City Council Virtual Retreat Agenda
Monday, March 1, 2021, 5:00 P.M.
City Council Chambers

Mayor:
Shawn Kirby

Council Members:
Newell Krogmann
Nick Loose
Leah Mahoney
Scott Schlueter
Marvin Sullivan
Dave Swanberg

MEETING PARTICIPATION LINK:

1. Call To Order
2. Pledge Of Allegiance
3. Approval Of The Agenda
4. Regular Agenda
   4.A. City Code - Water/Sewer Connection Timeline Enforcement Discussion
       Documents:
       CITY CODE DISCUSSION - WATER-SEWER CONNECTION TIMELINE ENFORCEMENT_.PDF
   4.B. Le Sueur Community Center Planning Discussion
       Documents:
       LE SUEUR COMMUNITY CENTER PLANNING DISCUSSION_.PDF
   4.C. Parks Plan Project Priority List - Grant Submittals
       Documents:
       PARKS PLAN PROJECT PRIORITY LIST_.PDF
   4.D. 2021 - 2022 City Of Le Sueur Goals And Priorities
       Documents:
       2021-2022 CITY OF LE SUEUR GOALS AND PRIORITIES_.PDF
5. Adjourn
CITY OF LE SUEUR
ANNUAL PLANNING RETREAT

TO: Mayor and City Council

FROM: Jasper Kruggel, City Administrator
       Richard Kucera, Public Services Director

SUBJECT: City Code Discussion – Water and Sewer City Code Questions

DATE: For the City Council Annual Retreat of Monday, March 1, 2021

PURPOSE
Staff would like to have a discussion with City Council related to our water and sewer city codes.

SUMMARY
Staff has been actively reviewing Chapters 52 (Water) and 53 (Sewers) of the Le Sueur City Code. Staff intends on bringing forward proposed language changes to the code in chapters 52 and 53 but have come across areas that warrant discussion.

As a reminder, the entire Le Sueur City Code and Charter can be found using this link:

Le Sueur City Code and Charter

Currently, City Code either does not address certain situations, or the City has lacked enforcement of these items. Discussion is sought related to the specific scenarios described below.

- Chapter 53: Sewers, has a clause that requires residents within the corporate limits of the City of Le Sueur to connect to the sewer system within 30 days if that sewer system is adjacent to their property. The penalty if you do not connect within 30 days is a misdemeanor each day you are not connected after 30 days’ notice. There are currently properties in town that have access to sewer that have never connected, and this is especially relevant due to the CSAH 36 project (South Main) happening in 2022, which will create a situation where properties will now have access to sewer.

- Chapter 52: Water, has no such clause that requires residents within the corporate limits of the City of Le Sueur to connect to the water system. This is a challenge to enforce the sewer requirement due to sewer billings being a product of water consumption (water meter).

- The City of Le Sueur has no clause within City Code that allows the City to provide water and sewer services to properties outside of the Le Sueur corporate limits. Is this something we should offer?
Staff would like to have an open conversation with City Council about these challenges and inconsistencies in City Code. Below are a series of questions that will be used to facilitate that discussion:

1. Should the City require residents to connect to water and sewer services if they are available?
2. If yes, what is the timeline, and what are the enforcement mechanisms for non-compliance?
3. Should the City develop a rate structure to provide sewer and water services outside of the Le Sueur Corporate Limits?

**ACTION REQUESTED**
Staff would like to discuss the questions described above and seeks direction from City Council for a future agenda item related to City Code updates in Chapters 52 and 53 of the Le Sueur City Code.
TO: Mayor and City Council

FROM: Jasper Kruggel, City Administrator
      Richard Kucera, Public Services Director
      Allison Watkins, Recreation Manager

SUBJECT: Le Sueur Community Center Planning Discussion

DATE: For the City Council Annual Retreat of Monday, March 1, 2021

PURPOSE
Staff would like to facilitate a discussion about the Le Sueur Community Center and develop a plan for the facility moving forward.

SUMMARY
The intent of the retreat item is to have an open conversation about the Le Sueur Community Center. At the retreat, staff will facilitate a discussion about the Le Sueur Community Center, with a goal of developing a pathway to have meaningful community conversations about the facility, and ultimately a plan to follow that guides marketing and growth of the facility.

Staff will discuss expectations related to this exercise and will go into detail about the possibility of a task force that will provide recommendations to City Council.

ACTION REQUESTED
Staff will facilitate a conversation about the Le Sueur Community Center at the retreat. To manage expectations for this retreat item, the likely outcome will be additional meetings in the future based on direction at the retreat.
TO: Mayor and City Council

FROM: Jasper Kruggel, City Administrator
Richard Kucera, Public Services Director

SUBJECT: Parks Plan Project Priority List

DATE: For the City Council Annual Retreat of Monday, March 1, 2021

PURPOSE
The goal of this retreat item is to confirm staff determined park project priorities align with City Council goals and objectives. Grants are available for park and trail projects annually and staff would like confirmation as to what projects have priority for grant applications.

SUMMARY
On April 13, 2020, the Le Sueur City Council officially adopted the Le Sueur Parks, Open Spaces, and Trails Master Plan. The intention of this plan was to guide the growth of the City’s park and trail network.

Leveraging grant opportunities is an important tool to help facilitate the growth and enhancements described in the Parks, Open Spaces, and Trails Master Plan. Staff has project priorities related to the Parks, Open Spaces, and Trails Master Plan, and the intention of this exercise is to present those priorities, discuss possible reprioritization, and then end with direction from City Council to Staff on which projects should receive attention and ultimately the pursuit of grants.

Due to the size of the Parks, Open Spaces, and Trail System Master Plan, a link to the document can be found here:

Le Sueur Parks, Open Spaces, and Trails Master Plan

Below is a list of projects with depictions from the plan to better understand the areas.
Priority #1 – American Legion Park Trail Infrastructure

- American Legion Park has been identified as a high use/high priority park within the City of Le Sueur
- This project would create the framework to complete other subsequent projects within American Legion Park
- Grant application would include the construction of a 12’ concrete walkway as described in the Parks, Open Space, and Trails Master Plan, exercise pods, and the relocation of the Veterans Memorial
- Existing trail network in American Legion Park has been patched but needs subgrade stabilization to ensure longevity
- Timeframe: 2022-2024
- Estimated Cost
  - Trail and Exercise Pods (350 yds of Concrete + Subgrade + Engineering): $250,000
  - Veterans Memorial fundraising required to memorial
Priority #2 – American Legion Park Inclusive Playground

- An inclusive playground is a space where children of all abilities can play with a rich range of physical, sensory, and social experiences
- Inclusive playground project would replace existing and outdated equipment currently in American Legion Park
- Timeframe: 2023-2025
- Estimated Cost
  - Playground equipment, border, surface, drainage, and engineering: $1,000,000
  - Local/regional fundraising campaign (service organizations, businesses, etc.)

Concept courtesy of Minnesota-Wisconsin Playground
Priority #3 – American Legion Park Splash Pad

- Small free splash pad located adjacent to the inclusive playground
- Provides activity for toddler aged children
- Timeframe: 2023-2025
- Estimated Cost
  - Splash Pad design, drainage, grading, and installation: $350,000
  - Local/regional fundraising campaign (service organizations, businesses, etc.)
Priority #4 – American Legion Park Ninja Warrior Playground
- Provides outdoor activities for an age group that currently does not have many amenities in the community (pre-teen/teen/adult)
- Timeline: 2023-2025
- Estimated Cost
  - Equipment, grading, engineering, etc.: $300,000
  - Local/regional fundraising campaign (service organizations, businesses, etc.)

Priority #5 – Kingsway Trail and Dog Park Lighting
- Pedestrian level lighting would be installed along the Kingsway Trail and the Le Sueur Dog Park
- Timeline: 2023-2026
- Estimated Cost: $200,000

Priority #6 – Kingsway Trail Extension to May Park
- Project would connect the Kingsway Trail to Mayo Park
- Timeline: 2024-2026
- Estimated Cost: $350,000

Priority #7 – Legion Park Outdoor Ice Rink Improvements
- Project would make outdoor ice rink full size
- Open air concept with roof and seating
- Chilled ice surface
- Would allow for outdoor hockey games to be played in Le Sueur
- Timeline: 2024-2028
- Estimated Cost: $750,000
ACTION REQUESTED
Normally this item would go to the Recreation and Parks Advisory Committee, but due to the February meeting being cancelled, and grant applications due in March, staff is requesting input from City Council to ensure transparency in the event a grant is secured for a project.
TO: Mayor and City Council

FROM: Jasper Kruggel, City Administrator

SUBJECT: 2021-2022 City of Le Sueur Goals and Priorities

DATE: For the City Council Annual Retreat of Monday, March 1, 2021

PURPOSE
Annually the City of Le Sueur City Council sets goals and priorities for the next two years. These goals are explicitly tied to the Le Sueur 2040 Comprehensive Plan goals and strategies. The objective of this retreat exercise is to review past goals and develop future goals to be considered for adoption at a future City Council meeting.

SUMMARY
Attached to this retreat agenda item are the adopted 2020-2021 Goals and Staff Priorities. A watermark has been added to goals that have been completed or have been included in the goals summary for multiple years and are now incorporated into the everyday functions of the City. An example of the latter is the goal to work with the Le Sueur-Henderson School District.

Staff will facilitate a goal formation discussion at the retreat and will bring some goal examples to help guide the discussion.

Below is a link to the 2040 Le Sueur Comprehensive Plan:

2040 Le Sueur Comprehensive Plan

ACTION REQUESTED
Staff requests City Council think about goals that fit in with the goals and strategies of the 2040 Le Sueur Comprehensive Plan and be prepared to discuss these goals during the City Council retreat. Staff will provide goal examples to help facilitate that discussion.
### 2020 - 2021 GOALS AND STAFF PRIORITIES
**CITY OF LE SUEUR, MINNESOTA**

#### Focus Areas (2040 Comprehensive Plan)
- **Land Use (A)**
- **Infrastructure (B)**
- **Transportation (C)**
- **Parks, Recreation, & Open Space (D)**

#### Strategies (2040 Comprehensive Plan)
- **Volunteerism - Philanthropy (I)**
- **Partnerships (II)**
- **Official Controls (III)**
- **Capital Improvement Plans (IV)**
- **Economic Development & Housing (V)**
- **Parks and Trails (VI)**

### 2020 - 2021 City Council Short-Term Goals and Staff Priorities

<table>
<thead>
<tr>
<th>Goal 1</th>
<th>Goal 2</th>
<th>Goal 3</th>
<th>Goal 4</th>
<th>Goal 5</th>
<th>Goal 6</th>
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<tbody>
<tr>
<td><strong>Goal</strong></td>
<td><strong>Develop comprehensive city policy book, including staff, council, and residential policies.</strong></td>
<td><strong>Develop metrics for the Le Sueur community center to understand costs of each service area.</strong></td>
<td><strong>Establish a volunteer program, documenting volunteer opportunities within the community related to city functions.</strong></td>
<td><strong>Work with the Le Sueur-Henderson School District to partner to provide excellent service to the community regarding the sharing of facilities and maintaining a one stop shop for recreation and community education programming.</strong></td>
<td><strong>Utilize various housing studies, housing study recommendations, and market analysis reports to develop a comprehensive housing recruitment strategy.</strong></td>
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<td><strong>Group Lead</strong></td>
<td>City Council</td>
<td>Recreation and Parks Advisory Committee</td>
<td>City Council</td>
<td>Planning Commission</td>
<td>Economic Development Authority</td>
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<td><strong>Staff Lead</strong></td>
<td>Human Resources and Communications Department</td>
<td>Public Services Department</td>
<td>Administration</td>
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<td>Community Development Department</td>
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<th>Goal 7</th>
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<tr>
<td><strong>Goal</strong></td>
<td><strong>Schedule and conduct a “Future of the City” Forum in 2020.</strong></td>
<td><strong>Adopt a 10-year street and infrastructure improvement plan including an ongoing pavement maintenance strategy.</strong></td>
<td><strong>Evaluate the feasibility of acquiring electric service territory located within the city limits.</strong></td>
<td><strong>Develop a comprehensive 10-year capital improvement and equipment plan for the wastewater treatment facility.</strong></td>
<td><strong>Complete priority growth area and future land use maps and amend adopted plans to the 2040 comprehensive plan.</strong></td>
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<td>Comprehensive Plan Action Team</td>
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**Adopted: April 13, 2020**