

City Council Regular Meeting Agenda Monday, January 12, 2026, 6:30 P.M. City Council Chambers

Mayor:
Shawn Kirby

Council Members:
Mark Huntington
Kay Nelson
Scott Schlueter
Wendy Smith
Marvin Sullivan
Pam Williams



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Le Sueur, MN 56058

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REMOTE MEETING ACCESS:
https://bit.ly/lsc_260112

Councilmembers may participate
via interactive technology.

1. Call To Order
2. Pledge Of Allegiance
3. Approval Of The Agenda
4. Consent Agenda

All items on the Consent Agenda are considered routine and have been made available to the City Council at least two (2) days in advance of the meeting. The items will be enacted in one motion. There will be no separate discussion of these items unless a council member or citizen so requests, in which event the item will be removed from this agenda and considered in normal sequence.

4.A. City Council Minutes 12/22/25

Documents:

[12.22.25 CC MINUTES.PDF](#)

4.B. City Council Organization Meeting Minutes 1/5/26

Documents:

[1.05.26 ORGANIZATIONAL MINUTES.PDF](#)

4.C. Disbursements Through January 12, 2026

Documents:

[EXPENSE APPROVAL REPORT - 1.12.2026.PDF](#)

5. Public Comment

Public Comment provides an opportunity for the public to address the Council on items that are not on the Agenda. Comments will be limited to five (5) minutes per person. Persons wishing to make a comment must sign up in advance of the meeting on the sheet provided and identify themselves by providing a name and address.

6. City Administrator Update

7. Regular Agenda

- 7.A. First Reading Of Ordinance 618 - Water Utility City Code Amendment

Documents:

[ORDINANCE 618 - WATER UTILITY CITY CODE AMENDMENTS - FULL ITEM.PDF](#)

8. Reports & Items Of Appreciation

City Council members may provide reports on meetings pertinent to the general public interest or share items of appreciation.

9. Adjourn

A regular meeting of the City Council was held on Monday, December 22, 2025, at 6:30pm in the Council Chambers with Mayor Kirby presiding. Council Members are present: Huntington, Nelson, Schlueter, Smith, Sullivan, and Williams. Also participating: City Administrator, Joe Roby; Finance Director, Ryan Graff

1. Call to Order

2. Pledge of Allegiance

3. Approval of the Agenda: Motion by Council Member Huntington seconded by Council Member Williams to approve the agenda as presented. Voting in favor: Huntington, Kirby, Nelson, Schlueter, Smith Sullivan, and Williams. Voting no: None. Motion passed 7-0.

4. Consent Agenda: Motion by Council Member Huntington seconded by Council Member Sullivan to approve the following consent agenda items:

4A. City Council Minutes December 8, 2025

4B. Disbursements through December 22, 2025

4C. Pay Application 1 – Airport Hangar

4D. Tort Liability Waiver

4E. Resolution R2025-068 Lawful Gambling – St. Peter Hockey Association

4F. Personnel Action – Temporary Police Officer

Voting in favor: Huntington, Kirby, Nelson, Schlueter, Smith, Sullivan, and Williams. Voting no: None. Motion passed 7-0.

5. Public Comment

None

6. City Administrator Report

Administrator Roby reminded citizens to sign up for SmartHub! The Future of the City Forum was December 10th. Thank you everyone who participated and came out! The Planning Commission has completed their debrief. Mr. Roby talked about the Minnesota Statewide Solar on Public Buildings grant and notified Council that the city has been awarded \$107,053 for the Wastewater Treatment Plant and \$101,000 for the water treatment plan. Merry Christmas, Happy New Year, and Happy Holidays! There is an Organizational City Council meeting on January 5th and our next Regular Council meeting will be January 12th.

7. Regular Agenda:

7A. Resolution R2025-065 Dissolution of Highway 169 Corridor Coalition

Administrator Roby presented City Council with resolution R2025-065 that would approve and support the dissolution of the Highway 169 Corridor Coalition. The coalition was established in 2009 to advocate for transportation improvements between the Twin Cities and Mankato. The group has accomplished the original goals set for the coalition and wish to disband at the end of 2025.

Motion by Council Member Schlueter seconded by Council Member Nelson to approve resolution R2025-065 as presented. Voting in favor: Huntington, Kirby, Nelson, Schlueter, Smith, Sullivan,

and Williams. Voting no: None. Motion passed 7-0.

7B. Second and Final Reading of Ordinance 617 2026 Governmental Fee Schedule

Administrator Roby presented City Council with ordinance 617 that will amend and set the governmental and building fee schedules for 2026. City Staff have reviewed and recommended any changes. City Council waived the first reading at the December 8th meeting.

Motion by Council Member Williams seconded by Council Member Nelson to approve and waive the second reading of ordinance 617 as presented. Voting in favor: Huntington, Kirby, Nelson, Schlueter, Smith, Sullivan, and Williams. Voting no: None. Motion passed 7-0.

7C. Resolution R2025-066 Ordinance 617 Summary Publication

Administrator Roby presented resolution R2025-066 directing City Staff to publish a summary of ordinance 617 instead of the lengthy full ordinance. All passed ordinances must be published in the city's official newspaper (Henderson Independent) before it can be enforced.

Motion by Council Member Sullivan seconded by Council Member Huntington to approve resolution R2025-066 as presented. Voting in favor: Huntington, Kirby, Nelson, Schlueter, Smith, Sullivan, and Williams. Voting no: None. Motion passed 7-0.

7D. Resolution R2025-067 Fund Transfers

Finance Director Graff presented City Council with resolution R2025-067 that would direct staff to complete fund transfers from project funds to department specific funds. These transfers include transfers to the sewer fund from the 2020B Street Improvement Bond of \$945,837.51; a transfer from the water fund to the 2021A Bonds Fund in the amount of \$472,745.92; and a transfer of \$614,672.95 from the CSAH 36 Street/Trail Fund to the sewer fund. Council asked clarifying questions and a brief discussion was held.

Motion by Council Member Sullivan seconded by Council Member Huntington to approve resolution R2025-067 as presented. Voting in favor: Huntington, Kirby, Nelson, Schlueter, Smith, Sullivan, and Williams. Voting no: None. Motion passed 7-0.

8. Comments/Reports/Items of Appreciation:

- Huntington: Merry Christmas and Have a Safe New Year!
- Nelson: Nothing to Report
- Schlueter: Attended the Future of the City Forum put on by the Planning Commission on the 10th, a Planning Commission meeting the 11th, and an EDA meeting tonight. Merry Christmas!
- Smith: Had the pleasure to speak to the Scouts about her City Council job, thank you to the streets department for keeping the streets cleared, and Merry Christmas and Happy New Year!
- Sullivan: Nothing to Report
- Williams: Happy Holidays!
- Kirby: Was on KCHK for Mayor Monday! It's been a pleasure working with all of you and looks forward to next year. Merry Christmas and Happy New Year!

Motion by Council Member Huntington to adjourn meeting at 6:50pm.

Lindsey Dhaene
City Clerk

The annual organizational meeting of the City Council was held on Monday, January 5, 2026, at 6:30pm in the Council Chambers with Mayor Kirby presiding. Council Members present: Huntington, Schlueter, Sullivan, Smith, and Williams. Also participating: City Administrator, Joe Roby.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Approval of the Agenda:** Motion by Council Member Huntington seconded by Council Member Schlueter to approve the agenda as presented. Voting in favor: Huntington, Kirby, Schlueter, Sullivan, Smith, and Williams. Voting no: None. Motion passed 6-0.
4. **Consent Agenda:** Motion by Council Member Huntington seconded by Council Member Williams to approve the following consent agenda items:
 - 4A. Resolution R2026-001 Official Signatories
 - 4B. Resolution R2026-002 Official Depositories
 - 4C. Resolution R2026-003 Official Newspaper
 - 4D. Mayoral Appointment - Assistant Weed Inspector
 - 4E. Personnel Action – Recreation Programming SpecialistVoting in favor: Huntington, Kirby, Schlueter, Sullivan, Smith, and Williams. Voting no: None. Motion passed 6-0.
5. **Public Comment:** None.
6. **City Administrator Update**

Administrator Roby reminded citizens to sign up for SmartHub! Mr. Roby stated that union negotiations continue and contracts should be coming to City Council for approval in a couple months. All City Staff will be attending safety training on Wednesday at the fire hall. There is a RPAC meeting tomorrow and PC meeting on Thursday. There are still openings on the Planning Commission, Charter Commission, and HRA. The next City Council meeting is January 12th and a survey will be going out to determine dates for a goal-setting work session. He added that a joint meeting with the school board is also in the works.
7. **Regular Agenda:**
 - 7A. City Council Board and Commission Appointments

Administrator Roby presented to City Council the 2026 board and commission appointments being made by Mayor Kirby. Council Member Sullivan has been recommended to serve as President Pro Tem of City Council.

Motion by Council Member Schlueter seconded by Council Member Huntington to appoint Council Member Sullivan as President Pro Tem. Voting in favor: Huntington, Kirby, Schlueter, Sullivan, Smith, and Williams. Voting no: None. Motion passed 6-0.
 - 7B. 2024 Citizen Board and Commission Appointments

Administrator Roby presented that there are board and commission seats vacant for the Airport Commission, EDA, and RPAC. City Staff received applications for the following vacant seats:

- Airport Commission – Newell Krogmann and Jack Roberts for term ending 12/31/2028
- EDA – Newell Krogmann and Nic Williams for term ending 12/31/2031
- RPAC – Robin Wilke for term ending 12/31/2028
- PC – Colleen Jay Johnson for term ending 12/31/2028

Motion by Council Member Huntington seconded by Council Member Sullivan to approve the appointment of Newell Krogmann and Jack Roberts to the Airport Commission with term ending 12/31/2028. Voting in favor: Huntington, Kirby, Schlueter, Sullivan, Smith, and Williams. Voting no: None. Motion passed 6-0.

Motion by Council Member Sullivan seconded by Council Member Schlueter to appoint Newell Krogmann and Nic Williams to the EDA for term ending 12/31/2031. Voting in favor: Huntington, Kirby, Schlueter, Sullivan, and Smith. Williams Abstained. Voting no: None. Motion passed 5-0-1.

Motion by Council Member Huntington seconded by Council Member Williams to appoint Robin Wilke to RPAC for term ending 12/31/2028. Voting in favor: Huntington, Kirby, Schlueter, Sullivan, Smith, and Williams. Voting no: None. Motion passed 6-0.

Motion by Council Member Schlueter seconded by Council Member Sullivan to appoint Colleen Jay Johnson to the PC for term ending 12/31/2028. Voting in favor: Huntington, Kirby, Schlueter, Sullivan, Smith, and Williams. Voting no: None. Motion passed 6-0.

8. Reports & Items of Appreciation

- Kirby – Hope everyone had a Merry Christmas and hopes everyone has a happy and healthy new year.
- Williams – Nothing to Report
- Sullivan- Nothing to Report
- Smith – Nothing to Report
- Schlueter – Has a Hwy 169 Corridor Coalition meeting online on Wednesday and Planning Commission on Thursday.
- Huntington – Nothing to Report

Motion by Council Member Huntington to adjourn meeting at 6:47pm.

Lindsey Dhaene
City Clerk



Council Approval Report for January 12, 2026

By Fund

Post Dates 12/23/2025 - 1/12/2026

Account Number	Vendor Name	Description (Item)	Payable Number	Amount
Fund: 101 - GENERAL FUND				
101-14101	AG PARTNERS	BULK FUEL	3099433	5,873.59
101-20702	FIRST FARMERS & MERCHANTS	12.26.2025 PAYROLL	INV0013180	48,499.13
101-21701	INTERNAL REVENUE SERVICE	12.26.2025 PAYROLL	INV0013181	5,043.09
101-21702	MN DEPT OF REVENUE	12.26.2025 PAYROLL	INV0013183	2,891.39
101-21703	INTERNAL REVENUE SERVICE	12.26.2025 PAYROLL	INV0013181	3,504.64
101-21704	PERA	12.26.2025 PAYROLL	INV0013182	15,627.39
101-21712	INTERNAL REVENUE SERVICE	12.26.2025 PAYROLL	INV0013181	1,921.36
101-21713	MN STATE RETIREMENT SYSTEM	12.26.2025 PAYROLL	INV0013185	384.42
101-21714	HEALTH EQUITY	12.26.2025 PAYROLL	INV0013186	3,235.44
101-21718	BRINKER CAPITAL	12.26.2025 PAYROLL	INV0013187	50.00
101-21719	MN STATE RETIREMENT SYSTEM	12.26.2025 PAYROLL	INV0013184	1,905.42
				88,935.87
Department: 41110 - CITY COUNCIL				
101-41110-207	MINNESOTA MAYORS ASSOCIATION	MN MAYORS ASSOCIATION 2026 DUES	1.12.26	30.00
101-41110-207	LEAGUE OF MN CITIES	LMC 2026 ELECTED LEADERS	442244	350.00
101-41110-331	NEWELL KROGMANN	MMPA BOARD MEETING MILEAGE	1.12.26	43.96
				Department 41110 - CITY COUNCIL Total: 423.96
Department: 41320 - CITY ADMINISTRATOR				
101-41320-201	INNOVATIVE OFFICE SOLUTIONS LL	PAPER	IN5017314	98.96
101-41320-201	INNOVATIVE OFFICE SOLUTIONS LL	NOTARY STAMP-SH	IN5018542	33.93
101-41320-321	METRONET	PHONE SERVICE/INTERNET	1687944.DEC202	959.95
101-41320-322	PITNEY BOWES	POSTAGE MACHINE USAGE	1.12.2026	50.25
101-41320-437	CARDMEMBER SERVICE	WHITEPAGES.COM SUBSCRIPTION	1.12.26	5.99
101-41320-437	CARDMEMBER SERVICE	LE SUEUR COUNTY OFFICIALS MEETING	1.12.26	78.21
101-41320-437	HENDERSON INDEPENDENT	ORD 617 PUBLIC NOTICES	12.23.25	128.25
101-41320-437	CHECKR INC	NEW HIRE BACKGROUND CHECKS	2222899	129.18
				Department 41320 - CITY ADMINISTRATOR Total: 1,484.72
Department: 41910 - PLANNING AND ZONING				
101-41910-437	HENDERSON INDEPENDENT	PUD PLAT PUBLIC NOTICE	12.23.25	54.00
101-41910-446	CARDMEMBER SERVICE	REFRESHMENTS	1.12.26	63.75
				Department 41910 - PLANNING AND ZONING Total: 117.75
Department: 41940 - GOVERNMENT BUILDINGS				
101-41940-211	MENARDS DUNDAS	VINEGAR	94025	6.94
101-41940-400	LEGACY CLEANING	CLEANING SERVICES	3402	335.00
101-41940-401	MINNESOTA ELEVATOR, INC	ANNUAL ELEVATOR SERVICE	1164867	583.35
				Department 41940 - GOVERNMENT BUILDINGS Total: 925.29
Department: 42120 - POLICE DEPARTMENT				
101-42120-201	RADERMACHER'S	COFFEE PD 3313	002-00105176	50.79
101-42120-207	CARDMEMBER SERVICE	BWC RECORD TRAINING	1.12.26	189.00
101-42120-207	CARDMEMBER SERVICE	REGISTRATION	1.12.26	55.00
101-42120-217	STREICHER'S INC	UNIFORMS FOR COATES	I1800931	2,724.70
101-42120-217	STREICHER'S INC	UNIFORMS FOR COATES	I1802351	11.99
101-42120-217	MEEKER COUNTY SHERIFF'S OFFICE	COATES BVP	INV0013192	1,051.61
101-42120-305	PARKVIEW MEDICAL CLINIC	PHYSICAL FOR NEW HIRE COATES	12840	240.00
101-42120-305	FAUL PSYCHOLOGICAL	PRE-EMPLOYMENT EVAL FOR COATES	2611	665.00
101-42120-309	THOMSON REUTERS	CLEAR SOFTWARE AGREEMENT	853070496	304.80
101-42120-311	MINNESOTA CRITTER GETTER	DECEMBER 2025 ANIMAL CONTROL	INV0013190	1,300.00
101-42120-321	METRONET	PHONE SERVICE/INTERNET	1687944.DEC202	536.41
101-42120-321	AT&T	PD CELL PHONES-DEC 2025	287343446307X0	421.60
101-42120-321	FRONTIER COMMUNICATIONS	PHONE SERVICE	INV0013191	161.41
101-42120-331	CARDMEMBER SERVICE	HOTEL FOR 301	1.12.26	112.74
101-42120-400	LEGACY CLEANING	CLEANING SERVICES	3402	389.00

Account Number	Vendor Name	Description (Item)	Payable Number	Amount
101-42120-400	CINTAS CORPORATION LOC. 88005	RUG SERVICE	4253877079	192.58
101-42120-400	CINTAS CORPORATION LOC. 88005	RUG SERVICE	4255244120	192.58
101-42120-407	CTS CONSTRUCTION & TREE SERVICE	SNOW REMOVAL ON NUISANCE	6143	180.00
101-42120-407	CTS CONSTRUCTION & TREE SERVICE	SNOW REMOVAL ON NUISANCE	6180	765.00
101-42120-431	NAPA AUTO PARTS	WASHER FLUID & OIL	569354	30.73
101-42120-431	AQUA SHINE CAR WASH, INC.	CAR WASHES	INV0013193	517.00
101-42120-437	CARDMEMBER SERVICE	LSPD PLAQUE	1.12.26	147.45
101-42120-438	CJ TOWING AND REPAIR	TOW VEHICLE	25006989	274.19
101-42120-452	TRUSTWORTHY HARDWARE OF LE	CLEANER FOR SQUADS	219958	15.98
101-42120-452	HAS LLC DBA DEHMER CENTRAL FIRE	RECHARGE FIRE EXTINGUISHER	4865	82.00
Department 42120 - POLICE DEPARTMENT Total:				10,611.56

Department: 43121 - STREET DEPARTMENT

101-43121-201	CARDMEMBER SERVICE	BINDERS	1.12.26	64.95
101-43121-207	SCOTT BRANDT	CDL A RENEWAL	1.12.26	65.00
101-43121-216	MATHESON TRI-GAS INC	WELDING GAS	00322272943	105.82
101-43121-217	AMAZON CAPITAL SERVICES	WORK GLOVES	1CPN-CHVM-	128.94
101-43121-217	BOMGAARS SUPPLY	UNIFORM-JL	499553	109.99
101-43121-217	BOMGAARS SUPPLY	UNIFORM-RM	505448	147.46
101-43121-217	BOMGAARS SUPPLY	UNIFORM-JL	507404	74.99
101-43121-217	C & S SUPPLY	UNIFORM-JL	918526	135.99
101-43121-240	CARDMEMBER SERVICE	FLASHLIGHTS	1.12.26	319.92
101-43121-240	CARDMEMBER SERVICE	CLOUD SOFTWARE	1.12.26	19.99
101-43121-240	SITEONE LANDSCAPE SUPPLY LLC	FLEET & SHOP TOOLS	161389294-001	1,676.78
101-43121-240	AMAZON CAPITAL SERVICES	TOTE BLANKET	1QDN-Q6M3-	637.82
101-43121-240	NAPA AUTO PARTS	CIRCUIT TESTER & GUAGES	568770	33.55
101-43121-240	NAPA AUTO PARTS	SHOP SUPPLIES	569362	42.99
101-43121-305	MMUA	DRUG & ALCOHOL SCREENING	67576	350.00
101-43121-321	AT&T	PHONE SERVICES	287348900279X0	348.57
101-43121-322	LESUEUR POST OFFICE	POSTAL FEES	1.12.26	11.16
101-43121-327	CTS CONSTRUCTION & TREE SERVICE	TREE REMOVAL	6098	450.00
101-43121-327	CTS CONSTRUCTION & TREE SERVICE	JSB SNOW REMOVAL	6156	1,125.00
101-43121-400	LEGACY CLEANING	CLEANING SERVICES	3402	130.00
101-43121-401	AMAZON CAPITAL SERVICES	NATURAL GAS STICKERS	16GC-RX4H-	24.99
101-43121-401	AMAZON CAPITAL SERVICES	LIGHT BULB	1M7L-DXMH-	9.99
101-43121-404	CARDMEMBER SERVICE	BRINE SPRAYER PARTS	1.12.26	196.81
101-43121-404	CARDMEMBER SERVICE	PW-07 CUTTING EDGES	1.12.26	224.82
101-43121-404	CARDMEMBER SERVICE	SPROCKET	1.12.26	111.69
101-43121-404	MENARDS - MANKATO	AT450 PARTS	13080	66.02
101-43121-404	POMP'S TIRE SERVICE, INC.	PW-52 TIRES	1670109133	3,918.88
101-43121-404	NW TIRE	PICKUP TIRES	3551208	1,794.56
101-43121-404	NAPA AUTO PARTS	HYDRAULIC OIL	569383	7.06
101-43121-404	CRYSTEEL TRUCK EQUIPMENT	PW-52 PLOW LIGHTS	FP201249	300.00
101-43121-404	CRYSTEEL TRUCK EQUIPMENT	PW-33 SPINNER	LP225308	70.79
101-43121-437	CARDMEMBER SERVICE	TANK EXCHANGE	1.12.26	28.98
Department 43121 - STREET DEPARTMENT Total:				12,733.51

Department: 45500 - LIBRARY MAINTENANCE

101-45500-400	LEGACY CLEANING	CLEANING SERVICES	3402	650.00
Department 45500 - LIBRARY MAINTENANCE Total:				650.00

Department: 49200 - UNALLOCATED EXPENDITURES

101-49200-460	LEGACY CLEANING	CLEANING SERVICES	3402	260.00
Department 49200 - UNALLOCATED EXPENDITURES Total:				260.00

Fund 101 - GENERAL FUND Total: 116,142.66

Fund: 225 - FIRE SERVICE FUND

Department: 42200 - FIRE SERVICE

225-42200-126	PERA	2025 FIREFIGHTER PENSION	INV0013188	25,000.00
225-42200-207	MN STATE FIRE CHIEFS ASSN	TRAINING-AM	10553	285.00
225-42200-207	MN STATE FIRE CHIEFS ASSN	TRAINING-JK	10554	285.00
225-42200-212	CENTRAL UNITED COOPERATIVE	GENERATOR FUEL	3520664	168.43
225-42200-219	AMAZON CAPITAL SERVICES	SHELF	1HF7-FWP4-	16.99

Account Number	Vendor Name	Description (Item)	Payable Number	Amount
225-42200-219	TRUSTWORTHY HARDWARE OF LE	ELBOWS/TUBING	218335CITYLS	49.52
225-42200-219	TRUSTWORTHY HARDWARE OF LE	TUBING	218344CITYLS	14.36
225-42200-221	CARDMEMBER SERVICE	STOP SLOW SIGNS	1.12.26	208.83
225-42200-321	METRONET	PHONE SERVICE/INTERNET	1687944.DEC202	288.08
225-42200-321	AT&T	FD CARES CRADLE POINT-DEC 2025	287336887213X0	38.73
225-42200-321	VERIZON CONNECT	FD VEHICLE TRACKING DECEMBER 2025	633000088007	52.35
225-42200-400	LEGACY CLEANING	CLEANING SERVICES	3402	60.00
Department 42200 - FIRE SERVICE Total:				26,467.29
Fund 225 - FIRE SERVICE FUND Total:				26,467.29
Fund: 235 - AIRPORT FUND				
235-20702	FIRST FARMERS & MERCHANTS	12.26.2025 PAYROLL	INV0013180	698.97
235-21701	INTERNAL REVENUE SERVICE	12.26.2025 PAYROLL	INV0013181	98.23
235-21702	MN DEPT OF REVENUE	12.26.2025 PAYROLL	INV0013183	47.09
235-21703	INTERNAL REVENUE SERVICE	12.26.2025 PAYROLL	INV0013181	122.64
235-21704	PERA	12.26.2025 PAYROLL	INV0013182	152.85
235-21712	INTERNAL REVENUE SERVICE	12.26.2025 PAYROLL	INV0013181	28.74
235-21713	MN STATE RETIREMENT SYSTEM	12.26.2025 PAYROLL	INV0013185	9.21
235-21719	MN STATE RETIREMENT SYSTEM	12.26.2025 PAYROLL	INV0013184	36.73
Department: 49810 - AIRPORT ADMINISTRATION				1,194.46
235-49810-321	METRONET	PHONE SERVICE/INTERNET	1687944.DEC202	115.03
235-49810-404	ARNOLD'S OF MANKATO, INC.	AP-01 3 POINT PINS	P49645	39.10
235-49810-409	SYN-TECH SYSTEMS	FM LIVE ANNUAL SUBSCRIPTION	326736	1,440.00
Department 49810 - AIRPORT ADMINISTRATION Total:				1,594.13
Fund 235 - AIRPORT FUND Total:				2,788.59
Fund: 325 - 2020B STREET IMPROVEMENT BOND				
Department: 47000 - DEBT SERVICE				
325-47000-601	U.S. BANK	2020B DEBT SERVICE	3094905	80,684.62
325-47000-611	U.S. BANK	2020B DEBT SERVICE	3094905	5,072.13
325-47000-620	US BANK NA	2026 AGENT FEES FOR 2020B	8009087	575.00
Department 47000 - DEBT SERVICE Total:				86,331.75
Fund 325 - 2020B STREET IMPROVEMENT BOND Total:				86,331.75
Fund: 326 - 2021A WATER TOWER - MAIN ST				
Department: 47000 - DEBT SERVICE				
326-47000-601	U.S. BANK	2021A DEBT SERVICE	3094919	205,000.00
326-47000-611	U.S. BANK	2021A DEBT SERVICE	3094919	19,200.00
Department 47000 - DEBT SERVICE Total:				224,200.00
Fund 326 - 2021A WATER TOWER - MAIN ST Total:				224,200.00
Fund: 328 - 2022B EQUIPMENT CERTIFICATE				
Department: 47000 - DEBT SERVICE				
328-47000-601	CORNERSTONE STATE BANK	2022B DEBT SERVICE	INV0013194	13,367.20
328-47000-611	CORNERSTONE STATE BANK	2022B DEBT SERVICE	INV0013194	2,029.31
Department 47000 - DEBT SERVICE Total:				15,396.51
Fund 328 - 2022B EQUIPMENT CERTIFICATE Total:				15,396.51
Fund: 329 - 2023A EQUIPMENT CERTIFICATE				
Department: 47000 - DEBT SERVICE				
329-47000-601	CORNERSTONE STATE BANK	2023A DEBT SERVICE	1.12.26	58,000.00
329-47000-611	CORNERSTONE STATE BANK	2023A DEBT SERVICE	1.12.26	12,112.50
Department 47000 - DEBT SERVICE Total:				70,112.50
Fund 329 - 2023A EQUIPMENT CERTIFICATE Total:				70,112.50
Fund: 420 - CAPITAL IMPROVEMENT FUND				
Department: 49250 - GENERAL CAPITAL IMPROVEMENTS				
420-49250-570	CEMENSKI PLUMBING AND HEATING	HOT WATER TANK ARENA/EYE WASH	1122	2,068.14

Account Number	Vendor Name	Description (Item)	Payable Number	Amount
420-49250-580	CLETE JOHNSON EXCAVATING	398.75	9.24.25	398.75
Department 49250 - GENERAL CAPITAL IMPROVEMENTS Total:				2,466.89
Fund 420 - CAPITAL IMPROVEMENT FUND Total:				2,466.89
Fund: 601 - WATER UTILITY FUND				
601-20702	FIRST FARMERS & MERCHANTS	12.26.2025 PAYROLL	INV0013180	14,931.70
601-21701	INTERNAL REVENUE SERVICE	12.26.2025 PAYROLL	INV0013181	1,839.40
601-21702	MN DEPT OF REVENUE	12.26.2025 PAYROLL	INV0013183	974.58
601-21703	INTERNAL REVENUE SERVICE	12.26.2025 PAYROLL	INV0013181	2,592.94
601-21704	PERA	12.26.2025 PAYROLL	INV0013182	3,031.56
601-21712	INTERNAL REVENUE SERVICE	12.26.2025 PAYROLL	INV0013181	606.40
601-21713	MN STATE RETIREMENT SYSTEM	12.26.2025 PAYROLL	INV0013185	181.34
601-21718	BRINKER CAPITAL	12.26.2025 PAYROLL	INV0013187	90.00
601-21719	MN STATE RETIREMENT SYSTEM	12.26.2025 PAYROLL	INV0013184	848.34
601-22530	U.S. BANK	2020B DEBT SERVICE	3094905	-3,950.00
601-22530	U.S. BANK	2021A DEBT SERVICE	3094919	-4,700.00
601-23130	U.S. BANK	2020B DEBT SERVICE	3094905	203,715.38
601-23130	U.S. BANK	2021A DEBT SERVICE	3094919	225,600.00
				445,761.64
Department: 49420 - PURIFICATION				
601-49420-216	HAWKINS, INC.	CL2 DEMURRAGE	7225808	30.00
601-49420-216	HAWKINS, INC.	CL2 & FLUORIDE	7284487	1,384.22
Department 49420 - PURIFICATION Total:				1,414.22
Department: 49430 - DISTRIBUTION				
601-49430-244	JOHNSON AGGREGATES	WATER MAIN REPAIR N 5TH & S 7TH	00020031	907.46
601-49430-244	FERGUSON ENTERPRISES, INC	6" REPAIR CLAMP	0560255	254.56
601-49430-244	WATER CONSERVATION SERVICES INC	LEAK DETECTION-MAIN BREAK S PARK	150511	433.00
601-49430-244	CTS CONSTRUCTION & TREE SERVICE	WATERMAIN REPAIR-146 COVENTRY	6108	3,450.00
601-49430-244	CTS CONSTRUCTION & TREE SERVICE	WATER MAIN REPAIR	6109	3,450.00
Department 49430 - DISTRIBUTION Total:				8,495.02
Department: 49440 - ADMINISTRATION & GENERAL				
601-49440-201	AMAZON CAPITAL SERVICES	ELECTRICAL METER/COMPUTER	1DVT-V9YK-	272.25
601-49440-207	CARDMEMBER SERVICE	AWWA CONFERENCE	1.12.26	404.00
601-49440-207	MMUA	DRUG & ALCOHOL SCREENING	67576	100.00
601-49440-210	USA BLUEBOOK	ICE GRIPPERS	INV00910787	9.80
601-49440-210	USA BLUEBOOK	MANHOLE SETTER/TRANSMITTER/ICE	INV00910792	18.59
601-49440-210	SAFE-FAST INC.	SAFETY SIGNAGE & LIFELINE	INV317305	585.64
601-49440-221	GIBBS INSULATION & OVERHEAD DOOR	OVERHEAD DOOR OPENER	1.12.26	1,574.75
601-49440-221	TRUSTWORTHY HARDWARE OF LE	PVC PARTS & CEMENT	218432LSWATER	7.77
601-49440-221	FERGUSON ENTERPRISES, INC	PVC UNIONS	2279042	40.85
601-49440-240	FERGUSON ENTERPRISES, INC	LIFTING SLINGS	0559945	38.84
601-49440-240	CARDMEMBER SERVICE	LAPTOPS/FLASHLIGHTS	1.12.26	39.98
601-49440-240	CARDMEMBER SERVICE	LAPTOPS/FLASHLIGHTS	1.12.26	39.98
601-49440-240	AMAZON CAPITAL SERVICES	ELECTRICAL METER/COMPUTER	1DVT-V9YK-	38.98
601-49440-240	AMAZON CAPITAL SERVICES	SQUEEGEES/BROOMS/SNOW SHOVELS	1QMM-GGRR-	127.04
601-49440-240	USA BLUEBOOK	LIFTING SLINGS	INV00910624	17.98
601-49440-240	USA BLUEBOOK	LIFTING SLINGS	INV00915283	54.42
601-49440-321	METRONET	PHONE SERVICE/INTERNET	1687944.DEC202	2,129.11
601-49440-321	AT&T	PHONE SERVICES	287348900279X0	54.56
601-49440-322	PITNEY BOWES	POSTAGE MACHINE USAGE	1.12.2026	50.25
601-49440-401	LEGACY CLEANING	CLEANING SERVICES	3402	25.00
601-49440-401	LEGACY CLEANING	CLEANING SERVICES	3402	25.00
601-49440-433	LEAGUE OF MN CITIES	2026 LMC MEMBERSHIP DUES	441527	1,445.00
601-49440-500	WOLF TRACK ENERGY	WATER TREATMENT PLANT SOLAR	2591	14,428.60
601-49440-601	CORNERSTONE STATE BANK	2022B DEBT SERVICE	INV0013194	28,256.80
601-49440-611	U.S. BANK	2020B DEBT SERVICE	3094905	14,073.52
601-49440-611	U.S. BANK	2021A DEBT SERVICE	3094919	44,632.37

Account Number	Vendor Name	Description (Item)	Payable Number	Amount
601-49440-611	CORNERSTONE STATE BANK	2022B DEBT SERVICE	INV0013194	4,289.74
Department 49440 - ADMINISTRATION & GENERAL Total:				112,780.82
Fund 601 - WATER UTILITY FUND Total:				568,451.70

Fund: 602 - SEWER UTILITY FUND

602-20702	FIRST FARMERS & MERCHANTS	12.26.2025 PAYROLL	INV0013180	13,582.33
602-21701	INTERNAL REVENUE SERVICE	12.26.2025 PAYROLL	INV0013181	1,727.16
602-21702	MN DEPT OF REVENUE	12.26.2025 PAYROLL	INV0013183	905.79
602-21703	INTERNAL REVENUE SERVICE	12.26.2025 PAYROLL	INV0013181	2,365.96
602-21704	PERA	12.26.2025 PAYROLL	INV0013182	2,934.87
602-21712	INTERNAL REVENUE SERVICE	12.26.2025 PAYROLL	INV0013181	553.37
602-21713	MN STATE RETIREMENT SYSTEM	12.26.2025 PAYROLL	INV0013185	64.29
602-21718	BRINKER CAPITAL	12.26.2025 PAYROLL	INV0013187	60.00
602-21719	MN STATE RETIREMENT SYSTEM	12.26.2025 PAYROLL	INV0013184	808.85
602-22530	U.S. BANK	2021A DEBT SERVICE	3094919	-150.00
602-23100	U.S. BANK	2021A DEBT SERVICE	3094919	7,200.00
				30,052.62

Department: 49470 - SEWER LIFT STATIONS

602-49470-201	AMAZON CAPITAL SERVICES	ELECTRICAL METER/COMPUTER	1DVT-V9YK-	74.25
602-49470-207	CARDMEMBER SERVICE	LODGING	1.12.26	120.28
602-49470-207	CARDMEMBER SERVICE	MPCA CONFERENCE	1.12.26	195.00
602-49470-207	CARDMEMBER SERVICE	MPCA CONFERENCE-SERVICE FEE	1.12.26	4.19
602-49470-207	MMUA	DRUG & ALCOHOL SCREENING	67576	50.00
602-49470-210	USA BLUEBOOK	ICE GRIPPERS	INV00910787	9.80
602-49470-210	USA BLUEBOOK	MANHOLE SETTER/TRANSMITTER/ICE	INV00910792	18.59
602-49470-221	TRUSTWORTHY HARDWARE OF LE	O-RING	218570LSWATER	1.18
602-49470-221	USA BLUEBOOK	MANHOLE SETTER/TRANSMITTER/ICE	INV00910792	742.06
602-49470-240	FERGUSON ENTERPRISES, INC	LIFTING SLINGS	0559945	38.84
602-49470-240	AMAZON CAPITAL SERVICES	ELECTRICAL METER/COMPUTER	1DVT-V9YK-	38.98
602-49470-240	AMAZON CAPITAL SERVICES	SQUEEGEES/BROOMS/SNOW SHOVELS	1QMM-GGRR-	127.04
602-49470-240	USA BLUEBOOK	LIFTING SLINGS	INV00910624	17.98
602-49470-240	USA BLUEBOOK	MANHOLE SETTER/TRANSMITTER/ICE	INV00910792	392.28
602-49470-240	USA BLUEBOOK	LIFTING SLINGS	INV00915283	54.42
602-49470-242	FERGUSON ENTERPRISES, INC	10" MAXADAPTERS	0560012	379.62
602-49470-321	METRONET	PHONE SERVICE/INTERNET	1687944.DEC202	425.82
602-49470-321	AT&T	PHONE SERVICES	287348900279X0	54.55
602-49470-401	LEGACY CLEANING	CLEANING SERVICES	3402	25.00
602-49470-401	LEGACY CLEANING	CLEANING SERVICES	3402	45.00
Department 49470 - SEWER LIFT STATIONS Total:				2,814.88

Department: 49480 - SEWER TREATMENT PLANTS

602-49480-201	AMAZON CAPITAL SERVICES	ELECTRICAL METER/COMPUTER	1DVT-V9YK-	74.25
602-49480-207	CARDMEMBER SERVICE	MPCA CONFERENCE	1.12.26	195.00
602-49480-207	CARDMEMBER SERVICE	MPCA CONFERENCE-SERVICE FEE	1.12.26	4.19
602-49480-207	CARDMEMBER SERVICE	LODGING	1.12.26	120.28
602-49480-207	MMUA	DRUG & ALCOHOL SCREENING	67576	100.00
602-49480-210	USA BLUEBOOK	ICE GRIPPERS	INV00910787	9.80
602-49480-210	USA BLUEBOOK	MANHOLE SETTER/TRANSMITTER/ICE	INV00910792	18.59
602-49480-210	SAFE-FAST INC.	SAFETY SIGNAGE & LIFELINE	INV317305	85.01
602-49480-240	FERGUSON ENTERPRISES, INC	LIFTING SLINGS	0559945	38.84
602-49480-240	AMAZON CAPITAL SERVICES	ELECTRICAL METER/COMPUTER	1DVT-V9YK-	38.97
602-49480-240	AMAZON CAPITAL SERVICES	SQUEEGEES/BROOMS/SNOW SHOVELS	1QMM-GGRR-	127.04
602-49480-240	USA BLUEBOOK	LIFTING SLINGS	INV00910624	17.98
602-49480-240	USA BLUEBOOK	LIFTING SLINGS	INV00915283	54.42
602-49480-321	METRONET	PHONE SERVICE/INTERNET	1687944.DEC202	1,277.47
602-49480-321	AT&T	PHONE SERVICES	287348900279X0	54.55
602-49480-322	PITNEY BOWES	POSTAGE MACHINE USAGE	1.12.2026	50.25
602-49480-401	LEGACY CLEANING	CLEANING SERVICES	3402	25.00
602-49480-433	LEAGUE OF MN CITIES	2026 LMC MEMBERSHIP DUES	441527	1,445.00
Department 49480 - SEWER TREATMENT PLANTS Total:				3,736.64

Account Number	Vendor Name	Description (Item)	Payable Number	Amount
Department: 49485 - SEWER BIOSOLIDS				
602-49485-201	AMAZON CAPITAL SERVICES	ELECTRICAL METER/COMPUTER	1DVT-V9YK-	74.25
602-49485-207	CARDMEMBER SERVICE	MPCA CONFERENCE-SERVICE FEE	1.12.26	4.20
602-49485-207	CARDMEMBER SERVICE	LODGING	1.12.26	120.29
602-49485-207	CARDMEMBER SERVICE	MPCA CONFERENCE	1.12.26	195.00
602-49485-207	MMUA	DRUG & ALCOHOL SCREENING	67576	50.00
602-49485-210	USA BLUEBOOK	ICE GRIPPERS	INV00910787	9.80
602-49485-210	USA BLUEBOOK	MANHOLE SETTER/TRANSMITTER/ICE	INV00910792	18.59
602-49485-210	SAFE-FAST INC.	SAFETY SIGNAGE & LIFELINE	INV317305	69.16
602-49485-240	FERGUSON ENTERPRISES, INC	LIFTING SLINGS	0559945	38.84
602-49485-240	AMAZON CAPITAL SERVICES	ELECTRICAL METER/COMPUTER	1DVT-V9YK-	38.97
602-49485-240	AMAZON CAPITAL SERVICES	SQUEEGEES/BROOMS/SNOW SHOVELS	1QMM-GGRR-	127.06
602-49485-240	USA BLUEBOOK	LIFTING SLINGS	INV00910624	17.96
602-49485-240	USA BLUEBOOK	LIFTING SLINGS	INV00915283	54.44
602-49485-321	METRONET	PHONE SERVICE/INTERNET	1687944.DEC202	425.82
602-49485-321	AT&T	PHONE SERVICES	287348900279X0	54.56
602-49485-401	LEGACY CLEANING	CLEANING SERVICES	3402	45.00
Department 49485 - SEWER BIOSOLIDS Total:				1,343.94
Department: 49490 - ADMINISTRATION & GENERAL				
602-49490-500	WOLF TRACK ENERGY	WASTEWATER TREATMENT PLANT	2590	15,293.30
602-49490-601	CORNERSTONE STATE BANK	2022B DEBT SERVICE	INV0013194	24,842.40
602-49490-611	U.S. BANK	2021A DEBT SERVICE	3094919	1,424.44
602-49490-611	CORNERSTONE STATE BANK	2022B DEBT SERVICE	INV0013194	3,771.39
Department 49490 - ADMINISTRATION & GENERAL Total:				45,331.53
Fund 602 - SEWER UTILITY FUND Total:				83,279.61
Fund: 604 - ELECTRIC UTILITY FUND				
604-11501	HANNAH PLONSKY	UTILITY BILL REFUND	1.12.26	37.86
604-11501	VALLEY CUSTOM PROPERTIES, INC	UTILITY BILL REFUND	1.12.26	80.99
604-11501	MARTI REASOR	UTILITY BILL REFUND	1.12.26	103.02
604-20702	FIRST FARMERS & MERCHANTS	12.26.2025 PAYROLL	INV0013180	20,034.82
604-21701	INTERNAL REVENUE SERVICE	12.26.2025 PAYROLL	INV0013181	3,289.96
604-21702	MN DEPT OF REVENUE	12.26.2025 PAYROLL	INV0013183	1,355.93
604-21703	INTERNAL REVENUE SERVICE	12.26.2025 PAYROLL	INV0013181	3,585.26
604-21704	PERA	12.26.2025 PAYROLL	INV0013182	4,400.26
604-21712	INTERNAL REVENUE SERVICE	12.26.2025 PAYROLL	INV0013181	838.52
604-21713	MN STATE RETIREMENT SYSTEM	12.26.2025 PAYROLL	INV0013185	155.35
604-21718	BRINKER CAPITAL	12.26.2025 PAYROLL	INV0013187	100.00
604-21719	MN STATE RETIREMENT SYSTEM	12.26.2025 PAYROLL	INV0013184	1,412.70
604-6-37420	GREGORY SCHWARZ	DECEMBER 2025 COGENERATION	1.12.26	160.48
604-6-37447	MMPA C/O AVANT ENERGY	DECEMBER 2025 PURCHASED POWER	4452	-44,950.87
				-9,395.72
Department: 49560 - POWER SUPPLY				
604-49560-258	MMPA C/O AVANT ENERGY	DECEMBER 2025 PURCHASED POWER	4452	131,072.54
604-49560-259	MMPA C/O AVANT ENERGY	DECEMBER 2025 PURCHASED POWER	4452	115,969.92
604-49560-260	MMPA C/O AVANT ENERGY	DECEMBER 2025 PURCHASED POWER	4452	363,655.67
Department 49560 - POWER SUPPLY Total:				610,698.13
Department: 49570 - TRANSMISSION & DISTRIBUTION				
604-49570-207	MMUA	DRUG & ALCOHOL SCREENING	67576	250.00
604-49570-207	MMUA	SAFETY TRAINING	68188	1,068.75
604-49570-207	MMUA	TRAINING-LD	68200	630.00
604-49570-210	SPEE DEE DELIVERY SERVICE INC	SHIPPING	1382373	58.74
604-49570-221	ALTEC INDUSTRIES, INC.	TRUCK REPAIRS	51901427	9,623.53
604-49570-221	NAPA AUTO PARTS	CLEANER	568908	19.47
604-49570-230	GOPHER STATE ONE CALL	LOCATES	5121158	18.90
604-49570-230	AIRGAS USA, LLC	SPLICING TENT	9167648929	1,990.84
604-49570-230	JT SERVICES	TRANSFORMER LABELS	JT26-006-02	2,800.00
604-49570-240	CARDMEMBER SERVICE	KNIFE & TOOL SHARPENER/PVC	1.12.26	297.95
604-49570-240	TRUSTWORTHY HARDWARE OF LE	STRAPS	217981LSMUNICI	2.79
604-49570-240	TRUSTWORTHY HARDWARE OF LE	BATTERIES	219218LSMUNICI	6.29

Account Number	Vendor Name	Description (Item)	Payable Number	Amount
604-49570-240	C & S SUPPLY	CHAINSAW	918830	828.98
Department 49570 - TRANSMISSION & DISTRIBUTION Total:				17,596.24
Department: 49590 - ADMINISTRATION & GENERAL				
604-49590-217	RED WING BUSINESS ADVANTAGE	BOOTS-JL	3114296	317.23
604-49590-307	ISD #2397	2025 LIGHTING REBATE	INV0013179	3,600.00
604-49590-321	METRONET	PHONE SERVICE/INTERNET	1687944.DEC202	197.20
604-49590-321	MAS COMMUNICATIONS	MONTHLY ANSWERING SERVICES	251200052101	219.56
604-49590-321	AT&T	PHONE SERVICES	287348900279X0	261.76
604-49590-322	PITNEY BOWES	POSTAGE MACHINE USAGE	1.12.2026	50.25
604-49590-401	MENARDS - MANKATO	LIGHTS	12888	195.93
604-49590-401	AMAZON CAPITAL SERVICES	ETHERNET CABLES	1CKX-PLNK-GC9P	12.99
604-49590-433	LEAGUE OF MN CITIES	2026 LMC MEMBERSHIP DUES	441527	2,890.00
604-49590-433	MMUA	MEMBERSHIP DUES	67784	19,892.00
604-49590-433	PROTECTION ZONE MANAGEMENT	SUBSTATION SOFTWARE	CLS-2026	5,000.00
604-49590-437	LEGACY CLEANING	CLEANING SERVICES	3402	130.00
604-49590-500	RESCO	TRANSFORMERS	3098073	22,122.89
604-49590-601	CORNERSTONE STATE BANK	2022B DEBT SERVICE	INV0013194	16,940.00
604-49590-611	CORNERSTONE STATE BANK	2022B DEBT SERVICE	INV0013194	2,571.70
Department 49590 - ADMINISTRATION & GENERAL Total:				74,401.51
Fund 604 - ELECTRIC UTILITY FUND Total:				693,300.16
Fund: 605 - STORM WATER UTILITY FUND				
605-22530	U.S. BANK	2020B DEBT SERVICE	3094905	-1,050.00
605-22530	U.S. BANK	2021A DEBT SERVICE	3094919	-150.00
605-23130	U.S. BANK	2020B DEBT SERVICE	3094905	75,600.00
605-23130	U.S. BANK	2021A DEBT SERVICE	3094919	7,200.00
				81,600.00
Department: 43150 - STORM DRAINAGE				
605-43150-500	BOLTON & MENK	CITYWIDE STORMWATER MASTER PLAN0384039		10,773.50
605-43150-500	ENVIROMENTAL EQUIPMENT &	LEAF VACUUM	17536	15,000.00
605-43150-601	CORNERSTONE STATE BANK	2022B DEBT SERVICE	INV0013194	4,593.60
605-43150-611	U.S. BANK	2020B DEBT SERVICE	3094905	5,089.35
605-43150-611	U.S. BANK	2021A DEBT SERVICE	3094919	1,424.44
605-43150-611	CORNERSTONE STATE BANK	2022B DEBT SERVICE	INV0013194	697.36
Department 43150 - STORM DRAINAGE Total:				37,578.25
Fund 605 - STORM WATER UTILITY FUND Total:				119,178.25
Fund: 607 - REFUSE & RECYCLING				
Department: 49650 - 49650 - MISSING DESCRIPTION				
607-49650-437	GEORGE RIVIERE	REFUSE REFUND	1.12.26	133.68
Department 49650 - 49650 - MISSING DESCRIPTION Total:				133.68
Fund 607 - REFUSE & RECYCLING Total:				133.68
Fund: 615 - RECREATION FUND				
615-20702	FIRST FARMERS & MERCHANTS	12.26.2025 PAYROLL	INV0013180	9,571.48
615-21701	INTERNAL REVENUE SERVICE	12.26.2025 PAYROLL	INV0013181	1,079.62
615-21702	MN DEPT OF REVENUE	12.26.2025 PAYROLL	INV0013183	518.22
615-21703	INTERNAL REVENUE SERVICE	12.26.2025 PAYROLL	INV0013181	1,590.48
615-21704	PERA	12.26.2025 PAYROLL	INV0013182	1,490.23
615-21712	INTERNAL REVENUE SERVICE	12.26.2025 PAYROLL	INV0013181	371.96
615-21713	MN STATE RETIREMENT SYSTEM	12.26.2025 PAYROLL	INV0013185	20.22
615-21719	MN STATE RETIREMENT SYSTEM	12.26.2025 PAYROLL	INV0013184	360.37
615-6-34741	WANDA WEBER	MEMBERSHIP REFUND	1.12.26	27.38
615-6-34741	VIOLET GILSON	MEMBERSHIP REFUND	1.12.26	27.38
				15,057.34
Department: 45120 - GENERAL FACILITY				
615-45120-211	COLE PAPERS INC.	CLEANING SUPPLIES/WIPES	10665621	111.58
615-45120-211	ARNOLD'S A KLEEN-TECH COMPANY	CLEANING SUPPLIES	INV437677	441.20
615-45120-321	METRONET	PHONE SERVICE/INTERNET	1687944.DEC202	395.96
615-45120-385	MINNESOTA ELEVATOR, INC	ELEVATOR YEARLY CONTRACT	1164866	1,068.83

Account Number	Vendor Name	Description (Item)	Payable Number	Amount
615-45120-385	CINTAS CORPORATION LOC. 88005	RUG SERVICE	4253877028	23.53
615-45120-385	CINTAS CORPORATION LOC. 88005	RUG SERVICE	4254542471	35.30
615-45120-385	CINTAS CORPORATION LOC. 88005	RUG SERVICE	4255244140	17.50
615-45120-385	JOHNSON CONTROLS BUILDING	FIRE ALARM SYSTEM	53618310	292.25
615-45120-401	CEMENSKI PLUMBING AND HEATING	BOILER REPAIR	1123	2,189.09
615-45120-401	TRUSTWORTHY HARDWARE OF LE	FILTERS	218040LSCOMM	13.98
615-45120-401	NAPA AUTO PARTS	BELT	568646	12.68
615-45120-401	NAPA AUTO PARTS	BOLTS FOR HOSE	569406	36.28
615-45120-404	NAPA AUTO PARTS	TRUCK HYD FIX	569217	104.35
615-45120-437	TRUSTWORTHY HARDWARE OF LE	REPAIR SUPPLIES	218491LSCOMM	38.44
615-45120-449	PLUNKETT'S, INC.	PEST CONTROL	10315845	1,412.12
			Department 45120 - GENERAL FACILITY Total:	6,193.09
Department: 45121 - FITNESS CENTER				
615-45121-211	COLE PAPERS INC.	CLEANING SUPPLIES/WIPES	10665621	824.47
615-45121-385	CINTAS CORPORATION LOC. 88005	RUG SERVICE	4253877028	23.53
615-45121-385	CINTAS CORPORATION LOC. 88005	RUG SERVICE	4254542471	35.29
615-45121-385	CINTAS CORPORATION LOC. 88005	RUG SERVICE	4255244140	8.75
615-45121-433	NIHCA	ANNUAL MEMBERSHIP	108359	449.00
615-45121-433	NIHCA	SILVERSNEAKERS	ES11916	11.00
			Department 45121 - FITNESS CENTER Total:	1,352.04
Department: 45122 - GYM / RACQUETBALL				
615-45122-385	CINTAS CORPORATION LOC. 88005	RUG SERVICE	4253877028	23.53
615-45122-385	CINTAS CORPORATION LOC. 88005	RUG SERVICE	4255244140	8.75
			Department 45122 - GYM / RACQUETBALL Total:	32.28
Department: 45124 - OUTDOOR POOL				
615-45124-321	METRONET	PHONE SERVICE/INTERNET	1687944.DEC202	210.74
615-45124-433	SESAC	MUSIC LICENSE	10885188	189.00
615-45124-433	ASCAP	MUSIC	500826688-2026	229.00
			Department 45124 - OUTDOOR POOL Total:	628.74
Department: 45125 - ICE ARENA				
615-45125-221	TRUSTWORTHY HARDWARE OF LE	HANDLE	218243LSCOMM	8.99
615-45125-401	CEMENSKI PLUMBING AND HEATING	WATER HEATER DE-SCALE	1127	450.00
615-45125-401	TRUSTWORTHY HARDWARE OF LE	SUPPLIES-HAND RAILS	218128LSCOMM	7.93
615-45125-401	TRUSTWORTHY HARDWARE OF LE	SUPPLIES-HAND RAILS	218135LSCOMM	41.20
615-45125-401	WINGNUT WELDING & REPAIR	STAND FOR NEW HOT WATER TANK	2774	250.00
615-45125-401	SIWEK LUMBER & MILLWORK - LE SUEUR	SUPPLIES FOR HAND RAILS IN ARENA	296472	13.58
615-45125-404	CEMENSKI PLUMBING AND HEATING	HOT WATER TANK ARENA/EYE WASH	1122	3,348.69
615-45125-404	CEMENSKI PLUMBING AND HEATING	COMPRESSOR LEAK REPAIR	1126	840.00
615-45125-404	TRUSTWORTHY HARDWARE OF LE	PAINT	218002LSCOMM	6.99
615-45125-433	CARDMEMBER SERVICE	YEARLY DUES	1.12.26	300.00
615-45125-433	SESAC	MUSIC LICENSE	10885188	189.00
615-45125-433	ASCAP	MUSIC	500826688-2026	229.00
615-45125-437	RADERMACHER'S	BAKING SODA	00106178	11.21
615-45125-437	CENTRAL UNITED COOPERATIVE	SOFTNER SALT	302629	99.00
615-45125-437	NAPA AUTO PARTS	SUPPLIES	568797	38.43
615-45125-437	NAPA AUTO PARTS	SUPPLIES	568817	23.96
			Department 45125 - ICE ARENA Total:	5,857.98
Department: 45126 - PROGRAMS				
615-45126-218	RADERMACHER'S	SILVER SNEAKERS	00120756	21.68
615-45126-218	KRIS ANN KRAUSE	SS SUPPLY REIMBURSEMENT	1.12.26	22.00
615-45126-218	AMY BIGOUTTE	SS SUPPLY REIMBURSEMENT	1.12.26	29.85
615-45126-321	AT&T	PHONE SERVICES	287348900279X0	38.73
			Department 45126 - PROGRAMS Total:	112.26
Department: 45127 - GOLF SIMULATOR				
615-45127-433	CARDMEMBER SERVICE	MONTHLY SUBSCRIPTION	1.12.26	199.00
			Department 45127 - GOLF SIMULATOR Total:	199.00
			Fund 615 - RECREATION FUND Total:	29,432.73

Account Number	Vendor Name	Description (Item)	Payable Number	Amount
Fund: 701 - INFORMATION TECHNOLOGY FUND				
Department: 43125 - INFORMATION TECHNOLOGY EXPENSE				
701-43125-371	MARCO	JANUARY 2026 MANAGED IT SERVICES	INV14731112	6,850.00
701-43125-372	CARDMEMBER SERVICE	LAPTOPS/FLASHLIGHTS	1.12.26	3,499.98
701-43125-372	AMAZON CAPITAL SERVICES	UPS BATTERIES	1CPN-CHVM-	147.48
701-43125-373	CARDMEMBER SERVICE	WINDOWS 11 PRO UPGRADE	1.12.26	106.31
701-43125-373	CARDMEMBER SERVICE	WINDOWS 11 PRO UPGRADE	1.12.26	106.31
701-43125-373	CARDMEMBER SERVICE	WINDOWS 11 PRO UPGRADE	1.12.26	106.31
701-43125-373	CARDMEMBER SERVICE	CITY WEBPAGE SSL RENEWAL	1.12.26	209.97
701-43125-373	CARDMEMBER SERVICE	WINDOWS 11 PRO UPGRADE	1.12.26	106.31
701-43125-373	PAYPAL	PAYPAL LICENSES	165772746	19.95
701-43125-373	PAYPAL	PAYPAL PERMITS	165789600	19.95
701-43125-373	MARCO	DECEMBER 2025 OFFICE 365	INV14712506	1,566.50
Department 43125 - INFORMATION TECHNOLOGY EXPENSE Total:				12,739.07
Fund 701 - INFORMATION TECHNOLOGY FUND Total:				12,739.07
Grand Total:				2,050,421.39

Report Summary

Fund Summary

Fund	Payment Amount
101 - GENERAL FUND	116,142.66
225 - FIRE SERVICE FUND	26,467.29
235 - AIRPORT FUND	2,788.59
325 - 2020B STREET IMPROVEMENT BOND	86,331.75
326 - 2021A WATER TOWER - MAIN ST	224,200.00
328 - 2022B EQUIPMENT CERTIFICATE	15,396.51
329 - 2023A EQUIPMENT CERTIFICATE	70,112.50
420 - CAPITAL IMPROVEMENT FUND	2,466.89
601 - WATER UTILITY FUND	568,451.70
602 - SEWER UTILITY FUND	83,279.61
604 - ELECTRIC UTILITY FUND	693,300.16
605 - STORM WATER UTILITY FUND	119,178.25
607 - REFUSE & RECYCLING	133.68
615 - RECREATION FUND	29,432.73
701 - INFORMATION TECHNOLOGY FUND	12,739.07
Grand Total:	2,050,421.39

THE PRECEDING LIST OF BILLS WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE: January 12, 2026

APPROVED BY: _____


Joe Roby

City Administrator

Summary Across Funds for Payments Larger than \$ 25,000

MMPA C/O Avant Energy – December 2025 Purchased Power	\$ 565,747.26
US Bank – 2021A Debt Service	\$ 506,681.25
US Bank – 2020B Debt Service	\$ 379,235.00
Cornerstone State Bank – 2022B Debt Service	\$ 101,359.50
Cornerstone State Bank – 2023A Debt Service	\$ 70,112.50
PERA – 2025 Firefighter Pension Contribution	\$ 25,000.00



CITY OF LE SUEUR
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Foster Transburg, Public Services Director
Lindsey Dhaene, City Clerk

SUBJECT: First Reading, Ordinance 618: Amendments to City of Le Sueur City Code

DATE: For the City Council Meeting of Monday, January 12th, 2026

PURPOSE

Consider conducting the First Reading of Ordinance 618, amending Chapters 52 and 112 of City Code.

SUMMARY

Chapters 52 and 112 of the City Code address the City's Water Utility (Chapter 52) and Plumbing and Plumbers (Chapter 112). In a multi-year effort to bring the Code up to modern standards in keeping with utility best practices, staff have worked with the City Attorney to amend these chapters. The most significant changes address backflow and cross-connection; codifying these amendments will allow the utility to better, and more proactively, manage risk posed by intrusion into the water system.

A draft ordinance was prepared in consultation from the City Attorney and is presented here in the form of Ordinance 618. Should City Council conduct or waive the First Reading, the Ordinance would be brought back to City Council for a Public Hearing followed by Second & Final Reading.

ACTION REQUESTED

City staff recommend City Council conduct the First Reading of Ordinance 618 as presented.

Alternate Actions:

- No action / Denial: First Reading of ordinance as presented will not be conducted unless otherwise directed by City Council.
- Modification of Recommendation: This is always an option for City Council.

ORDINANCE NO. 618
CITY OF LE SUEUR, LE SUEUR COUNTY, MINNESOTA

**AN ORDINANCE AMENDING CITY CODE CHAPTERS 52 AND 112 TO ESTABLISH
CROSS-CONNECTION CONTROL, PREVENT BACKFLOW, AND PROTECT
WATER QUALITY IN THE CITY OF LE SUEUR**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LE SUEUR:

Section 1. Code Amended. That Chapter 52 of the City of Le Sueur City Code is amended to read as follows:

CHAPTER 52: WATER

Section

Water Service

- 52.01 Application for connection of premises to city water system
- 52.02 Connection permit required; connection to comply with rules and regulations governing
- 52.03 Deficiency of water and shutting off water
- 52.04 Connection to city water system for fire purposes only
- 52.05 Persons authorized to make connections
- 52.06 Plumber to report connections made by them
- 52.07 Expenses and costs of making connections
- 52.08 Turning on of water to premises prohibited until service contract signed by customer and any required deposit has been made
- 52.09 Customers not to supply water to others except by city permission
- 52.10 Responsibility of customers for proper maintenance and use of service pipes and the like
- 52.11 Water meter reading
- 52.12 Rates
- 52.13 Violations of chapter by plumbers may cause revocation of license
- 52.14 Shut off for public interest, misuse, waste, or violation.
- 52.15 Notice and turn-off fee prior to discontinuance of service
- 52.16 Tampering with water service line and/or water service shutoff valve.
- 52.17 Effect of street construction

Water Shortages

- 52.25 Purpose
- 52.26 Determination
- 52.27 Notification

Cross-Connections & Backflow Prevention

- 52.30 Background and purpose
- 52.31 Responsibility
- 52.32 Definitions
- 52.33 State code adopted
- 52.34 Policy requirements

- 52.35 Water system requirements
- 52.36 Private water supplies
- 52.37 Special backflow assembly requirements
- 52.38 Customer responsibilities
- 52.39 Right of Entry
- 52.40 Testing and maintenance
- 52.41 Requirements: City approval of backflow prevention assembly testers
- 52.42 Commercial fire protection system requirements
- 52.43 Residential fire protection system requirements
- 52.44 In-ground irrigation systems
- 52.45 Violations
- 52.99 Penalty

WATER SERVICE

§ 52.01 APPLICATION FOR CONNECTION OF PREMISES TO CITY WATER SYSTEM.

The owner or occupant of any premises may apply to the Water/ Wastewater Manager or designated agent or representative to have the premises connected to the city water supply system, upon an application form to be provided by the city, which discloses the name and address of the applicant, the location of the premises to be connected to the city water supply system and the point at which the connection is proposed to be made, the intended use of city water to be supplied by the connections, and any other information as the city may require.

(1973 Code, § 16-13) (Ord. 167, passed 8-27-1896)

§ 52.02 CONNECTION PERMIT REQUIRED; CONNECTION TO COMPLY WITH RULES AND REGULATIONS GOVERNING.

No premises shall be connected to the city water supply system until a water connection permit has been obtained by the plumber who is to make the connection, and until the connection fee therefor, if any, has been paid to the city. All connections shall comply with the rules and regulations of the City Council governing the connections; and the city may require that not more than one building or customer be supplied by one connection, except as may be authorized by the permit.

(1973 Code, § 16-14) (Ord. 167, passed 8-27-1896; Ord. 559, passed 11-28-2016) Penalty, see § 52.99

§ 52.03 DEFICIENCY OF WATER AND SHUTTING OFF WATER.

The city is not liable for any deficiency or failure in the supply of water to customers, whether occasioned by shutting the water off for the purpose of making repairs or connections or by any other cause whatever. In case of fire, or alarm of fire, water may be shut off to ensure a supply for firefighting. In making repairs or construction of new works, water may be shut off at any time and kept off so long as may be necessary.

§ 52.04 CONNECTION TO CITY WATER SYSTEM FOR FIRE PURPOSES ONLY.

Proprietors of lumber yards, manufactories, halls, stores, elevators, warehouses, hotels or public buildings who are regular customers for city water, who desire to lay large pipes with hydrants and hose couplings to be used only in case of fire, may be permitted to connect with the street main at

their own expense, upon application to the Water/ Wastewater Manager or designated agent or representative and under city direction, and may be allowed the use of water for fire purposes only, free of charge.

(1973 Code, § 16-15) (Ord. 167, passed 8-27-1896)

§ 52.05 PERSONS AUTHORIZED TO MAKE CONNECTIONS.

No person, except plumbers licensed by the State of Minnesota as provided in § 112.01 or persons in their service and approved by them, shall be permitted to connect the distributing pipe or insert stop cocks or faucets therein; and the kind and size of the connections with the mains shall be that specified in the connection permit.

(1973 Code, § 16-16) (Ord. 167, passed 8-27-1896; Ord. 559, passed 11-28-2016) Penalty, see § 52.99

Cross-reference:

City license being required to do plumbing work in connection with city water supply system, see § 112.02

State license being required to engage in the business of master or journeyman plumber, see § 112.01

§ 52.06 PLUMBER TO REPORT CONNECTIONS MADE BY THEM.

After completing any attachment or connection, under this chapter, the plumber doing the work shall make contact with the Water/ Wastewater Manager or designated agent or representative to schedule an inspection of the connection. The connection must follow the "Water Connection Standard Specification" adopted by City Council. Only after the connection inspection may the site be restored to prior conditions. After restoration of the site is completed, the plumber doing the work shall make contact with the Water/ Wastewater Manager or designated agent or representative to schedule a final inspection for final acceptance of the water connection. The water shall not be turned on to any premises until final acceptance by the city.

(1973 Code, § 16-17) (Ord. 167, passed 8-27-1896; Ord. 559, passed 11-28-2016)

§ 52.07 EXPENSES AND COSTS OF MAKING CONNECTIONS.

Applicants for water connection permits shall pay the inspection expenses and costs incurred by making connection of premises to the city water supply system and, unless otherwise provided by the city. In any case, the expenses and costs shall be computed from the location of the existing water main for all service pipe, trenches, drilling, tapping and furnishing all appropriate fittings and pipe. The connection permit fee will be adopted by City Council with all other utility fees on an annual basis.

(1973 Code, § 16-18) (Ord. 167, passed 8-27-1896; Ord. 559, passed 11-28-2016)

§ 52.08 TURNING ON OF WATER TO PREMISES PROHIBITED UNTIL SERVICE CONTRACT SIGNED BY CUSTOMER AND ANY REQUIRED DEPOSIT HAS BEEN MADE.

No water from the city water supply system shall be permitted to be turned on or provided to any premises until the owner or occupant thereof has signed an agreement with the city, as represented by its City Administrator or designee, to pay the rates therefor and to comply with the provisions of this chapter and the rules and regulations promulgated pursuant to authority of this chapter pertaining to the city water supply system, nor until the owner or occupant has made the cash

deposit as may be required by the city. The city does not own, operate, or control curb stops or private service lines or curb stops. However, nothing in this section shall be construed to limit the city's regulatory authority to authorize, order, require, or enforce the discontinuance, termination, or restoration of water service pursuant to this chapter, including through shutoff, termination, or physical disconnection as provided elsewhere herein. Water service shall be initiated by the property owner or occupant, or by a licensed plumber acting on their behalf, after authorization has been granted by the city. Plumbers are hereby prohibited from turning the water into any service pipe except upon the order or permission of the city, but this prohibition shall not be construed to prevent any plumber admitting water to test pipes.

(1973 Code, § 16-19) (Ord. 167, passed 8-27-1896; Ord. 559, passed 11-28-2016) Penalty, see § 52.99

§ 52.09 CUSTOMERS NOT TO SUPPLY WATER TO OTHERS EXCEPT BY CITY PERMISSION.

No customer shall supply city water to other persons nor suffer them to take the water off the premises of the customer, nor after water is introduced into any building or upon any premises shall any person make or employ any plumber or other person to make any tap or connection with the pipes upon the premises for alteration, extension or attachment, without permission from the Water/Wastewater Manager.

(1973 Code, § 16-20) (Ord. 167, passed 8-27-1896) Penalty, see § 52.99

§ 52.10 RESPONSIBILITY OF CUSTOMERS FOR PROPER MAINTENANCE AND USE OF SERVICE PIPES AND THE LIKE; REPAIR OF LEAKS.

(A) Each customer of the city water supply system shall be responsible for the proper maintenance and use of pipes which connect premises owned or occupied by them to the city water mains, including the service pipe from the curb stop into the house or other building, the entire service lateral from the building to the main up to, but not including, the city-owned water main, and for the proper maintenance and use of all appliances and installations connected to or served by the service pipes; and shall be liable to the city for any damages caused to its mains by reason of any improper maintenance or use.

(B) Non-municipal Water Lateral Repairs: If a leak occurs on a water lateral that is not owned by the city and the property owner fails to repair the leak within twenty-four [24] hours after being notified in writing or orally of the leak, unless the leak constitutes an emergency, the city may require the water service to be shut off and shall not allow the service to be turned on until the repair has been completed and any applicable reconnection charge has been paid. If the leak constitutes an emergency by causing or reasonably threatening property damage, street or utility damage, excessive water loss, or other unsafe conditions, or if the property owner cannot be reached after reasonable efforts, the city may immediately repair the lateral or cause the repair to be made without further notice. All costs incurred by the city in repairing the lateral shall be invoiced to the property owner and shall be due and payable as a utility charge.

(C) If metering equipment is found to be damaged, altered, or tampered with due to the actions or negligence of the property owner, occupant, or tenant, the city shall repair or replace the damaged equipment. All costs associated with such repair or replacement, including labor, materials, and administrative expenses, shall be billed to the account holder in accordance with the city's fee schedule. Failure to pay such charges is a violation of this chapter, subject to § 52.99.

(1973 Code, § 16-21) (Ord. 167, passed 8-27-1896)

§ 52.11 WATER METER READING.

(A) Water meter reading requirements. The Public Services Department shall attempt to read all water meters used for determining charges at least monthly. The customer must allow access to the water meter when the meter is in alarm, not transmitting, has no readings or is otherwise not providing valid readings, when there is a change in customer, or when a reading or water meter service is requested by the customer.

(B) Estimated bills. When a water meter cannot be read, an estimated bill shall be rendered. This estimate shall be subsequently adjusted to reflect actual water used when an actual meter reading is obtained, provided the water meter is operating properly. Estimated bills shall be based on the property's consumption history.

(C) All water meters and associated metering equipment installed by the city remain the property of the city, regardless of location, and the city retains authority to repair, replace, inspect, and enforce access to such equipment as provided in this chapter.

§ 52.12 RATES.

Patrons and users of the water furnished by the municipal utilities shall pay for the water at rates established from time to time by resolution or ordinance of the City Council.

(1973 Code, § 16-22) (Ord. 231, passed 8-2-1948; Ord. 257, passed 5-19-1959; Ord. 273, passed 7-6-1965; Ord. 325, passed 12-26-1973; Ord. 364, passed 9-13-1982)

Charter reference:

Authority of Council to fix rates for municipal utilities and prescribe the time and manner in which payments shall be made, see Charter § 11.02

Statutory reference:

Authority of city to impose just and equitable charges for the use of city water, see M.S. § 444.075, Subdivision 3 and § 454.04

§ 52.13 VIOLATIONS OF CHAPTER BY PLUMBERS MAY CAUSE REVOCATION OF LICENSE.

Any plumber or pipe fitter who shall be guilty of any violation of this chapter or any rule or regulation adopted by the City Council pursuant thereto shall be prohibited to perform work in the city.

(1973 Code, § 16-24) (Ord. 167, passed 8-27-1896; Ord. 364, passed 9-13-1982; Ord. 559, passed 11-28-2016)

§ 52.14 SHUT OFF FOR PUBLIC INTEREST, MISUSE, WASTE, OR VIOLATION.

Violation of this chapter may cause water to be shut off. Water may also be required to be shut off if the Water/ Wastewater Manager determines the use, misuse, or waste of water adversely affects the health, safety, or welfare of the public. No one shall turn water on or shut it off without authority from the Water/ Wastewater Manager. Whenever water is found to be on without authority, it shall be immediately shut off without further notice. In circumstances involving imminent threats to public health, safety, property, or the integrity of the municipal water system, the Water/Wastewater Manager may order immediate shutoff without prior notice.

§ 52.15 NOTICE AND TURN-OFF FEE PRIOR TO DISCONTINUANCE OF SERVICE.

Water customers desiring to discontinue city water services shall apply via a Water Meter Removal Permit Application to the Water/ Wastewater Manager at least ten (10) days in advance of the desired cut-off date, complete the permit requirements before the desired cut-off date; and no abatement for water charges shall be allowed by reason of removal from premises, disuse or diminished use of water or vacancy of premises unless the notice be given accompanied by payment of a sum established from time to time by resolution of the City Council for turning off the water. This section does not apply to emergency shutoffs authorized under § 52.14 (1973 Code, § 16-25) (Ord. 167, passed 8-27-1896; Ord. 364, passed 9-13-1982)

§ 52.16 TAMPERING WITH WATER SERVICE LINE AND/OR WATER SERVICE SHUTOFF VALVE.

Whenever the city shall have caused the water to be shut off and it appears there has been tampering with the water service line and/or water service shutoff valve, the Water/ Wastewater Manager may cause the water service line to be severed from the water main at the cost of the property owner and the property owner shall be subject to other fines and penalties consistent with this chapter.

§ 52.17 EFFECT OF STREET CONSTRUCTION.

(A) Prior to or during street construction or reconstruction within the city, the Public Services Department, with the assistance of the Water Division, shall determine where new water services are required or where existing water services within the street right-of-way are in need of replacement, in accordance with this article. The Public Services Division shall notify any affected property owner that a water service must be replaced. Water services must be replaced within the street right-of-way, unless good cause is shown as determined by the Water/ Wastewater Manager, in the following instances:

- (1) If the water service from the main to the premises is made of lead or galvanized iron pipe.
- (2) If the water service from the main to the premises is less than three-fourths-inch in diameter.
- (3) If a single water service serves more than one property.
- (4) If the service is damaged or deteriorated, regardless of piping material or size.
- (5) If the replacement of a sanitary service or other utility necessitates removal of the water service.
- (6) If the service is found to be outside of the property or crossing another property.

(B) Unless otherwise provided by city ordinance or policy, any expenses incurred in connection with replacement of an existing water service shall be paid by the property owner, and any expenses which are not paid shall constitute a lien against the property. Replacement or repair of water services within the public right-of-way shall not be construed as city ownership of private service lines but shall be deemed an exercise of the city's powers to protect public infrastructure and health.

(Ord. 563, passed 4-10-2017)

WATER SHORTAGES

§ 52.25 PURPOSE.

In order to protect the health, safety and general welfare of residents of the city and to ensure a sufficient supply of potable water for persons, commercial business and industry, the regulations in this subchapter shall apply during periods of municipal water shortage.

(Ord. 410, passed 6-11-1990)

§ 52.26 DETERMINATION.

(A) The City Council shall in its sole discretion determine from time to time by resolution when there is a water shortage within the city's municipal water system. The City Council may also by resolution implement any regulations it deems appropriate to ration the use of water, require the recycling of commercial or industrial wastewater, or otherwise reduce the amount of water taken from the municipal water system. In the event of an emergency, the City Administrator may determine the existence of a water shortage and institute restrictions and regulations without a Council resolution, provided that a determination and restrictions and regulations shall only be effective until the City Administrator determines that the emergency has ended or the next Council meeting, whichever occurs first.

(B) Depending upon the cause and severity of the water shortage, the restrictions and regulations effecting residential customers may limit the use of water from the city's water supply system for lawn and garden sprinkling, irrigation, car washing, air conditioning, the filling or refilling of swimming pools, or otherwise limit the number of gallons of water to be used at the residence in a given day.

(C) Regulations and restrictions affecting commercial and industrial customers may limit the number of gallons to be used on a daily basis, may require the recycling of wastewater or the capturing of water evaporated in the commercial or industrial process.

(Ord. 410, passed 6-11-1990)

§ 52.27 NOTIFICATION.

Whenever a water shortage exists as determined by the City Council or in the case of an emergency, the City Administrator shall notify users of the municipal water system that restrictions and regulations are being implemented. The notice shall be posted on the city's website, social media, and may be published in the official newspaper of the city. The notice shall include the following information:

- (A) Uses of the municipal water system that will be restricted;
- (B) Times during which the restrictions will apply;
- (C) When the restrictions will be implemented and when they will terminate; and
- (D) Penalties for noncompliance.

(Ord. 410, passed 6-11-1990)

CROSS-CONNECTION CONTROL & BACKFLOW PREVENTION

§52.30 BACKGROUND AND PURPOSE

(a) The United States Congress enacted the Safe Drinking Water act (PL 93532) into law on December 16, 1974. Minnesota achieved primacy for the Safe Drinking Water Act in 1976. Minnesota State Statutes place responsibility for compliance with the Safe Drinking Water Act on

the water purveyor through the Department of Health. The Safe Drinking Water Act and its regulations cover all potable water systems and states that "minimum protection should include programs that result in the prevention of health hazards, such as cross connections."

(B) The purpose of this specification is:

(1) To carry out the requirements of the Safe Drinking Water Act (PL 93532) and the Minnesota Department of Health chapters 4720 and 4714.

(2) To protect the municipal potable water supply of the city, Minnesota from the possibility of contamination or pollution of the potable water system(s) under the direct authority of the city.

(3) To promote the elimination or control of existing cross connections, actual or potential, between the customers' potable water system(s) and another environment containing substance(s).

(4) To provide for the maintenance of a continuing Program of Cross Connection Control which will systematically and effectively prevent the contamination or pollution of all potable water system(s) under the direct authority of the city.

§ 52.31 RESPONSIBILITY

The city shall be responsible for the protection of the potable water distribution system from contamination or pollution due to the backflow of contaminants or pollutants. If, in the judgment of city, an approved means of backflow prevention is required (in the customer's water service; or within the customer's private water system) for the safety of the water system, the city shall give notice in writing to said customer to install an approved means of backflow prevention at a specific location(s) on the customer's premises. The customer shall immediately install an approved means of backflow prevention at the customer's own expense; failure, refusal or inability on the part of the customer to install, have tested, maintain or repair such, shall constitute a violation of this chapter and grounds for discontinuing water service to the premises until such requirements have been satisfactorily met.

§ 52.32 DEFINITIONS

APPROVED. As used in reference to a water supply, "approved" shall mean a water supply that has been approved by the Minnesota Department of Health. The term "approved" as used in reference to an air gap, pressure vacuum breaker assembly, a double check valve assembly, a reduced pressure principle backflow prevention assembly or other backflow prevention assemblies, devices or methods shall mean any such assembly, device or method approved by the State of Minnesota Plumbing Code, Department of Health and the city.

AUXILIARY WATER SUPPLY. Any water supply on or available to the premises other than the water supply of city will be considered as an auxiliary water supply. These auxiliary waters may include water from another city's water utility or public potable water supply or any natural source(s) such as a well, spring, river, stream, harbor, etc., or used water of industrial fluids. These waters may be contaminated or polluted or they may be objectionable and constitute an unacceptable water source over which the city does not have sanitary control.

BACKFLOW. The undesirable reversal of flow of water or mixtures of water and other liquids, gases or other substances into the distribution pipes of the potable supply of water from any source(s).

BACKPRESSURE. Any elevation of pressure in the downstream piping system (i.e., pump, elevation of piping, or steam and/or air pressure) above the supply pressure at the point of consideration, which would cause, or tend to cause, a reversal of the normal direction of flow.

BACKSIPHONAGE. A form of backflow due to a reduction in system pressure, which causes a sub atmospheric pressure to exist at a site in the water system.

BACKFLOW PREVENTER. A means designed to prevent backflow are prescribed by Minnesota Plumbing Code Rules Chapter 4714 as described by the hazard, pressure, design, and use characteristic. Approved methods to achieve backflow prevention are as follows:

- (A) Air Gap
- (B) Reduced Pressure Principle Backflow Prevention Assembly (RPP or RPZ)
- (C) Double Check Valve Backflow Prevention Assembly (DC)
- (D) Pressure Vacuum Breaker (PVB)
- (E) Backsiphonage Backflow Vacuum Breaker (SVB)
- (F) Atmospheric Vacuum Breaker (AVB)
- (G) Hose Connection Vacuum Breaker (Hose VB)

CONTAMINATION. The term "contamination" shall mean an impairment of the quality of the water creating an actual hazard to the public health through poisoning or through the spread of disease by sewage, industrial fluids, waste, or toxic solutions.

CROSS CONNECTION ("DIRECT" and/or "INDIRECT"). Any unprotected actual or potential connection or structural arrangement between a municipal or a consumer's private potable water system and any other source or system through which it is possible to introduce into any part of the potable system any used water, industrial fluid, gases, solids or substance other than the intended potable water with which the system is supplied. Bypass arrangements, jumper connections, removable sections, swivel or change-over devices and other temporary or permanent devices through which or because of which backflow can or may occur are considered to be cross connections. The term "direct cross connection" shall mean a cross connection which is subject to both backsiphonage and backpressure. The term "indirect cross connection" shall mean a cross connection which is subject to backsiphonage only.

CONTROLLED CROSS CONNECTIONS. A connection between a potable water system and a non-potable water system with an approved means of backflow prevention properly installed and maintained so that it will continuously afford the protection commensurate with the degree of hazard.

CONTAINMENT - POTABLE WATER SERVICE PROTECTION. The appropriate type or method of backflow protection in the water service commensurate with the degree of hazard of the customer's water system. (See also Isolation.)

CUSTOMER. The owner (i.e., building or property owner) of the water system(s) supplied by the city.

DEGREE OF HAZARD. Either a pollution (non-health) or contamination (health) hazard and is derived from the elevation of conditions within a system. (See Attachment #1)

HEALTH HAZARD. An actual or potential threat of contamination of a physical or toxic nature to the public potable water system of the customer's potable water system that would be a danger to health (i.e., contamination).

PLUMBING HAZARD. An internal or plumbing type cross connection in a customer's potable water system that may be either a pollution or a contamination type hazard. This includes, but is not limited to, cross connections in toilets, sinks, lavatories, wash trays, private wells and lawn irrigation systems. Plumbing type cross connections can be located in many types of structures including homes, apartment houses, hotels, property out buildings, commercial and industrial establishments. Such a connection, if permitted to exist, must be properly protected by an appropriate means of backflow prevention.

NON-HEALTH HAZARD. An actual or potential threat to the physical properties of the water system or the portability of the public or the customer's potable water system but which would not constitute a health or system hazard, as defined. The maximum degree or intensity of pollution to which the potable water system could be degraded under this definition would cause a nuisance, be aesthetically objectionable or could cause minor damage to the system or its appurtenances (added parts).

SYSTEM HAZARD. Any actual or potential threat of severe damage to the physical properties of the water system (public or customer's potable water system) or of a pollution or contamination which would have a protracted effect on the quality of the potable water in the system.

INDUSTRIAL FLUIDS. Any fluid or solution which may be chemically, biologically or otherwise contaminated or polluted in a form or concentration which would constitute a health, system, non-health or plumbing hazard if introduced into an approved water supply. This may include, but not be limited to: polluted or contaminated used waters, all types of process waters and "used waters" originating from the public potable water system which may deteriorate in sanitary quality, chemicals in fluid form, plating acids and alkalis, circulating cooling treated or stabilized with toxic substances, contaminated natural waters such as from wells, springs, streams, rivers, bays, harbors, seas, irrigation canals or systems, etc., oils, gas, glycerin, paraffin, caustic and acid solutions or other liquid and gaseous fluids used industrially for other purposes including firefighting purposes.

ISOLATION or POINT OF USE. The appropriate type or method of backflow protection at all potable water outlets commensurate with the degree of hazard to the customer's potable water system.

NON-POTABLE WATER. Water not safe for drinking, personal or culinary use.

POLLUTION. An impairment of the quality of the water to a degree which does not create a hazard to the public health, but which does adversely and unreasonably effect the aesthetic qualities of such waters for human use or consumption.

POTABLE WATER. Water that is: safe for human consumption, personal or culinary use, and free from impurities in amounts sufficient to cause disease or harmful physiological effects.

REBUILD. When used in reference to a Reduced Pressure Principle (RPP or RPZ) backflow prevention assembly shall consist of replacing all of the spring and rubber parts within the device. Both spring and rubber repair kits are required.

SYSTEM DRAIN. A hose bib or boiler cock that is used exclusively to blow out or drain water system for frost conditions or maintenance.

SYSTEM HAZARD. An actual or potential threat of severe damage to the physical properties of the water system (public or customer's potable water system) or of a pollution or contamination which would have a protracted effect on the quality of the potable water in the water system.

WATER USER. The person(s) that will be consuming or using the water at the point of use (i.e., consumer).

§ 52.33 STATE CODE ADOPTED

State of Minnesota, Department of Health (Minnesota Plumbing Code), Chapters 4714 and 326B.46 shall apply to all aspects of this ordinance.

§ 52.34 POLICY REQUIREMENTS

(A) Water service provided by the City shall be protected against backsiphonage as required by the State of Minnesota Department of Health, Chapters 4720 and 4714, State Statutes and Regulations.

(B) Subject to the right-of-entry limitations set forth in § 52.39, the customer's system shall be open for inspection at all reasonable times to authorized representatives of the city to determine whether unprotected cross connections or other structural or sanitary hazards, including violations of these regulations exist. When such a condition becomes known, the city or its designated agent or representative shall immediately notify the customer of the violation, ensure that corrective action is taken in a punctual manner or shall deny or immediately discontinue water service to the premises by providing for a physical break in the service line until the customer has corrected the condition(s) in conformance with Minnesota Law and this specification.

(C) It shall be the responsibility of the customer to assume the cost for the installation, testing, repair and maintenance of the backflow assembly as required by these Specifications and all other referenced materials. An accredited tester approved by the city. Le Sueur shall perform these tests.

§ 52.35 WATER SYSTEM REQUIREMENTS

The water system shall be considered as made up of two (2) parts: The city and the customer's water system. The city water system shall consist of the source of the water, the facilities and distribution system, and shall also include all those facilities of the water system under the control of the city. The source shall include all components of the facilities utilized in the production, treatment, storage and delivery of water to the distribution system. The distribution system shall include the network of conduits used from the source to the customer's system. The customer's system shall include those parts of the facilities beyond the termination of the city distribution system, which are utilized in conveying potable water to points of use.

§ 52.36 PRIVATE WATER SUPPLIES.

(A) No water pipes of the city water system shall be connected with any pump, well, pipe, tank or any device that is connected with any other source of water supply, and when such are found, the city shall notify the owner or occupant to disconnect the same and, if not immediately done, the city water shall be turned off.

(B) Before any new connections to the city system are permitted, the city shall ascertain that no cross-connections will exist when the new connection is made.

(C) When a building is connected to city water, any private or auxiliary water supply shall be permanently disconnected from all plumbing systems connected to city water and may be used only if physically isolated in a manner approved by the city and the Minnesota Department of Health.

§ 52.37 SPECIAL BACKFLOW ASSEMBLY REQUIREMENTS

(A) Any installation of backflow prevention equipment must be approved by the city Water Division. Failure to meet city requirements is a violation of this chapter § 55.45. A city-approved means of backflow prevention shall be installed on each service line to a customer's water system immediately inside the building being served, but in all cases before the first branch line leading off the service line whenever the following conditions exist:

(1) In the case of premises having an auxiliary water supply including, but not limited to, a private well which is not, or may not be, of safe bacteriological or chemical quality and which is not acceptable as an additional source by the State of Minnesota Department of Health, no connection to the city water system shall be permitted or maintained unless the auxiliary water supply is permanently disconnected and, if required by the City or the Minnesota Department of Health, properly sealed or abandoned in accordance with applicable state and local requirements. The installation of backflow prevention shall not be permitted as a substitute for disconnection of the auxiliary water supply. No auxiliary water supply may remain interconnected with plumbing served by city water, regardless of backflow prevention.

(2) In the case of premises on which any industrial fluids or any other objectionable substance is handled in such a fashion as to create an actual or potential hazard to the city's water system. The city's water system shall be protected against backflow from the premises by installing an approved means of backflow prevention in the service line commensurate with the degree of hazard. This shall include the handling of process waters and waters originating from the city's distribution system which have been subject to deterioration in quality.

(3) In the case of premises having either internal cross connections that cannot be corrected and protected, or intricate plumbing and piping arrangements or where entry to all portions of the premises is not readily accessible for inspection purposes thereby making it impractical or impossible to ascertain whether dangerous cross connections exist, the city's water system shall be protected against backflow from the premises by installing an approved means of backflow prevention in the service line.

(B) The type of protective backflow prevention assembly required shall depend upon the degree of hazard which exists as defined in the Minnesota State Plumbing Code Section 6.

(1) In the case of any premise where there is an auxiliary water supply not subject to the following rules, the city's water system shall be protected by an approved air gap or an approved reduced pressure principle backflow prevention assembly.

(2) In the case of any premise where there is water or substance that would be objectionable, but not hazardous to health if introduced into the city's water system, an approved double check valve backflow prevention assembly shall protect the city's water system.

(3) In the case of any premise where there is any material dangerous to health, which is handled in such a fashion as to create an actual or potential hazard to the city's water system, the city's water system shall be protected by an approved air gap or an approved reduced pressure principle backflow prevention assembly. Examples of premises where these conditions will exist include, but are not limited to, sewage treatment plants, sewage pumping stations, chemical manufacturing plants, hospitals, health care facilities (i.e., clinics, medical centers, health centers, nursing homes, etc.) mortuaries, plating plants, agricultural facilities (i.e., farms), chemical or fertilizer plants, etc.

(4) In the case of any premise having multiple violations where there has been unprotected cross connections, either actual or potential, and/or where there are a number of plumbing or piping changes occurring, the city's water system shall be protected by an approved air gap or an approved reduced pressure principle backflow assembly at the service connection directly off of the main ahead of all customer connections.

(5) In the case of any premises where, because of security requirements or other prohibitions or restrictions, it is impossible or impractical to make a complete on-premises cross connection survey, either an approved air gap or an approved reduced pressure principle backflow assembly on each service to the premises shall protect the city's water system.

(6) Means of backflow prevention application will be determined by the degree of hazard in the following chart, but not limited to: State of Minnesota Department of Health Chapter 4714.0603: See Section § 52.32 for definitions relating to "Hazards."

DEGREE OF HAZARD CHART

Method Assemblies Or Devices	Pollution (Low Hazard)		Contamination (High Hazard)		Installation
	Backsiphonage	Back Pressure	Backsiphonage	Back Pressure	
Air Gap (Method)	X		X		ANSI (A112.1.2)
Atmospheric Vacuum Breaker (Device) (ASSE 1001)	X		X		Upright position. No valves downstream. Minimum of 6 inches or listed downstream piping and flood level rim of receptor. See special requirements in Minnesota Plumbing Code. Maximum of 8 hrs. continuous line pressure permitted.
Double Check Valve Backflow Preventer Assembly (ASSE 1048)	X	X			Requires clearance for testing, repair and maintenance. Readily accessible.
Double Check Valve with Intermediate Atmospheric Vent (Device) (ASSE 1020)	X	X	See special Requirements in Minnesota Plumbing Code	See special Requirements in Minnesota Plumbing Code	Readily accessible (See special requirements in MN Plumbing Code)
Pressure Vacuum Breaker (Assembly) (ASSE 1020)	X		X		Upright position. May have valves downstream. Minimum of 12 inches above all downstream piping and flood level rim of receptor continuous line pressure permitted.
Reduced Pressure Principle Backflow Prevention Assembly (ASSE 1013)	X	X	X	X	Horizontal unless otherwise listed. Readily accessible. Requires clearance for test, repair & maintenance.
SVB Backsiphonage Backflow Assembly (ASSE 1056)	X		X		Same as Pressure Vacuum Breaker
Vacuum Breaker Wall Hydrant (ASSE 1019) Hose VB (ASSE 1052)	X				Hose VB shall be installed on wall hydrants and threaded spigots/faucets that do not have integral backflow protection and to which a hose can be connected.

Note: Refer to 2009 Minnesota Plumbing Code, Chapter 4715-2110 for regulations on "Types of Devices Required Where An Air Gap Cannot Be Provided".

(7) Any means of backflow prevention required herein shall mean an assembly that has been manufactured in full conformance with the standards established by American Water Works Association (AWWA) and by American Society of Sanitary Engineering (ASSE) and have met completely the laboratory and field performance specifications of the Foundation for Cross Connection Control and Hydraulic Research of the University of Southern California (USC FCCCHR) established in: Specifications of Backflow Prevention Assemblies - Section 10 of the most current Edition of the Manual of Cross Connection Control.

§ 52.38 CUSTOMER RESPONSIBILITIES

It shall be the duty of the customer at any premise where backflow prevention assemblies are installed to have a field test performed by an accredited backflow prevention assembly tester upon

installation and at the required annual intervals thereafter. The city may require field tests at more frequent intervals as individual circumstances may indicate. It shall be the responsibility of the customer to assume the cost for the installation, testing, repair and maintenance of the backflow assembly. An accredited tester approved by the city shall perform these tests.

§ 52.39 RIGHT OF ENTRY

(A) General Right of Entry. Pursuant to § 50.03, customers of municipal utility services shall admit the city's employees or their designated agents or representatives, upon proper identification and between the hours of 8:00 a.m. and 5:00 p.m. of any day, to premises served by the municipal utilities for the purpose of inspecting, installing, reading, maintaining, repairing, or removing water meters and appurtenances, and for inspecting the manner of and purposes for which utility service is being used.

(B) Limitations on Entry. Except as provided in subsection (D), the city shall not enter a customer's dwelling or enclosed structure if the customer or property owner has not consented or the city has not obtained a court order authorizing entry.

(C) Meter Reading Access.

(1) Exterior meters. For purposes of routine exterior manual or automated water meter reading, consent to enter unenclosed areas of private property is implied by the customer's acceptance of municipal utility services.

(2) Interior meters. Entry into a building or dwelling to read, inspect, or service an interior water meter requires the consent of the property owner or occupant, or a court order authorizing entry. If the Water/Wastewater Manager or the Manager's designated employee or representative requests access for these purposes and the property owner or occupant refuses or fails to allow entry within ten (10) days after oral or written notice, or within another reasonable time agreed to by the parties, water service may be required to be shut off and shall not be restored until access is provided and the inspection or corrective action is completed.

(D) Emergency Entry. The city may enter a customer's premises without consent or a court order when an emergency reasonably appears to exist involving imminent danger to life, property, or the integrity of the municipal utility system, including but not limited to conditions implicating public health, safety, or welfare as described in § 50.04.

(E) Law Enforcement Notification.

When entering a customer's premises without consent pursuant to subsection (D), the city shall notify the jurisdictional law enforcement agency unless, under the facts and circumstances, such notification would be unreasonable or impracticable.

§ 52.40 TESTING AND MAINTENANCE

(A) All testable backflow assemblies must be tested upon installation, at the required annual intervals thereafter per State of Minnesota Plumbing Code and/or the manufacturer's minimum recommended interval. The city may require field tests at more frequent intervals as individual circumstances may indicate (i.e., high hazards, high incidence of field test failures, frequent internal plumbing changes, etc.).

(B) The Owner is required to have all testable backflow prevention assemblies' tests at intervals not to exceed twelve (12) months from the date of the previous test date and shall be submitted to the city no more than 30 days after the test date.

(C) The owner is required to have any Reduced Pressure Principle (RPP or RPZ) backflow prevention assemblies rebuilt. If an RPP or RPZ does not pass an annual test, it must be repaired/rebuilt to a passing test before it can be put back into service to isolate a cross-connection. The rebuild must be completed by a licensed plumber per State of Minnesota Plumbing Code. See Section § 52.32 for the definition of a rebuild.

(D) The city will notify each water customer that is delinquent in submitting their annual backflow prevention assembly tests in writing. This written notice shall give the water customer a maximum of 30 calendar days to have the assembly tested and submitted.

(E) A "Second Notice" shall be sent to each water customer who does not have the backflow prevention assembly tested as prescribed in the first written notice within the 30 calendar day period allowed. The "Second Notice" will give the water customer a period of 15 calendar days to have the assembly tested and the completed report submitted. A fee as prescribed in § 52.40 (H) shall apply to all instances where a "Second Notice" is sent. If the water customer takes no action within the fifteen (15)-calendar day grace period, the city may terminate the water supply to the water customer until the said assembly is tested. The water customer will be subject to fees pursuant to the city fee schedule if it is necessary to terminate the water service and reinstate the service. All tests must be performed by an accredited backflow tester and reports completed and submitted on the proper form to the city.

(F) The city, its Water/Wastewater Manager, or designated employees or representatives shall have the right to operate private curb stops, valve boxes, and related appurtenances on customer property as necessary to shut off, restore, or otherwise control water service for compliance with this chapter.

(G) The city, the company or tester doing the testing and the water customer shall keep records of tests, repairs and maintenance. The city and the water customer shall maintain these records for a minimum of seven (7) years and make them available upon request.

(H) Fees: If the customer fails to comply with § 52.40 in year 1 (i.e., first offense) the "Second Notice" fee established in the city's fee schedule shall be applied. If in year 2, or any subsequent year after being issued the applicable fee for non-compliance with §52.40 as set forth in the city's fee schedule, then the increased repeat-offense fee set forth in the city's fee schedule shall apply and remain in effect for all future occurrences.

§ 52.41 REQUIREMENTS: CITY OF LE SUEUR APPROVAL OF BACKFLOW PREVENTION ASSEMBLY TESTERS

All testers and rebuilders must be certified by the State of MN Department of Labor and Industry and approved by the city in all phases of backflow prevention assembly testing must be demonstrated by means of education and experience. Prior to completing any work within the city limits of the city, potential testers must be certified by the MN Department of Labor & Industry (DOLI) and accredited by the city and must submit the following minimum requirements. After approval, the tester shall be added to the official list of backflow prevention assembly testers. Any installation of backflow prevention assemblies must be approved by the city Water Division. Failure to meet city requirements is a violation of this chapter pursuant to § 52.45. The following are minimum requirements:

(A) Testers of backflow prevention assemblies shall furnish evidence that they have available the necessary tools and equipment to properly test such assemblies and shall be responsible for the accuracy and calibration (annual requirement) of the test equipment, including the competency

and accuracy of all tests and reports prepared by them. Test equipment shall be calibrated by an accredited laboratory in accordance with the recognized International Standard ISO/MC 17025.

(B) Maintenance and repair on backflow prevention devices must be performed by a licensed master plumber (MN Statute 326.40) in addition to being an accredited backflow prevention assembly tester.

(C) Exception. An accredited backflow preventer assembly tester approved by the State of Minnesota Department of Labor and Industry and accredited by the city may test, maintain, repair and replace Pressure Vacuum Breakers (PVB) assemblies on irrigation systems ONLY.

§ 52.42 COMMERCIAL FIRE PROTECTION SYSTEM REQUIREMENTS

(A) The following applies to commercial fire protection systems and the requirements of NFPA 13, NFPA 13R and the Minnesota Plumbing Code, Minnesota Rules, Chapter 4714.

(1) All new installations shall require double check valves. All systems with a single check valve that are being replaced shall be upgraded to a double check valve.

(2) Existing single check valves that are in place may remain in place as long as no work is being completed to the device or the immediate area adjacent to the device.

(3) If an additional riser is added to the header or if a riser, previously installed for future use is utilized, it will be construed as work being done to the area adjacent to the device.

(4) Before installing or testing a backflow prevention assembly on a fire sprinkler system, it is required that the city's Water Division be consulted for additional criteria they may require. Additionally, the hydraulic calculations for the fire sprinkler system may be required to be recalculated adding the additional pressure loss of the new back flow device proposed to be installed. The hydraulic calculations shall be submitted to the Water/ Wastewater Manager for approval before the backflow prevention device is installed.

(5) Before testing or performing maintenance on a backflow prevention device for a fire sprinkler system, all proper notifications shall be made including providing notice to the city. Each system may have different requirements, contact the Water/ Wastewater Manager with questions.

(6) Exceptions may be made in cases where the replacement of a single check valve with a double check backflow device on existing systems reduces the flow to a point that the system no longer complies with applicable codes, standards or insurance requirements and the addition of a booster pump or fire pump is not structurally practical

(B) All new commercial or industrial premises with a fire suppression system served directly from the public water distribution system shall install a city-approved, fire-rated water meter on the supply line dedicated to the fire suppression system prior to receiving water service activation. Existing commercial or industrial fire suppression services shall be required to install a city-approved, fire-rated water meter when the system is substantially modified, expanded, or when major components including but not limited to backflow prevention assemblies, control valves, or service mains are replaced.

§ 52.43 RESIDENTIAL FIRE PROTECTION SYSTEM REQUIREMENTS

(A) The following applies to residential fire systems that are constructed of approved potable materials and are designed to flow water so it does not become stagnant. The conditions found in the NFPA 13d must be met.

(1) If a residential sprinkler system installed in a single family dwelling is constructed with a potable water pipe and there are no chemicals in the system, or as long as there is no booster pump installed, a backflow device is not required.

(2) If the system is constructed with non-potable materials and there are no chemicals in the system, a double check valve is required. Annual testing is required.

(3) If the system is constructed with any chemicals contained within it, an (RPP or RPZ) is required. Annual testing and rebuilds are required if (RPP or RPZ) fails.

(B) The following applies to a multi-purpose residential fire system in a single family dwelling. This system has dead end runs that permit water to become stagnant.

(1) If the system is constructed with potable water pipe and there are no chemicals in the system, a double check valve is required. Annual testing is not required.

(2) If the system is constructed with any chemicals contained and there are no chemicals in the system, a double check valve is required. Annual testing is required.

(3) If the system is constructed with any chemicals contained within it, an (RPP or RPZ) is required. Annual testing and rebuilds are required if (RPP or RPZ) fails.

(C) Residential fire sprinkler systems shall be installed on the customer side of the water meter.

(D) Residential fire sprinkler systems that have non-potable materials shall be labeled with stickers that read "non-potable water" a minimum of every 5 feet and oriented to be in conspicuous locations.

(E) It is the fire sprinkler system designer's responsibility to provide the Water/ Wastewater Division with the water flow requirements of the meter to meet their system needs. The City will supply all water meter(s).

(F) All fire sprinkler systems must be reviewed and approved by the city.

§ 52.44 IN-GROUND IRRIGATION SYSTEMS

The State of Minnesota requires backflow protection on all in-ground irrigation systems. The testing of all irrigation system protection devices must be completed each year at the time of system start-up. This is due to the nature of the system being taking in/out of service to protect it from our local climate.

§ 52.45 VIOLATIONS

(A) A financial penalty shall be charged as outlined in Section § 52.40 for any failures to perform the requirements of this section or any violations thereof. The penalty shall be billed directly to the customer on a monthly invoice.

(B) The City may diminish or suspend the water supply to the water customer for any failures to perform the requirements of these Specifications, consistent with this chapter. The water customer will be subject to any fees to re-establish water service to the customer. Any suspension or termination of service under this subsection shall comply with §§ 52.14, 39, and 40.

(C) Any violation of this section shall also be subject to the penalties and enforcement provisions of § 52.99 and § 10.99, as applicable.

§ 52.99 PENALTY.

(A) Any person violating any provision of this chapter for which no specific penalty is provided shall be subject to § 10.99, and the procedures of Chapter 50 shall apply, and a separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

(B) (1) Any person, firm or corporation violating any provision of §§ 52.25 through 52.27 or the regulations passed by resolution as authorized by this §§ 52.25 through 52.27 shall be fined the applicable violation fee set forth in the city's fee schedule for residential customers or

nonresidential customers, as applicable, for each offense and a separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

(2) Failure to comply with §§ 52.25 through 52.27 or regulations passed by resolution so authorized by §§ 52.25 through 52.27 after two warnings shall be cause for the discontinuance of water service to the premises pursuant to the provisions of Chapter 50. Water service shall not be restored until the property owner has corrected all violations, allowed inspection by the city or its designated agent or representative to verify compliance, paid all inspection, reinspection, and administrative fees associated with compliance verification as set forth in the city's fee schedule, installed or repaired all required plumbing or backflow prevention devices, paid all other applicable fees and charges as set forth in the city's fee schedule, and provided any certifications or documentation required by the city. Failure to meet these conditions shall be grounds for continued discontinuance of service.
(Ord. 410, passed 6-11-1990)

Section 2. Code Amended. That Chapter 112 of the City of Le Sueur City Code is amended to read as follows:

CHAPTER 112: PLUMBING AND PLUMBERS

§ 112.02 CITY LICENSE REQUIRED TO DO PLUMBING WORK IN CONNECTION WITH CITY WATER SUPPLY SYSTEM.

(A) Any person desiring to do plumbing work in connection with the city water supply system shall, before doing any act in furtherance thereof, file in the office of the City Clerk a petition in writing giving their name and the name of each member of their firm, if any, and place of business, asking to become a licensed plumber of the city. Before receiving a license, the applicant shall file in the office of the City Clerk a bond with corporate surety, to be approved by the City Council, in the sum of \$10,000, conditioned that they will indemnify and keep harmless the city from all liability for any accident for damages arising from any violation of this code or any negligence or unskillfulness in doing their work or in protecting their work done in pursuance of their license, and that they will restore the street, sidewalk and pavement over any pipe they may lay and fill in excavations made by them so as to leave the street, sidewalk and pavement in as good state and condition as they found them, and keep and maintain the same in good order to the satisfaction of the city, for the period of one month thereafter, and that they will pay all fines imposed upon them in violation of any rule or regulation adopted by the city during the term of their license, which license shall expire on September 1 in each year.

(B) No city license shall be issued under this section to a person who is not the holder of a currently valid state plumbers license as provided in § 112.01.

(C) All plumbing work that involves laying water service pipes to within one foot of a building or other structure must be performed by a pipe layer who is certified under a program recognized by the city. The city shall verify the certification of all contractors performing such work prior to issuance of a city plumbing license, and the license shall be contingent upon continued compliance with this requirement.

(1973 Code, § 19-2) (Ord. 167, passed 8-27-1896) Penalty, see § 10.99

Section 3. Effective Date. This ordinance becomes effective from and after its passage and publication.

ADOPTED by the City Council of the City of Le Sueur, Minnesota this 9th day of February 2026.

ATTEST:

Shawn Kirby, Mayor

Lindsey Dhaene, City Clerk