down on August 15. We are still having trouble with the system communicating with the server.

- Marco is currently working on trying to correct the issue.

**PURPOSE/ACTION REQUESTED**

Recognize & accept this month’s report from Le Sueur Recreation staff.
CITY OF LE SUEUR
REQUEST FOR RPAC ACTION

TO: RPAC Chair and Board
FROM: Allison Watkins, Recreation Manager
SUBJECT: Recreation Report
DATE: For the RPAC Meeting of Tuesday, October 1, 2019

PURPOSE/ACTION REQUESTED
To provide the RPAC Committee information to have a continued discussion regarding Le Sueur Community Center services.

SUMMARY
- Arena Heaters
- Scoreboard
- Issues with the door access system
- Business and Emergency Personnel Memberships were passed by council.
- Fitness room wall project

**Arena Heaters**

The arena heaters were installed by Gopher Heating.
**Scoreboards**

Staff is seeking direction from the RPAC group on scoreboards. There are a few different styles for scoreboards for the arena and baseball fields. We have a few different quotes from different companies.

**Door Access System**

The Community Center Door Access System went down on August 15.
- The doors have been back online since Sept. 7th.
- Identisys came in and switched our boards and reprogrammed the new system.

**Fitness Room Wall Project**

Staff is seeking direction and support for the wall project.
- Berndt Builders has provided a quote and preliminary drawings for the project.

**PURPOSE/ACTION REQUESTED**

Recognize & accept this month’s report from Le Sueur Recreation staff.
CITY OF LE SUEUR
REQUEST FOR RPAC ACTION

TO: RPAC Chair and Board
FROM: Alyssa Pink, Recreation Coordinator & Allison Watkins, Recreation Manager
SUBJECT: Recreation Report
DATE: For the RPAC Meeting of Tuesday, October 1, 2019

PURPOSE/ACTION REQUESTED
To provide the RPAC Committee information to have a continued discussion regarding Le Sueur Community Center services.

SUMMARY
Ongoing activities in this fall.

Fall Programs Starting

- Fall Swimming Lessons – NEW
  - 24 Registrants
- Swim Club
  - 10 Registrants
- Fitness Class Sampler
  - 10 Registrants
- Flag Football
  - 27 Registrants

Fall Programs Ongoing

- Silver Sneakers Classes
- Potluck
- Volleyball
- Football
- Adult Fitness Classes

Special Events coming up

- Halloween Carnival
Next year the Community Center will be working with city hall and combining the Treat Stop (trick or treat on main) and the Halloween Carnival.

- Indoor Triathlon
- Senior Expo

PURPOSE/ACTION REQUESTED
Recognize & accept this month’s report from Le Sueur Recreation staff.
CITY OF LE SUEUR  
RPAC UPDATE

TO: Recreation and Parks Advisory Board  
FROM: T.J. Heinricy, RPAC Staff Liaison  
SUBJECT: RPAC 2019 Work plan  
DATE: For the RPAC Meeting of Tuesday, October 1, 2019

PURPOSE/ACTION REQUESTED
2019 PRAC calendar

SUMMARY
Staff reviewed the 2019 RPAC work plan with RPAC members. Staff asked members to continue to submit topics that can be added into the work plan. See attached updated calendar.

PURPOSE/ACTION REQUESTED
RPAC update.
### 2019 RPAC Work Plan Calendar

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CITY OF LE SUEUR
REQUEST FOR RPAC ACTION

TO: RPAC Chair and Board
FROM: Allison Watkins, Recreation Manager
SUBJECT: Business/ Emergency Service Personnel Memberships
DATE: For the RPAC Meeting of Tuesday, October 1, 2019

PURPOSE/ACTION REQUESTED
Discuss the possibility of adding corporate/group memberships to the current membership offerings at the Community Center.

SUMMARY
City staff has been discussing internally possible options for a Business Membership package. To help grow membership and programming numbers. There are several businesses around the Le Sueur area that could benefit from options we have listed in these membership packages. The Le Sueur Community Center is much more than a typical “gym” that business usually team up with for wellness packages for their employees. We want to cater to the employee’s entire family by providing discounts on upgrading to a family membership and provide discounts on programing activities for adults and youth. We understand that typically wellness benefits from an employer are strictly for the employee. But here at the community center we believe that an active family is a happy family and benefits that employer with all around happier and healthier employees. Options for these packages are as follows:

Business Membership

- Businesses large or small within the city limits of Le Sueur (property taxes paid to The City of Le Sueur) will be eligible for the Business Membership package for their employees. These memberships are 1-year memberships (calendar year) with the employer being invoiced monthly. Membership choices are single, family or senior memberships at 15% off (employers discretion on how they give these to employees). Example; no cost to employee given as part of a benefit or payroll deduct from employees for a portion or all the cost). All Business Memberships are full access memberships.
  - Benefits for the employee
    - 10% discount on all services (programming, personal training etc.)
    - Wellbeats group sessions reserved at no charge
    - 2 hours of group equipment orientations
    - 24 hour access to the fitness center
    - Pre- and post- fitness testing (strength and weight testing)
  - Benefits to the employer
- Healthier workforce, less sick pay, high quality work production, better morale
- Advertising at the community center on digital signage (upon deployment)
- Business supporter wall (turn one of the main walls downstairs into a sponsor wall)
- Measuring programs success (feedback surveys, number of participants and repeat participants, pre- and post-fitness testing (weight/ strength, utilization of that data).
- More return on membership compared to just offering a discount on personal training programs. Members get a way to maintain what they are learning in a training session.
- The Community Center has more to offer than other local fitness gyms (programs, pools, basketball court, racquetball courts and an ice arena)
- Supporting their local Community Center

**Emergency Service Personnel Memberships**

- Emergency personal are eligible for this discount.
  - 10% discount full access annual memberships
    - Single, family, senior memberships

**PURPOSE/ACTION REQUESTED**

Staff would like the feedback and support of the proposed corporate/ group membership packages.
CITY OF LE SUEUR
RPAC UPDATE

TO: Recreation and Parks Advisory Board
FROM: T.J. Heinrich, RPAC Staff Liaison
SUBJECT: Parks & Recreation Tobacco-Free Policy
DATE: For the RPAC Meeting of Tuesday, October 1, 2019

PURPOSE/ACTION REQUESTED
Discuss the implementation of a Parks & Recreation Tobacco-Free Policy.

SUMMARY
Several Minnesota communities have implemented tobacco free policies for their Parks & Recreation areas in recent years. Those communities have found that since implementation of such policies quality of life has improved & littering has been greatly reduced.
RPAC is being asked to submit feedback & support for the proposed Le Sueur policy.

PURPOSE/ACTION REQUESTED
Seeking RPAC feedback & support of the proposed policy.
The City of Le Sueur is committed to the quality of life for all residents. Therefore, we believe that:

1. Tobacco products used in the proximity of children, youth, and adults engaging in or watching recreational activities is unhealthy and detrimental to the health of others.
2. Tobacco products once consumed in public spaces are often discarded on the ground, thus posing a risk of ingestion to toddlers and causing a litter problem.
3. As parents, leaders, coaches, and officials we are thought of as role models, and the use of tobacco products around youth has a negative effect on their lifestyle choices.

Tobacco-Free Facilities

The City of Le Sueur does not allow the use of tobacco products on city-owned parkland, park facilities, open spaces or joint school district properties within the confines of a vehicle in a designated parking area.

Compliance Procedures

The emphasis on enforcing the tobacco-free park policy is through a voluntary compliance.

1. Appropriate city-owned parkland, park facilities, and the Le Sueur Community Center will post signage.
2. City of Le Sueur staff will meet with activity organizations and/or leaders and coaches to discuss the policy and to distribute flyers with the “Tobacco-Free” regulations.
3. City of Le Sueur staff will make periodic observations of activity sites to monitor compliance.
4. Any person found violating this policy will be asked to leave the park, open space or facility for the remainder of the event.