1. Call to Order

2. Additions to and Approval of Agenda

3. Approval of RPAC Minutes from April 6, 2021

4. Presentation(s)/Public Comment

5. Reports:
   A. Parks
   B. Community Center & Recreation
      1. Quarterly Membership Update

6. New Business:
   A.

7. Old Business:
   A. CIP-CEP Review
   B. Community Garden at Word of Life Church Update
   C. Arbor Day Tree Planting Review

8. Next Meeting: July 6, 2021 at 6:00 P.M.

9. Future Agenda Items

10. Adjourn
The Regular Meeting of RPAC was held on Thursday, April 6, 2021 at 6:00PM via virtual webinar.

**RPAC Members present:** J Jones, R Wilke, L Mahoney; **RPAC Members absent:** K Wilke;
**Advisory Members present:** M Sullivan, Allison Watkins, Rich Kucera, **Advisory Members absent:** None

**Meeting called to order by Vice Chairperson L Mahoney at 6:00 PM.**

**Approval of Agenda:**

- Motion by J Jones to approve the agenda as presented and seconded by L Mahoney.
- Voting in favor: J Jones, R Wilke, L Mahoney; Members voting no: None
- Motion carried.

**Approval of Minutes:**

- Motion by R Wilke to approve the March 18, 2021 minutes and seconded by J Jones.
- Voting in favor: J Jones, R Wilke, L Mahoney; Members voting no: None
- Motion carried.

**Presentation/Public Comment:**

- No public comments.

**Reports:**

- **Parks:**
  - Rich Kucera gave an update on the Parks.
- **Community Center and Recreation:**
  - Allison Watkins gave an update on recreation programs and the Community Center and discussed future potential offerings of programs.

**New Business:**

- **By-Laws Review**
  - Rich Kucera lead a discussion on the RPAC by-laws.

**Old Business:** None

**Next meeting will be Tuesday, May 5, 2021 @ 6:00PM**

**Items for upcoming meetings:**

- Rich Kucera gave an update on items that are planned for the May 2021 RPAC meeting.

**Adjournment:**

- Motion by J Jones and seconded by L Mahoney to adjourn.
- Voting in favor: J Jones, R Wilke, L Mahoney; Members voting no: None
- Meeting adjourned.
CITY OF LE SUEUR
RPAC UPDATE

TO: RPAC Chair and Board
FROM: Rich Kucera, Public Services Director
Andy Cemenski, Airport & Facilities Director
Martin Sunderman, PW Operator

SUBJECT: Park Staff Report
DATE: RPAC Meeting of Tuesday, May 4th, 2021

PURPOSE
Park status update.

Park Status:

- **American Legion:**
  - Weekly trash removal.
  - New doors have been installed and will be painted when weather permits.
  - The water has been turned on.

- **Cedar Ridge Trails:**
  - Weekly trash removal.

- **Jo Eagle Anderson:**
  - Weekly trash removal.
  - The water has been turned on.

- **Le Sueur Dog Park:**
  - Weekly trash removal.
  - The water has been turned on.
  - Dog water dish has been repaired and is in service.
  - Fence line maintenance will be done by the Friends of the Le Sueur Dog Park group.

- **Mayo:**
  - Shelter is ready for rentals water is on for first time in 2 seasons hope for no flooding this year.

- **Mothers Louise:**
  - Weekly trash removal.
• **Pierre Le Sueur:**
  - Weekly trash removal.

• **River:**
  - Daily trash removal.

**Community Garden:**
- Reservations for garden plots are being made for this season.
- The water has been turned on.

**Arbor Day Events:**
- This year’s Arbor Day events will be for the 2nd and 3rd grades. Friday, April 23 at 9:30 AM for Park School and Friday, April 30, for St. Anne’s School. The morning will include a scavenger hunt, snack, and tree planting. We are hoping that the Mayor and or Police Chief can come by and chat with the students also. We are looking for another sponsor or two to help cover costs. We are hoping to give each student a seedling to take home and plant. Shane Meyer, City of Le Sueur Public Works, will be doing our planting this year. Anyone that wants to volunteer, please contact Kaari Smith.

**Park Reservations:** Staff is taking reservations for American Legion, Jo Eagle Anderson, and Mayo park shelters.

**ACTION REQUESTED**
Recognize & accept this month’s report from staff.
CITY OF LE SUEUR
RPAC UPDATE

TO: RPAC Chair and Board
FROM: Rich Kucera, Public Services Director
      Andy Cemenski, Airport & Facilities Manager
      Martin Sunderman, PW Operator
SUBJECT: Park Staff Report
DATE: RPAC Meeting of Tuesday, June 1, 2021

PURPOSE
Park status updates.

Park Status:

• American Legion:
  o Weekly trash removal.
  o New doors have been installed and will be painted when weather permits.
  o The water has been turned on.
  o The concrete has been pressure washed for better appearance.

• Cedar Ridge Trails:
  o Weekly trash removal.

• Jo Eagle Anderson:
  o Weekly trash removal.
  o The water has been turned on.
  o The concrete has been pressure washed for better appearance.

• Le Sueur Dog Park:
  o Weekly trash removal.
  o The water has been turned on.
  o Dog water dish has been repaired and is in service.
  o Fence line maintenance will be done by the Friends of the Le Sueur Dog Park group.
  o The friends of Le Sueur dog park are tilling and seeding to improve the trouble areas of the lawn.

• Mayo:
  o Shelter is ready for rentals water is on for first time in 2 seasons hope for no flooding this year.
The concrete has been pressure washed for better appearance.

- **Mothers Louise:**
  - Weekly trash removal.

- **Pierre Le Sueur:**
  - Weekly trash removal.

- **River:**
  - Daily trash removal.

**Community Garden:**
- The gardening season has started.

**Park Reservations:** Staff is taking reservations for American Legion, Jo Eagle Anderson, and Mayo park shelters.

**ACTION REQUESTED**
Recognize & accept this month’s report from staff.
TO:        RPAC Chair and Board
FROM:      Allison Watkins, Recreation Manager
SUBJECT:   Community Center & Recreation Report
DATE:      For the RPAC Meeting of Tuesday, May 4, 2021

PURPOSE/ACTION REQUESTED
To provide the RPAC Committee information to have a continued discussion regarding Le Sueur Community Center services and recreation programs.

SUMMARY

Community Center - Quarterly Membership Report (2019 vs. 2021)

Below is a comparison of 2019 and 2021 membership numbers. Due to the pandemic, 2020 is not a viable comparison option. Please note that 2019 numbers tracking started in February. I started in January and in that time we made changes to the software system that should have made tracking more accurate. However, we continued to have issues with MaxGalaxy. Ultimately we did change software systems to RecDesk. Also please note that the membership packages and pricing change was done in 2020 as we installed the door access units and new software system. 2021 will be our base numbers going forward.

<table>
<thead>
<tr>
<th>Year</th>
<th>Feb</th>
<th>Mar</th>
<th>April</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019</td>
<td>67</td>
<td>49</td>
<td>42</td>
</tr>
<tr>
<td>overall memberships</td>
<td>413</td>
<td>468</td>
<td>534</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
</tr>
</thead>
<tbody>
<tr>
<td>2021</td>
<td>90</td>
<td>70</td>
<td>43</td>
</tr>
<tr>
<td>overall memberships</td>
<td>541</td>
<td>621</td>
<td>613</td>
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</table>

Outdoor Pool Season

Last year due to covid, the outdoor pool did not open until June 29. This year the outdoor pool season is scheduled for an 86-day season. Regular season hours will be from June 4 to August 15, then we shortened hours, closing at 6pm until the end of the season August 29.

- Membership will go on sale starting May 21.
  - 10% off memberships this night only during Movie in the Park event.
- Memberships available 2021
  - Individual $100
  - 2-Person $150
  - Family $180
• Lifeguard postings went out April 19.
• Five sessions of swim lessons will be offered with 2-week or 4-week options throughout the summer.
• Adult programs will also be offered throughout the summer.

**2020 Outdoor Pool Season Numbers**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>2020 outdoor Pool Season Final Numbers</strong></td>
<td></td>
</tr>
<tr>
<td>Single Membership Sold</td>
<td>30</td>
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<tr>
<td>Family Membership Sold</td>
<td>119</td>
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<tr>
<td>Total Attendance</td>
<td>6,164</td>
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<tr>
<td>Total Daily Admission</td>
<td>904</td>
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<tr>
<td>Total Water Walking Attendance</td>
<td>161</td>
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<tr>
<td>Total Lap Swim Attendance</td>
<td>43</td>
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<tr>
<td>Total Revenue for Concessions</td>
<td>$2,023</td>
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<tr>
<td>Total Attendance Revenue</td>
<td>$7,559</td>
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</table>

**Recreation**

Sponsorships for Spring 2021 programs and events

T-ball sponsors for $75 each
- CornerStone State Bank
- First Farmers and Merchants Bank
- HomeTown Bank
- Oberle, Tully and Company

Soccer Sponsors for $75 each
- Cambria
- LSI

Movie in the Park
- Le Sueur United Fund $450
- Aquest Minnesota River Insurance - popcorn

**Summer Program Line up**

**Adult**
- Men’s Softball
  - Le Sueur and Le Center partner up to offer men’s softball. Jo Eagle Anderson Field is used for games held in Le Sueur and we offer concessions. Le Center takes in team registrations and pays the umpires from those fees.
- Co-Ed Sand Volleyball
  - Offered on Wednesday evenings at Jo Eagle Anderson Park
- Water Polo
  - Offered on Thursday evenings at the Agua Valley Outdoor Pool
- Water Aerobics and Aqua Zumba
  - Offered throughout the summer at Aqua Valley Outdoor Pool
Youth

- Swimming Lessons
- Fishing program (new 2021)
  - The Community Center is looking to partner with School of Fish for a one-day program that will teach participants about lakes, finding fish, and knots and rigs. This program will be for grades 3 and up and one parent is welcome to join at no extra cost.
  - Class will be held July 12.
- Archery (new 2021)
  - We are teaming up with the Ney Center to offer a one-day program.
- Football Camp
  - We are hoping to continue to offer youth football camp. We are waiting on confirmation from LSH High School varsity coach.
- Co-Ed Youth Sand Volleyball
  - This program was new in 2020 and will be offered again this summer.
- JR. Golf - summer
  - This program was new in 2020 and will be offered again this summer.

Planning Ahead

- Giant Day Run
- Giant Day Softball Tournament
- Flag Football
- JR Golf - fall
- Bitty Basketball
- Disc Golf – please see course attachment
- Adult Hockey League – summer possible

PURPOSE/ACTION REQUESTED
Recognize & accept this month’s report from Le Sueur Recreation staff.
CITY OF LE SUEUR
REQUEST FOR RPAC ACTION

TO: RPAC Chair and Board
FROM: Allison Watkins, Recreation Manager
SUBJECT: Community Center & Recreation Report
DATE: For the RPAC Meeting of Tuesday, June 1, 2021

PURPOSE/ACTION REQUESTED
To provide the RPAC Committee information to have a continued discussion regarding Le Sueur Community Center services and recreation programs.

SUMMARY

Community Center - Quarterly Membership Report

New Memberships Sold

<table>
<thead>
<tr>
<th>New Memberships</th>
<th>21-Jan</th>
<th></th>
<th>21-Feb</th>
<th></th>
<th>1-Mar</th>
<th></th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Individual</td>
<td>2 Person</td>
<td>Family</td>
<td>Total</td>
<td>Individual</td>
<td>2 Person</td>
</tr>
<tr>
<td>Fitness Center</td>
<td>42</td>
<td>13</td>
<td>5</td>
<td>60</td>
<td>36</td>
<td>4</td>
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<tr>
<td>Gym/Racquetball</td>
<td>12</td>
<td>3</td>
<td>4</td>
<td>19</td>
<td>7</td>
<td>2</td>
</tr>
<tr>
<td>Ice Arena</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Silver Package</td>
<td>10</td>
<td>10</td>
<td>0</td>
<td>20</td>
<td>6</td>
<td>4</td>
</tr>
<tr>
<td>Total</td>
<td>90</td>
<td>70</td>
<td>4</td>
<td>164</td>
<td>6</td>
<td>4</td>
</tr>
</tbody>
</table>

Total Memberships – as of April 19, 2021

Fitness Center 329
Gymnasium/ Racquetball 59
Silver Package 154
Total 542

Outdoor Pool Season

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• Cambria
• LSI

Movie in the Park
• Le Sueur United Fund $450
• Aquest Minnesota River Insurance – popcorn
• We had 100+ people attend this event.
  • Next year our plan for the screen and showing of the movie will be set further away from the pavilion. This year and years past teenagers congregate at the pavilion and are very loud and distracting to the people sitting close to the pavilion. Attempts were made to quite them but that only lasts a few minutes.

Summer Program Line up

Adult
• Men’s Softball
  • Le Sueur and Le Center partner up to offer men’s softball. Jo Eagle Anderson Field is used for games held in Le Sueur and we offer concessions. Le Center takes in team registrations and pays the umpires form those fees.
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• Co-Ed Youth Sand Volleyball
  • This program was new in 2020 and will be offered again this summer.
• JR. Golf - summer
  • This program was new in 2020 and will be offered again this summer.
• Safety Camp donors
  • Bolton & Menk
  • Cambria
  • Seneca Foods
  • Lion’s Club
  • Topics this year – Fire, Police and Ambulance services will be talking to the group about what they do and safety tips. The Le Sueur Library will be presenting internet safety; The Sheriff Department will be presenting Boat Safety and our Lifeguarding staff will be presenting water safety. Kids will also have some fun time in the pool before departing for the day.

Recreation Maintenance Supervisor
Bob Liebhard – started 5/25/21

Volunteer
Sonny Wilson – Sonny has volunteered to help the city maintain Jo Eagle Anderson Field for the practices and games being played there.

Planning Ahead
• Giant Day Run
• Giant Day Softball Tournament
• Flag Football
• JR Golf - fall
• Bitty Basketball
• Disc Golf – please see course attachment
• Adult Hockey League – summer possible

PURPOSE/ACTION REQUESTED
Recognize & accept this month’s report from Le Sueur Recreation staff.
TO: RPAC Chair and Board
FROM: Rich Kucera, Public Services Director
SUBJECT: 5-Year CIP-CEP
DATE: For the RPAC Meeting of Tuesday, May 4th, 2021

PURPOSE
To continue the discussion on the 2022 through 2026 CIP-CEP.

SUMMARY
Annually, staff and Commissions recommend Capital Improvement Plan (CIP) and Capital Equipment Plan (CEP) items to City Council. Attached, is the Community Center and Public Works (Park) plans.

We would like to continue the discussion that was started at the March meeting of prioritizing CIP-CEP items to recommend to Personnel and Budget Committee for City Council. I believe I have listed the items included in the POST master plan on the Public Works page. The total on the Public Works page includes the items that are street related. I have removed them from the page to make it easier to view.

ACTION REQUESTED
No action is requested at this time. At the June meeting, staff will be asking for a recommendation.
<table>
<thead>
<tr>
<th>Department</th>
<th>2022</th>
<th>2023</th>
<th>2024</th>
<th>2025</th>
<th>2026</th>
<th>2027</th>
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<tbody>
<tr>
<td>Recreation</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Locker Room's Renovation Planning Facility</td>
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<tr>
<td>Security System Maintenance Facility</td>
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<td>Community Center Parking Lot Reclamation Facility</td>
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<tr>
<td>Fitness Equipment Lease Payment (Kinetic-$584, Gov Cap-$71,830) Facility</td>
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<td></td>
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<tr>
<td>Gymnasium Floor Refinish Gym</td>
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<td>Gymnasium Hoop Replacement Gym</td>
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<td>Arena Compressor Controller Project Ice Arena</td>
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<td>Ice Arena Acoustic Panels* Ice Arena</td>
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<td>Kinetic Lease Payment-Battery Maintainer Ice Arena</td>
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<td>Ice Arena Coolant Conversion (Ammonia) Ice Arena</td>
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<tr>
<td>Hockey Scoreboard Replacement (1 and 2) (100% outside funding) Ice Arena</td>
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<td>Ice Arena Player Benches and Boxes Renovation Ice Arena</td>
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<td>Outdoor Pool Filter Media Outdoor Pool</td>
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<td>Outdoor Pool Main Pool Heater Outdoor Pool</td>
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<td>Outdoor Pool Resurfacing Outdoor Pool</td>
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<td>$1,075,584</td>
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<td>Department</td>
<td>2021</td>
<td>2022</td>
<td>2023</td>
<td>2024</td>
<td>2025</td>
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<td><strong>Public Works</strong></td>
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<tr>
<td>Bruce Frank Field Rehabilitation*</td>
<td>150,000</td>
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<td>POST Plan Contingency</td>
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<td>Curbing on Kingsway Trail</td>
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<td>Kingsway Trail &amp; Dog Park Lighting</td>
<td>200,000</td>
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<td>1/2 Basketball Court at Cedar Ridge Trail Park</td>
<td>25,000</td>
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<td>Cedar Ridge Trails Playground Mulch</td>
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<td>Park Sign Replacement</td>
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<td>Bruce Frank Field Score Board</td>
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<td>American Legion Park Playground Mulch</td>
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<td>Holiday Lights for Poles</td>
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<td>Banners for Poles (Chamber)</td>
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<td>American Legion Park Trail Infrastructure</td>
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<td>American Legion Park Splash Pad</td>
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<td>American Legion Park Ninja Warrior Playground</td>
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<td>Kingsway Trail Extension to Mayo Park</td>
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<td>American Legion Park Outdoor Ice Rink Improvements</td>
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<td>American Legion Park Parking Lots</td>
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<td>American Legion Park Veterans Memorial Relocation</td>
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<td>Dog Park Shelter (Pavilion)</td>
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<td>River Park Natural Trail &amp; Primitive Camp Sites</td>
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<td>River Park Parking/Shelter/Dock/Launch Area</td>
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<td>Ferry Street Trail Lighting</td>
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<td>Elmwood Avenue Trail Lighting</td>
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<td><strong>Public Works Total</strong></td>
<td>$ 1,117,538</td>
<td>$ 1,534,438</td>
<td>$ 3,723,438</td>
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<td>$ 1,171,447</td>
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TO: RPAC Chair and Board

FROM: Leah Mahoney, Vice-Chair
      Rich Kucera, Public Services Director

SUBJECT: Community Garden at Word of Life Church Update

DATE: For the RPAC Meeting of Tuesday, May 4th, 2021

PURPOSE
To give RPAC an update on the discussion on a community garden at Word of Life Church.

SUMMARY
Leah was able to speak with Gaylon with Word of Life Church and he was excited about collaborating with the City on a community garden. He was going to have a few conversations with other members and then get back to me. Rich and I had a meeting with them on Thursday, April 29, 2021 to discuss goals, process, and responsibilities. We will give an update at the RPAC meeting.

ACTION REQUESTED
RPAC update.
CITY OF LE SUEUR
REQUEST FOR RPAC ACTION

TO: RPAC Chair and Board
FROM: Richard Kucera, Public Services Director
      Kaari Smith, Customer Support Specialist
      Shane Meyer, PW Operator
SUBJECT: 2021 Arbor Day Celebration & Tree Sale
DATE: For the RPAC Meeting of Tuesday, May 4, 2021

PURPOSE
An update for RPAC.

SUMMARY
Arbor Day is April 30, 2021. Local 2nd and 3rd grade students participated in the celebration and learned about how trees are good for the environment. Park School met April 23rd and planted an Oak tree on their playground and St Anne’s School plants a Maple tree on their site on the 30th. Students joined in a scavenger hunt, get a snack, and hear from the Mayor and City Staff. Each child receives a Red Pine Tree to bring home and plant. A big thanks to the Lions and Knights of Columbus for their donations to help cover the expense of purchasing trees. We are very appreciative of their help.

Fun was had even in the cool weather.

Tree sale ends May 3, 2021.
  - Tree sales more than doubled since our 2019 sale. 50 plus tree were purchased.
  - Trees were planted the end of April and the rest will be this next week or so. Big shout out to Public Works Department for digging and planting throughout town.
ACTION REQUESTED
No action is needed. This is an update only.