



**RECREATION AND PARKS
ADVISORY COMMITTEE
AGENDA
Tuesday, January 6, 2026
The Loft, Community Center
5:00 P.M.**

1. Call to Order
2. Approval of Agenda
3. Approval of October 6, 2025 Meeting Minutes
4. Public Comment
5. Reports:
 - A. Parks – Joel Schmidt, Public Works & Facilities Manager
 - B. Recreation – Allison Watkins, Recreation Manager
6. Old Business
7. New Business
 - A. Recreation Programming Specialist
 - B. 2025 DNR ReLeaf Grant
8. Future Agenda Items
9. Next Meeting: Tuesday, April 7, 2026 at 5:00 p.m., The Loft
10. Adjourn



The Regular Meeting of RPAC was held on Tuesday, October 7, 2025, at 5:00PM

RPAC Members present: Robin Wilke, Rosemary Goggin, Mark Huntington **Advisory Members present:** Joel Schmidt **Council Ex Officio:** Pam Williams **Also Present:** Lindsey Dhaene, Wendy Smith

Meeting called to order by Chairperson Goggin at 5:00 PM.

Approval of Agenda:

- Motion by Committee Member Huntington seconded by Committee Member Frost to approve agenda as presented
- Voting in favor: All Members
- Voting no: None
- Motion carried 3-0.

Approval of Minutes:

- Motion by Committee Member Wilke seconded by Committee Member Huntington to approve the July 8, 2025 meeting minutes as presented.
- Voting in favor: All Members
- Voting no: None
- Motion carried 3-0.

Presentation/Public Comment:

None

Reports: Motion by Committee Member Huntington seconded by Committee Member Wilke to approve the reports as presented. All members voted in favor. Motion carried 3-0.

A. Parks:

- Joel Schmidt reported that all the parks are going to remain open since the weather is still cooperating but the porta potty will be removed from the dog park no matter what to avoid extra charges. Mr. Schmidt reported that the city did receive notification that it was awarded grant money for the Legion Park ADA improvements but the agreement has not been sent out nor approved by City Council at the time of the meeting. Extensive conversation was held regarding the project and the misinformation being spoken. Chairperson Goggin suggested getting on a City Council agenda or PBC agenda to discuss with it's members the importance of this project and need for funding by the city (the current budget item was removed).

B. Community Center and Recreation:

- Recreation Manager, Allison Watkins, submitted the quarterly report but was unable to attend the meeting.

New Business: None Discussed



Old Business: None discussed

Future Agenda Items: None Discussed

Next Meeting: January 6, 2026, at 5pm in The Loft

Adjournment:

- Motion by Committee Member Huntington seconded by Committee Member Wilke to adjourn the meeting at 5:40.
- Voting in favor: All Members
- Voting no: None
- Motion carried 3-0

ReLeaf Community Forestry Grants

2025 Application



Please refer to the Request for Applications (RFA) when completing this application.

Submit this form, along with required attachments, to ucf.dnr@state.mn.us by November 11, 2025.

Name of Organization	
Project Coordinator	
Project Coordinator Title	
Address (as found in SWIFT)	
City, State, Zip	
County	
Project Coordinator Email	
Project Coordinator Phone Number	
Grant Amount Requested	
Authorized Signer(s) Name(s) & Email(s) <i>Individual(s) from your organization with signing authority for contracts in the event of grant award.</i>	

If tree removal is incorporated into this project, please list estimated percentages of how wood waste is managed: (no score, taken into account throughout proposal)

- ___ Not Applicable/No Trees Removed
- ___ Durable Wood Products (ex. Timber, lumber, building materials, furniture, decorative wood products)
- ___ Soil Amendments (ex. Biochar, compost, mulch)
- ___ BioEnergy (ex. Combined heat & power, thermal energy, pelletizing, biogas, advanced biofuels)
- ___ Disposal (ex. Open burning, land disposal, landfilling)

Total % of wood waste being utilized ___/100

PROJECT PRIORITY

What percent of your project is dedicated to the Priority Areas? (3 points)

Please provide a percentage between 0-100% that reflects the proportion of eligible activities directed at Priority Areas.

_____ %

Please describe how you arrived at this percentage. (3 points)

In your response, explain which eligible activities occur in Priority Areas, how you calculated their share of the project, and describe any assumptions or data used (e.g., maps, population estimates, tree inventories, staff hours, financial allocations, etc.).

PROJECT APPLICATION

Project Overview and Need (30 points; 2600-character limit) Provide a summary of the project, why this funding is needed, what project work will not happen without these grant funds and expected outcomes. Include a description of project locations (citywide project, boulevards, specific parks, etc.). A high-scoring application will demonstrate a readiness to take on a project of the proposed scope and size, showcase significant need, and will prioritize the preservation and maintenance/increase of canopy cover.

Project Timeline (20 points; 3200-character limit) Describe the approximate project schedule showing intermediate steps and milestones for activities described in this application or required by the RFA. A high-scoring timeline will provide specific dates for all components of the project, be realistic, easy to comprehend, and will follow EAB best management practices.

Project Budget Explanation (10 points; 2600-character limit) Provide additional remarks to clarify the budget request. Provide an explanation of how you are funding portions of your project that are not eligible with grant dollars. A successful budget will provide specific dollar amounts for anticipated use, be financially realistic, and cost effective. Budget attachment will be correctly calculated. Projects that plant more trees than they remove will score higher.

Community Engagement and Impact (15 points; 2600-character limit) A high-ranking proposal will show planning and collaboration that clearly serves and includes residents within the Priority Area, and populations that define the Priority Area (low-income residents, persons with disabilities, less than high school education, limited English speaking, and low life expectancy). A high-scoring proposal will describe actionable items for these communities, how these communities will be engaged through the project, and how their input will be incorporated throughout the project.

Communication (10 points; 2600-character limit) Describe the methods you will use to conduct outreach to residents about this grant project. A high-scoring communication strategy will use multiple formats that have the potential to reach the public and will incorporate EAB-related messaging.

Key Personnel (15 points; 2600-character limit) List all certifications and degrees for staff or contractors involved in the project. Describe the duties internal staff will conduct, and any work that will be contracted out, or the partnerships you will leverage to complete tasks. Include key personnel and their experience with similar tasks. If you expect to contract work out, describe requirements you will have for contractors. A high-scoring application will have key personnel corresponding to each component of the project and will showcase that they have the expertise to conduct the work proposed.

PAST GRANT PERFORMANCE

This section will be weighted and scored separately from the project portion of your application. If your organization has been awarded a grant from the DNR Urban and Community Forestry (UCF) program, or you are unsure if your organization has been awarded an a grant, please reach out to ucf.dnr@state.mn.us to obtain your past Grant Closeout form, so that you may address it here in this section. There is no penalty for first-time applicants. If you have not had a grant with DNR UCF program and or the DNR UCF program does not have a Grant Closeout form on file, you may leave this section blank.

Past Grant Performance (5 points; 2600-character limit) If you have received funding from the DNR Urban and Community Forestry program in the past, please describe your past performance. Include the outcomes achieved, any challenges you experienced, and how you addressed them. If applicable, explain any missed deliverables, budget issues, or delays, and describe what you have learned or changed in response. If applicable, describe how you plan to continue demonstrating strong grant management practices. This response will be evaluated as part of your overall past performance score and will be conducted in relation to your last grant closeout, as conducted by your grant administrator.

2025 Community Tree Planting Grants
Attachment A. Budget Form



Directions: Complete this form in detail. Common eligible expenses are listed below; add rows as necessary. Be specific about expenses, making sure requested funds are eligible for reimbursement. A successful budget will be detailed, financially realistic, and cost effective. No match is required. This form has formulas; double check that totals are accurate. Direct questions about the budget form to the DNR Urban and Community Forestry Team at ucf.dnr@state.mn.us.

Organization Name:		City of Le Sueur			
Project Coordinator:		Joel Schmidt			
<u>Expense</u>	<u>Description</u>	<u>Hourly Rate/ Cost per Item</u>	<u>Number Hours or Items</u>	<u>Funds Requested</u>	
1. Contractor costs (ex. labor, services, supplies, and equipment)	Tree Removal	\$ 600.00	340	\$	204,000.00
	Stump Grinding	\$ 100.00	340	\$	34,000.00
	Planting Trees	\$ 150.00	340	\$	51,000.00
2. Trees	See attached tree list	\$ 190.00	340	\$	64,600.00
3. Planting supplies (ex. water bags, grow tubes, bark protection, compost, etc.)					
4. Site preparation					
5. Equipment purchases less than \$5,000 (no one tool can have a unit cost of \$5,000 or more even if that cost is split across grant and match funds)					
6. Staff or Consultant time					
7. Other: <i>please describe</i>					
Totals				\$	353,600.00

3. Mulching Trees

Will you mulch your trees and if so, how will you maintain mulch?

4. Staking and Tying Trees

Explain if staking is necessary due to mowing, vandalism, or wind conditions, and describe plans for inspection and removal.

5. Checking Tree Health

The grantee will check trees every 6 – 12 months to identify and address problems. Describe inspection process and follow-up.

6. Tree Protection

Young trees in busy urban areas may be easily damaged by human activity, animals, and equipment. Describe how planted trees will be protected.

7. Pruning

Newly planted trees should need little pruning, if they were properly cared for in the nursery. In the first year after planting, remove only dead or broken branches. In later years, weakly attached limbs can be removed, and corrective pruning can be done if needed. Describe your pruning maintenance cycle.

8. Tree Warranty

Tree planting should include a warranty from the nursery for replacement (due to poor condition or mortality). The grantee should be prepared to fully replace all trees that are in poor condition or die prior to inspection at the end of the project grant agreement, unless loss was due to natural disaster. Describe your tree warranty or how trees will be replaced.

2025 Releaf Grant - Replacement Public Tree List

NUMBER	OBJECT ID	SPECIES	CONDITION	DBH	ADDRESS
1	1096	ASH, GREEN	4-Poor	23	145 MORNINGSIDE DR N
2	900	ASH, GREEN	4-Poor	27	150 MORNINGSIDE DR N
3	1107	ASH, GREEN	3-Fair	20	150 MORNINGSIDE DR N
4	872	ASH, GREEN	3-Fair	18	129 MORNINGSIDE DR N
5	828	ASH, GREEN	4-Poor	18	102 MORNINGSIDE DR N
6	821	ASH, GREEN	3-Fair	21	101 MORNINGSIDE DR N
7	844	ASH, GREEN	3-Fair	19	101 MORNINGSIDE DR S
8	845	ASH, GREEN	3-Fair	17	101 MORNINGSIDE DR S
9	846	ASH, GREEN	4-Poor	19	103 MORNINGSIDE DR S
10	853	ASH, GREEN	3-Fair	17	106 MORNINGSIDE DR S
11	854	ASH, GREEN	4-Poor	19	106 MORNINGSIDE DR S
12	850	ASH, GREEN	4-Poor	22	109 MORNINGSIDE DR S
13	864	ASH, GREEN	3-Fair	24	111 MORNINGSIDE DR S
14	865	ASH, GREEN	4-Poor	21	111 MORNINGSIDE DR S
15	857	ASH, GREEN	4-Poor	16	120 MORNINGSIDE DR S
16	858	ASH, GREEN	4-Poor	26	120 MORNINGSIDE DR S
17	788	ASH, GREEN	4-Poor	22	141 MORNINGSIDE DR S
18	785	ASH, GREEN	4-Poor	27	142 MORNINGSIDE DR S
19	786	ASH, GREEN	3-Fair	25	142 MORNINGSIDE DR S
20	792	ASH, GREEN	3-Fair	25	115 PARK LN S
21	772	ASH, GREEN	4-Poor	22	155 PARK LN S
22	773	ASH, GREEN	4-Poor	32	155 PARK LN S
23	2286	ASH, GREEN	3-Fair	26	155 PARK LN S
24	2283	ASH, GREEN	3-Fair	20	155 PARK LN S
25	2265	ASH, GREEN	3-Fair	19	155 PARK LN S
26	2256	ASH, GREEN	3-Fair	20	155 PARK LN S
27	2262	ASH, GREEN	4-Poor	15	155 PARK LN S
28	2291	ASH, GREEN	3-Fair	16	155 PARK LN S
29	2594	ASH, GREEN	4-Poor	20	155 PARK LN S
30	2593	ASH, GREEN	4-Poor	22	155 PARK LN S
31	2607	ASH, GREEN	3-Fair	18	155 PARK LN S
32	2602	ASH, GREEN	3-Fair	20	155 PARK LN S
33	2603	ASH, GREEN	3-Fair	18	155 PARK LN S
34	2604	ASH, GREEN	4-Poor	22	155 PARK LN S
35	2605	ASH, GREEN	3-Fair	21	155 PARK LN S
36	2606	ASH, GREEN	4-Poor	23	155 PARK LN S
37	1148	ASH, GREEN	3-Fair	17	125 PARK LN N
38	253	ASH, GREEN	3-Fair	23	102 6TH ST S
39	586	ASH, GREEN	3-Fair	32	115 5TH ST N
40	587	ASH, GREEN	3-Fair	32	115 5TH ST N
41	588	ASH, GREEN	4-Poor	25	115 5TH ST N
42	17	ASH, GREEN	4-Poor	18	312 DISTEL DR
43	40	ASH, GREEN	4-Poor	25	728 4TH ST S
44	48	ASH, GREEN	3-Fair	21	728 4TH ST S
45	76	ASH, GREEN	4-Poor	18	325 6TH ST S

2025 Releaf Grant - Replacement Public Tree List

NUMBER	OBJECT ID	SPECIES	CONDITION	DBH	ADDRESS
46	1411	ASH, GREEN	3-Fair	24	510 6TH ST S
47	1410	ASH, GREEN	4-Poor	21	510 6TH ST S
48	1430	ASH, GREEN	4-Poor	25	510 6TH ST S
49	1392	ASH, GREEN	4-Poor	20	510 6TH ST S
50	1414	ASH, GREEN	4-Poor	26	510 6TH ST S
51	1406	ASH, GREEN	4-Poor	21	510 6TH ST S
52	1400	ASH, GREEN	4-Poor	27	510 6TH ST S
53	2490	ASH, WHITE	3-Fair	7	510 6TH ST S
54	1397	ASH, GREEN	4-Poor	28	510 6TH ST S
55	87	ASH, GREEN	3-Fair	20	600 5TH ST S
56	142	ASH, GREEN	4-Poor	18	401 5TH ST S
57	144	ASH, GREEN	4-Poor	20	329 5TH ST S
58	182	ASH, GREEN	4-Poor	45	500 SMITH ST
59	224	ASH, GREEN	3-Fair	20	228 ELMWOOD AVE S
60	225	ASH, GREEN	4-Poor	19	228 ELMWOOD AVE S
61	233	ASH, GREEN	3-Fair	17	530 4TH ST S
62	234	ASH, GREEN	3-Fair	16	530 4TH ST S
63	236	ASH, GREEN	4-Poor	17	524 4TH ST S
64	255	ASH, GREEN	3-Fair	18	200 3RD ST S #202
65	257	ASH, GREEN	3-Fair	17	220 SMITH ST
66	267	ASH, GREEN	3-Fair	16	420 3RD ST S
67	269	ASH, GREEN	4-Poor	20	328 2ND ST S
68	270	ASH, GREEN	3-Fair	16	322 2ND ST S
69	271	ASH, GREEN	3-Fair	16	322 2ND ST S
70	275	ASH, GREEN	3-Fair	18	304 2ND ST S
71	276	ASH, GREEN	4-Poor	26	303 2ND ST S
72	277	ASH, GREEN	3-Fair	17	303 2ND ST S
73	286	ASH, GREEN	4-Poor	17	329 2ND ST S
74	303	ASH, GREEN	3-Fair	16	417 2ND ST S
75	304	ASH, GREEN	3-Fair	20	417 2ND ST S
76	310	ASH, GREEN	4-Poor	18	200 3RD ST S #101
77	311	ASH, GREEN	4-Poor	24	200 3RD ST S #101
78	312	ASH, GREEN	4-Poor	16	200 3RD ST S #102
79	325	ASH, GREEN	3-Fair	18	529 2ND ST S
80	340	ASH, GREEN	4-Poor	19	606 2ND ST S
81	341	ASH, GREEN	4-Poor	16	606 2ND ST S
82	348	ASH, GREEN	4-Poor	21	118 FERRY ST E
83	784	ASH, GREEN	3-Fair	21	819 FERRY ST E
84	782	ASH, GREEN	3-Fair	22	819 FERRY ST E
85	781	ASH, GREEN	3-Fair	18	819 FERRY ST E
86	1832	ASH, GREEN	3-Fair	30	819 FERRY ST E
87	1815	ASH, GREEN	3-Fair	15	819 FERRY ST E
88	1814	ASH, GREEN	3-Fair	18	819 FERRY ST E
89	1810	ASH, GREEN	3-Fair	18	819 FERRY ST E
90	1805	ASH, GREEN	3-Fair	18	819 FERRY ST E

2025 Releaf Grant - Replacement Public Tree List

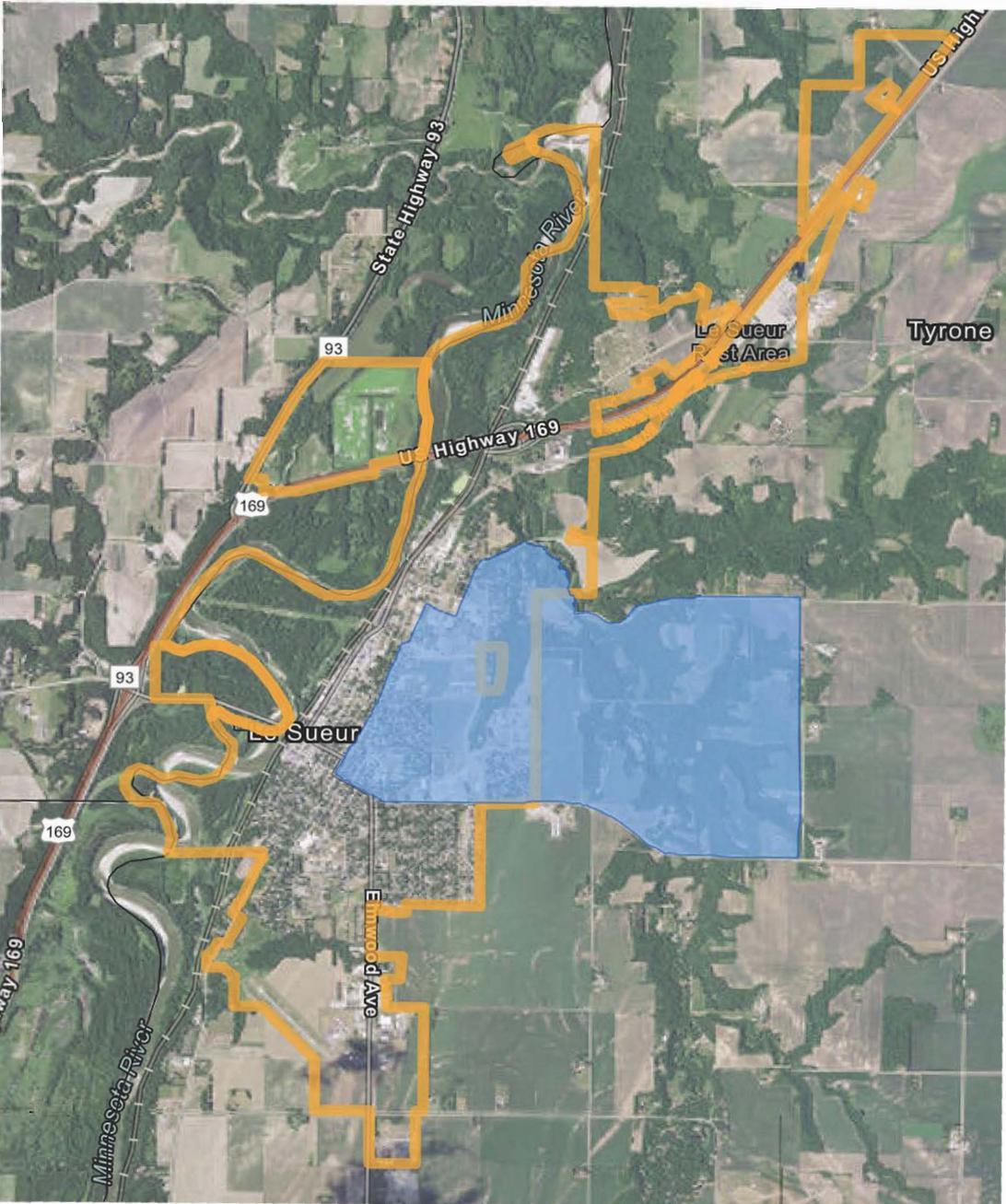
NUMBER	OBJECT ID	SPECIES	CONDITION	DBH	ADDRESS
91	1835	ASH,GREEN	3-Fair	23	821 FERRY ST E
92	1834	ASH,GREEN	3-Fair	25	821 FERRY ST E
93	1829	ASH,GREEN	4-Poor	28	821 FERRY ST E
94	1828	ASH,GREEN	3-Fair	28	821 FERRY ST E
95	1827	ASH,GREEN	4-Poor	27	821 FERRY ST E
96	1831	ASH,GREEN	4-Poor	25	821 FERRY ST E
97	370	ASH,GREEN	4-Poor	22	329 MAIN ST S
98	371	ASH,GREEN	4-Poor	20	329 MAIN ST S
99	426	ASH,GREEN	3-Fair	15	219 DAVIS ST
100	1687	ASH,GREEN	4-Poor	31	329 MAIN ST S
101	1688	ASH,GREEN	4-Poor	30	329 MAIN ST S
102	1691	ASH,GREEN	3-Fair	18	328 2ND ST S
103	344	ASH,GREEN	4-Poor	20	222 2ND ST S
104	2799	ASH,GREEN	4-Poor	28	228 2ND ST S
105	2800	ASH,GREEN	3-Fair	26	228 2ND ST S
106	314	ASH,GREEN	4-Poor	28	303 2ND ST S
107	2794	ASH,GREEN	4-Poor	24	302 2ND ST S
108	2795	ASH,GREEN	4-Poor	18	229 MAIN ST S
109	2797	ASH,GREEN	3-Fair	15	229 MAIN ST S
110	2798	ASH,GREEN	4-Poor	20	229 MAIN ST S
111	1693	ASH,GREEN	4-Poor	21	401 MAIN ST S
112	265	ASH,GREEN	3-Fair	24	220 RISEDORPH ST
113	78	ASH,GREEN	3-Fair	23	608 RISEDORPH ST
114	420	ASH,GREEN	4-Poor	30	429 MAIN ST S
115	259	ASH,GREEN	4-Poor	24	312 3RD ST S
116	263	ASH,GREEN	4-Poor	29	219 RISEDORPH ST
117	281	ASH,GREEN	3-Fair	24	317 2ND ST S
118	282	ASH,GREEN	3-Fair	26	317 2ND ST S
119	353	ASH,GREEN	3-Fair	16	225 2ND ST S
120	763	ASH,GREEN	3-Fair	16	209 HILLCREST WAY
121	757	ASH,GREEN	4-Poor	17	214 PARK LN S
122	610	ASH,GREEN	3-Fair	18	311 PLUM RUN
123	46	ASH,GREEN	4-Poor	20	107 ELMWOOD CIR
124	47	ASH,GREEN	4-Poor	31	109 ELMWOOD CIR
125	959	ASH,GREEN	3-Fair	22	137 COVENTRY RD
126	960	ASH,GREEN	3-Fair	25	137 COVENTRY RD
127	963	ASH,GREEN	3-Fair	17	154 COVENTRY RD
128	964	ASH,GREEN	4-Poor	17	154 COVENTRY RD
129	1244	ASH,GREEN	4-Poor	22	307 COVENTRY RD
130	1243	ASH,GREEN	4-Poor	22	307 COVENTRY RD
131	938	ASH,GREEN	3-Fair	22	142 WOODCREST TER
132	666	ASH,GREEN	4-Poor	31	213 INNER DR
133	755	ASH,GREEN	3-Fair	38	206 HILLCREST WAY
134	765	ASH,GREEN	3-Fair	35	209 HILLCREST WAY
135	1032	ASH,GREEN	4-Poor	21	500 PARK LN S

2025 ReLeaf Grant - Replacement Public Tree List

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NUMBER	OBJECT ID	SPECIES	CONDITION	DBH	ADDRESS
136	1242	ASH, GREEN	4-Poor	24	309 COVENTRY RD
137	667	ASH, GREEN	3-Fair	27	217 INNER DR
138	654	ASH, GREEN	4-Poor	22	208 SNOW RIDGE
139	655	ASH, GREEN	4-Poor	27	208 SNOW RIDGE
140	656	ASH, GREEN	3-Fair	31	208 SNOW RIDGE
AVG DBH				22	

MPCA Environmental Justice Map



Pre-Award Risk Assessment Questionnaire

To comply with Minn. Statute 16B.981, our agency must collect and analyze certain information before we can execute a grant contract agreement. If your organization's application is requesting \$50,000 or more in grant funds, this form is required. Please answer the following questions and submit with the required documentation. See attachments at the end for certifications indicated in Questions #3 and 15. This must be submitted with your grant application.

The submission of inaccurate or misleading information may be grounds for disqualification from the grant contract agreement award and may subject an organization to suspension or debarment proceedings, as well as other remedies available to the State, by law.

Instructions: Complete the following questionnaire by placing an "X" in the "Yes" or "No" column. If you attach documentation as part of your response, note this by placing an "X" in the "Document Attached" column. An asterisk (*) indicates the field requires a response.

Grantee Name*:

Contact Name*:

Questions for all Grantees:

1. Please describe your organization's (a) services and (b) experience (such as skills, knowledge, available resources, processes, and leadership) with administering grants*:

2. Have you ever received a grant from the Department of Natural Resources before?

Yes

No

3. Have any current principals of your organization been convicted of a felony financial crime in the last 10 years?

Yes

No

If Yes, please explain:

If No, complete **Exhibit A** at the end of this questionnaire to certify that no current principal of your organization has been convicted of a felony financial crime in the last 10 years **AND** insert or attach an organizational chart or list for the principals you are certifying in **Exhibit A**.

Check here if org chart (with names) or list of principals is attached

4. Are any of your staff or board members current employees of the DNR?

Yes

No

5. Choose your organization type, and then complete the appropriate section below:

Local Unit of Government (no further questions)

Nonprofit (proceed to question 6)

For-profit (skip to question 12)

Questions for non-profit organizations:

6. Did you file a Form 990 or 990-EZ in the last fiscal year?

Yes

No

If Yes, **attach a copy of your most recently filed Form 990 or 990-EZ**. Skip to question 9.

If No, proceed to question 7.

7. If no to question 5, were you eligible for an exception to the filing requirement?

Yes

No

If Yes, **attach a copy of your IRS determination letter** and explain your exception:

If No, please explain why you didn't file:

8. If you did not file a 990 or 990-EZ in the last fiscal year, attach the most recent set of board-reviewed (or managing group if applicable) financial statements.

Check here if financial statements are attached

9. Please describe the internal controls you have over business expenditures and outcomes of the grant funds, if awarded.

Examples of internal controls include, but are not limited to: documented policies and procedures; segregation of duties such as having different staff who enter receivables versus those who post payments; using a payroll system; requiring usernames and passwords, along with appropriate levels of access to systems; supervisor review and approval of payments and timecards; and other internal controls to ensure compliance with laws and regulations to safeguard use of grant funds.

10. Did you have \$750,000 or more in revenue in the last fiscal year and were required to have an audit?

Yes

No

If Yes, **attach a copy of audited financial statements.**

Check here if audited financial statements are attached

11. Are you registered and in good standing with the Secretary of State?

Yes

No

Questions for for-profit businesses:

12. Were you required to file state and federal tax returns for your last fiscal year?

Yes

No

If Yes, **submit a copy of your filed state and federal tax returns** and skip to question 13. Please redact any social security numbers.

Check here if state and federal tax returns are attached

If No, proceed to question 13.

13. Attach a copy of your most recent financial statements, including balance sheet, income statement and statement of cash flows. Please mark any data you consider to be trade secret.

Check which financial statements are attached:

Balance Sheet

Income Statement

Statement of cash flow

14. Please describe the internal controls you have over business expenditures and outcomes of the grant funds, if awarded.

Examples of internal controls include, but are not limited to: documented policies and procedures; segregation of duties such as having different staff who enter receivables versus those who post payments; using a payroll system; requiring usernames and passwords, along with appropriate levels of access to systems; supervisor review and approval of payments and timecards; and other internal controls to ensure compliance with laws and regulations and safeguard use of grant funds.

15. Have any liens on company assets been filed with the Office of the Minnesota Secretary of State or county recorder?

Yes

No

If Yes, please describe:

16. Is your business currently under bankruptcy proceedings?

Yes

No

If Yes, please explain:

If No, complete **Exhibit B** at the end of this questionnaire to certify that the business is not under bankruptcy proceedings.

17. Are you registered and in good standing with the Secretary of State?

Yes

No

EXHIBIT A: CERTIFICATION - NO CONVICTION OF FELONY FINANCIAL CRIME BY A PRINCIPAL

(All grantees must certify to this condition)

INSTRUCTIONS:

1. Read the statement below.
2. Sign with a digital signature and type your position title.
3. Insert or attach an organizational chart or list of the principals that you are certifying.
4. Submit this document as part of your response to the pre-award risk assessment questionnaire.

16B.981 Subd. 2 (6) requires that no current principals of a grantee have been convicted of a felony financial crime in the last 10 years. A principal is defined as a public official, a board member, or staff (paid or volunteer) with the authority to access funds provided by this grant opportunity or to determine how those funds are used.

By signing here, I warrant that no current principal of my organization has been convicted of a felony financial crime in the last 10 years.

I certify that this information is true, correct, and reliable.

The submission of inaccurate or misleading information may be grounds for disqualification from the grant contract agreement award and may subject me/my organization to suspension or debarment proceedings, as well as other remedies available to the State, by law.

Signature

Position Title

EXHIBIT B: CERTIFICATION – NOT UNDER BANKRUPTCY PROCEEDINGS

(For-profit grantees must certify to this condition)

INSTRUCTIONS:

1. Read the statement below.
2. Sign with a digital signature and type your position title.
3. Submit this document as part of your response to the pre-award risk assessment questionnaire.

By signing below, I certify that the business is not under bankruptcy proceedings.

I certify that the information is true, correct, and reliable.

The submission of inaccurate or misleading information may be grounds for disqualification from the grant contract agreement award and may subject me/this for-profit entity to suspension or debarment proceedings, as well as other remedies available to the State, by law.

Signature

Position Title



**2025 Minnesota Department of Natural Resources ReLeaf Grant
Ash Tree Removal and Replacement Request**

Name _____ Date _____

Address _____

Number of Ash Trees Requested _____ (Not boulevard trees)

Signature _____

By signing, I affirm my household income is at or below 80% percent 2025 Area Median Income (AMI) as listed below.

Household Size	1	2	3	4	5	6	7	8
80 Percent AMI	\$65,450	\$74,800	\$84,150	\$93,450	\$100,950	\$108,450	\$115,900	\$123,400

<u>City Use Only</u>	
Number of Ash Trees Approved	Approved By
Location in Yard	
Notes	



City of Le Sueur

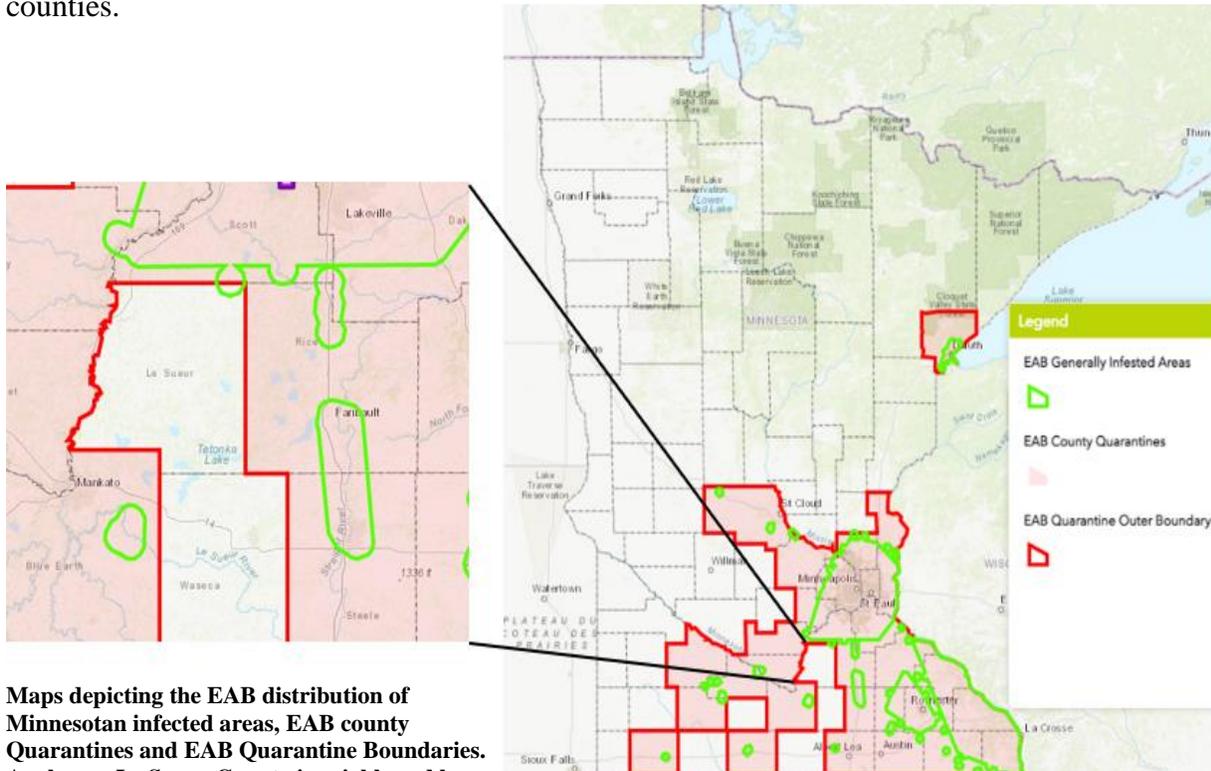
Emerald Ash Borer (EAB)

Management Plan

Introduction:

Emerald Ash Borer (*Agrilus planipennis*) or more commonly known as EAB, is a very destructive invasive pest to all species of ash trees (*Fraxinus spp*). Emerald Ash Borer is an exotic borer native to Asia with its natural range being in China, Japan, Mongolia and Korea. This invasive beetle was first discovered in North America in 2002, and has been confirmed in 35 states, including Minnesota.

Minnesota is the host to roughly one billion ash trees, making it the largest concentration of this shade tree species in the whole country. There is currently no resistance to EAB in our native ash trees. The green ash (*Fraxinus pennsylvanica*), black ash (*Fraxinus nigra*) and white ash (*Fraxinus americana*) are among the ash trees found in this northern state. Emerald Ash Borer was first found in St. Paul, Minnesota in 2009 and has been detected in many surrounding counties.



Maps depicting the EAB distribution of Minnesotan infested areas, EAB county Quarantines and EAB Quarantine Boundaries. As shown, Le Sueur County is neighbored by counties detected with known EAB, making it more susceptible for an EAB spread.



The Emerald Ash Borer adult beetle lives outside of the tree, not causing harm as does the larvae inside the tree disrupting the vascular system. During this immature stage, the larvae feed on the outer one inch of bark, which puts a halt to the flow of nutrients throughout the tree canopy. As the worm-like larvae tunnels around the innards of the ash tree, the slow process of dieback begins. The symptoms are less pronounced once initially infested, so by the time the symptoms are visible it is possible the EAB population has already grown and spread to other trees.

Ash trees are not only abundant within the City of Le Sueur, but they are an important component to our urban landscapes providing essential tree canopy. The question is whether the Emerald Ash beetle has been found within the county from known infestation sites. The potential of losing these trees if the EAB goes undetected within the ash trees could be detrimental to not only the economy but the environment as well. The cost of injecting, removing and even managing the ash trees of an infestation can be severely high.

Definitions:

- Quarantine Zones- Minnesota Department of Agriculture (MDA) regulated areas that restrict the movement of any ash tree material.
- Public Right Away- A piece of land that gives the public works responsibility to maintain roughly 10-15ft back of curb onto parcel of land, which is considered the public right-away.
- Diameter at Breast Height (DBH)- Standard for measuring trees, the diameter (cross-section) is measured in inches from about 4.5ft above the ground.
- Host Species- All tree species of the *Fraxinus* genus, all which are susceptible to the Emerald Ash Borer invasive species.
- Known EAB Infested Sites- Known and designated areas where EAB has been found and documented of the infested ash tree.

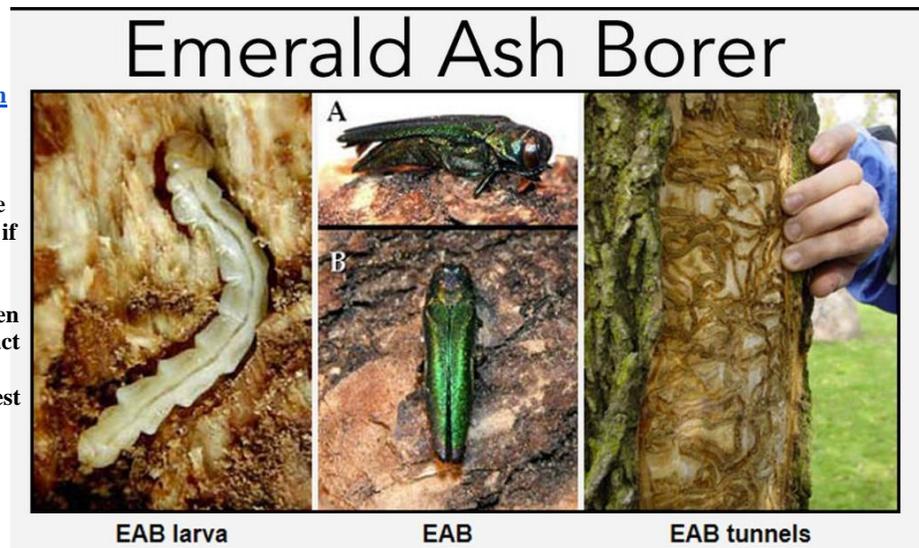
Purpose:

By implementing the provisions of the Emerald Ash Borer Management Plan, the City of Le Sueur is attempting to prepare for the pending disruption that an EAB infestation has on urban forests. This plan helps mitigate specific strategies for the possible occurrence of an Emerald Ash Borer outbreak, along with some proactive approaches that help spread the costs in a manageable time period. The green ash (*Fraxinus pennsylvanica*) has been planted extensively within both private and boulevard trees. To prepare for its arrival, policies and resources help show how tree mortality will impact the social, economic and quality of life in Le Sueur.

What is Emerald Ash Borer?

[Emerald Ash Borer](#), (*Agrilus planipennis*), is a quarantined non-native invasive wood bearing beetle that inconspicuously kills ash trees. Adult EAB are small, bright iridescent green beetles with a slender body of about 1/3"-1/2". Underneath their wings is a purple magenta color and their eggs are laid on a tree's bark. The larvae then bore into the tree and feed on the new wood, impacting the ash tree's ability to grow, suppressing the supply of nutrients. The larvae have white flat bodies and are roughly 1" long when fully grown. They feed until late fall and transform into pupae in late spring.

[Does My Tree Have Emerald Ash Borer \(EAB\)?](#) Many insect's Native to Minnesota have been Confused for the [EAB pest](#). So, Correctly identifying whether the beetle is Emerald Ash Borer and if the tree is an [Fraxinus](#) is quite critical. If you do concur or suspect that your ash tree has been infected with this nuisance, contact the Minnesota Department of Agriculture (MDA) on their Arrest the Pest phone, [1-888-545-6684](tel:1-888-545-6684)



[Symptoms of Emerald Ash Borer](#)

The first signs of an outbreak are non-noticeable, but the pest quickly kills, and the ash tree will usually die within four years of initial contact. Early detection is difficult, so noticing increased woodpecker activity and die-back of the upper canopy is one of the tall tale signs. The city is working towards a tree inventory of existing ash trees in boulevard and public land limits to help implement the impacts that a EAB infestation will have on Le Sueur.

- Increased woodpecker activity- they peck out outer bark while foraging to feed on EAB larva
- D-shaped exit holes 1/8" as adult beetles emerge from late May to August
- Bark splitting
- Canopy dieback- begins in the one-third top of canopy
- Serpentine (S-shaped) galleries situated under the bark- galleries in which larvae feed
- Epicormic Shoots growing from ash tree



Slow the Spread

Emerald Ash Borer naturally spreads within one to two miles annually. The beetle is spread through short distance natural flight and infested firewood through long distance. Without care, movement of infested material results in a wider and faster spread of EAB. [Proper management](#) and planning practices will help slow the spread and provide protection for the uninfected Minnesotan forests.

- Don't import infested ash material such as firewood into Minnesota
- Don't transport ash firewood unless [MDA certified](#)
- Remember that it is illegal to move non-coniferous firewood outside EAB quarantine zones
- Remain diligent on monitoring your ash tree to recognize the possible infestation of EAB

Action Plan Development

- **Education-** The City of Le Sueur is willing to strive and educate its residents on EAB management through public meetings, the city website, mailings, literature, community meetings, public meetings and local newsletters. The City and County members will keep in touch and stay in contact with the [Minnesota Department of Agriculture \(MDA\)](#) and other institutions concerned with the Emerald Ash Borer pest. The members will all maintain good communication and ensure the residents know the awareness of EAB and the management plan strategies they'll implement when there is an outbreak.

Tree Inventory

During the Fall of 2021, the city has been performing a tree inventory of all boulevard and public trees. The first process of initiating an EAB management plan is constructing a proper tree inventory. [Tree inventory](#) consists of attributes of the *Fraxinus* tree, including the location, size (DBH) and current condition of the tree. At minimum, there should be a tree inventory of all ash trees within the maintained park/boulevard areas to get a rough estimate of the cost of an Emerald Ash Borer infestation. The objective of the tree inventory will assess the current liabilities and values of the public ash trees to set forth preparation and action strategies.

- **Boulevard Trees-** The City will initiate a new policy that prohibits the planting of any *Fraxinus* species, to help diversify the tree canopy of Le Sueur and to eliminate the chance of a future EAB infestation. Ash trees that are in a poor condition will be marked for removal. Once EAB is discovered, the tree will be removed and disposed of properly. Replanting will be done after removal, with a certified Boulevard Tree List. Tree plantings will be done the following spring/fall. Pesticide control will be done to trees considered "Legacy Trees". These trees are defined to be trees of historical significance



or excellent condition. This method is more cost efficient, performing pesticide injection than tree removal/disposal.

- **Park Trees-** The number of ash trees within the maintained park areas will be targeted for removal if EAB is discovered. The City will establish detection trees and traps as needed, to help detect early EAB infestation. If an ash tree in a wooded area is found to be infested, proper removal may be initiated to help slow the spread of EAB. Ash trees that are removed in a maintained area will be replaced on the City's budget.
- **Private Trees-** Through proper educational efforts that the City offers, private property owners are encouraged to diligently monitor their ash tree for any signs of EAB. They can either contact a certified tree contractor or [MDA to arrest the pest](#). The City encourages property owners to diversify the tree canopy of Le Sueur and help try to buffer future infestation of EAB. Future tree planting suggestions are on the City's website, called the [Approved Boulevard Tree List](#).

Treatment

Using information gathered from the Tree Inventory will help estimate the damages that a possible outbreak/infestation of EAB can do to a city. Tree assessment software will be initiated for tree management process and removal costs.

- **Insecticide-** The City will properly determine which trees will be chemically treated in order to prevent the further spread of EAB. The city will monitor the effectiveness of this treatment process and the injections will be done by trained professionals. Trees of high priority will be up to the city inspectors, determining the importance and which loss of tree would be detrimental to the landscape. The city will not perform chemical treatment unless EAB is identified within 15-mile radius of Le Sueur. Chemical treatment applications will be implemented by the guidelines issued by the Minnesota Department of Agriculture. If done properly and at the optimum time of year, the in-jectcal/spray treatments done will keep EAB away from healthy trees for a certain period. Various options for chemical treatment:
 - Trunk Injection
 - Soil Spray Application
 - Bark Spray Application

For more information about the different chemical treatment applications, please visit <https://chemjettreeinjector.com/emerald-ash-borer/>



- **Tree Removal-** Public ash tree removal will be based upon the risk to people and property of the City. Higher risked diseased trees will be removed first and prioritized, followed by those who have no beneficial value to the community. Qualified contractors issued by the City will properly remove the public tree, which will be replaced and replanted.
- **Waste Disposal Sites-** Le Sueur County currently has sites for the disposal of infected trees. Residents can dispose of their infected tree and yard waste at these surrounding facilities, which will help slow the spread of EAB.

Financial Considerations

The arrival of Emerald Ash Borer will increase the number of ash trees that will undoubtedly die and need to be removed within a short period of time. The creation of an EAB fund is recommended to be financially prepared for the possible outbreak of an EAB infestation. An EAB infestation in Le Sueur will result in hundreds of ash trees that will need to be removed for public health and safety reasons. The Minnesota Department of Agriculture and other federal agencies may award grants to communities that are currently facing issues with Emerald Ash Borer. Demand for grants may be affected by State and Federal budget cuts. The following estimation of costs is based on contracted services, as the total costs for professional services to properly dispose and remove the infected ash tree will be determined.

- **Removal-** \$700/per tree
- **Stump Grinding-** \$250/per tree
- **Re-Planting-** \$500/per tree

Conclusion

By implementing a proactive approach towards a possible Emerald Ash Borer infestation, the City of Le Sueur will implement this management plan as budgets permit. The City can position itself to manage the financial implications that EAB possesses, and the steps outlined above are based on current information of EAB. As new information arises, proper management practices will be initiated. Proper planning and preparing can mitigate the prevention of a possible EAB infestation/spread. This plan is subject to revisions, as the tree inventory is still underway. Revisions to this EAB Management Plan would be subject to City Council approval.

Approved by Le Sueur City Council

February 14, 2022



Tree Resource Assessment

Our boulevard and parks inventory shows the following:

<u>Genera</u>	<u>Total</u>	<u>Percentage</u>
• Ash	418	24 %
• Maple	325	19 %
• Spruce	95	5 %
• Hackberry	74	4 %
• Cedar	68	4 %
• Other Species	773	44 %
• Total	1753	

With a total boulevard tree count in our city of 1753, 56% of the trees consist of only five genera. Therefore, approximately 56% of our urban forest consists of a monoculture of these five genera. Currently, the City's urban forest boulevards consists of ~15 genera representing all street trees and more than 50 tree species. The average condition of the trees on a scale of 1-4 (1=worst, 4 = excellent) is 57%, with 1253 trees ≤ 3 or good condition, 500 trees ≤ 2 making it 29% of the current City's trees to be in fair or poor condition.

ReLeaf Community Forestry Grants

2025 Application



Please refer to the Request for Applications (RFA) when completing this application.

Submit this form, along with required attachments, to ucf.dnr@state.mn.us by November 11, 2025.

Name of Organization	
Project Coordinator	
Project Coordinator Title	
Address (as found in SWIFT)	
City, State, Zip	
County	
Project Coordinator Email	
Project Coordinator Phone Number	
Grant Amount Requested	
Authorized Signer(s) Name(s) & Email(s) <i>Individual(s) from your organization with signing authority for contracts in the event of grant award.</i>	

If tree removal is incorporated into this project, please list estimated percentages of how wood waste is managed: (no score, taken into account throughout proposal)

- ___ Not Applicable/No Trees Removed
- ___ Durable Wood Products (ex. Timber, lumber, building materials, furniture, decorative wood products)
- ___ Soil Amendments (ex. Biochar, compost, mulch)
- ___ BioEnergy (ex. Combined heat & power, thermal energy, pelletizing, biogas, advanced biofuels)
- ___ Disposal (ex. Open burning, land disposal, landfilling)

Total % of wood waste being utilized ___/100

PROJECT PRIORITY

What percent of your project is dedicated to the Priority Areas? (3 points)

Please provide a percentage between 0-100% that reflects the proportion of eligible activities directed at Priority Areas.

_____ %

Please describe how you arrived at this percentage. (3 points)

In your response, explain which eligible activities occur in Priority Areas, how you calculated their share of the project, and describe any assumptions or data used (e.g., maps, population estimates, tree inventories, staff hours, financial allocations, etc.).

PROJECT APPLICATION

Project Overview and Need (30 points; 2600-character limit) Provide a summary of the project, why this funding is needed, what project work will not happen without these grant funds and expected outcomes. Include a description of project locations (citywide project, boulevards, specific parks, etc.). A high-scoring application will demonstrate a readiness to take on a project of the proposed scope and size, showcase significant need, and will prioritize the preservation and maintenance/increase of canopy cover.

Project Timeline (20 points; 3200-character limit) Describe the approximate project schedule showing intermediate steps and milestones for activities described in this application or required by the RFA. A high-scoring timeline will provide specific dates for all components of the project, be realistic, easy to comprehend, and will follow EAB best management practices.

Project Budget Explanation (10 points; 2600-character limit) Provide additional remarks to clarify the budget request. Provide an explanation of how you are funding portions of your project that are not eligible with grant dollars. A successful budget will provide specific dollar amounts for anticipated use, be financially realistic, and cost effective. Budget attachment will be correctly calculated. Projects that plant more trees than they remove will score higher.

Community Engagement and Impact (15 points; 2600-character limit) A high-ranking proposal will show planning and collaboration that clearly serves and includes residents within the Priority Area, and populations that define the Priority Area (low-income residents, persons with disabilities, less than high school education, limited English speaking, and low life expectancy). A high-scoring proposal will describe actionable items for these communities, how these communities will be engaged through the project, and how their input will be incorporated throughout the project.

Communication (10 points; 2600-character limit) Describe the methods you will use to conduct outreach to residents about this grant project. A high-scoring communication strategy will use multiple formats that have the potential to reach the public and will incorporate EAB-related messaging.

Key Personnel (15 points; 2600-character limit) List all certifications and degrees for staff or contractors involved in the project. Describe the duties internal staff will conduct, and any work that will be contracted out, or the partnerships you will leverage to complete tasks. Include key personnel and their experience with similar tasks. If you expect to contract work out, describe requirements you will have for contractors. A high-scoring application will have key personnel corresponding to each component of the project and will showcase that they have the expertise to conduct the work proposed.

PAST GRANT PERFORMANCE

This section will be weighted and scored separately from the project portion of your application. If your organization has been awarded a grant from the DNR Urban and Community Forestry (UCF) program, or you are unsure if your organization has been awarded an a grant, please reach out to ucf.dnr@state.mn.us to obtain your past Grant Closeout form, so that you may address it here in this section. There is no penalty for first-time applicants. If you have not had a grant with DNR UCF program and or the DNR UCF program does not have a Grant Closeout form on file, you may leave this section blank.

Past Grant Performance (5 points; 2600-character limit) If you have received funding from the DNR Urban and Community Forestry program in the past, please describe your past performance. Include the outcomes achieved, any challenges you experienced, and how you addressed them. If applicable, explain any missed deliverables, budget issues, or delays, and describe what you have learned or changed in response. If applicable, describe how you plan to continue demonstrating strong grant management practices. This response will be evaluated as part of your overall past performance score and will be conducted in relation to your last grant closeout, as conducted by your grant administrator.

2025 Community Tree Planting Grants
Attachment A. Budget Form



Directions: Complete this form in detail. Common eligible expenses are listed below; add rows as necessary. Be specific about expenses, making sure requested funds are eligible for reimbursement. A successful budget will be detailed, financially realistic, and cost effective. No match is required. This form has formulas; double check that totals are accurate. Direct questions about the budget form to the DNR Urban and Community Forestry Team at ucf.dnr@state.mn.us.

Organization Name:		City of Le Sueur			
Project Coordinator:		Joel Schmidt			
<u>Expense</u>	<u>Description</u>	<u>Hourly Rate/ Cost per Item</u>	<u>Number Hours or Items</u>	<u>Funds Requested</u>	
1. Contractor costs (ex. labor, services, supplies, and equipment)	Tree Removal	\$ 600.00	140	\$	84,000.00
	Stump Grinding	\$ 100.00	140	\$	14,000.00
	Planting Trees	\$ 150.00	140	\$	21,000.00
2. Trees	See attached tree list	\$ 190.00	140	\$	26,600.00
3. Planting supplies (ex. water bags, grow tubes, bark protection, compost, etc.)					
4. Site preparation					
5. Equipment purchases less than \$5,000 (no one tool can have a unit cost of \$5,000 or more even if that cost is split across grant and match funds)					
6. Staff or Consultant time					
7. Other: <i>please describe</i>					
Totals				\$	145,600.00

3. Mulching Trees

Will you mulch your trees and if so, how will you maintain mulch?

4. Staking and Tying Trees

Explain if staking is necessary due to mowing, vandalism, or wind conditions, and describe plans for inspection and removal.

5. Checking Tree Health

The grantee will check trees every 6 – 12 months to identify and address problems. Describe inspection process and follow-up.

6. Tree Protection

Young trees in busy urban areas may be easily damaged by human activity, animals, and equipment. Describe how planted trees will be protected.

7. Pruning

Newly planted trees should need little pruning, if they were properly cared for in the nursery. In the first year after planting, remove only dead or broken branches. In later years, weakly attached limbs can be removed, and corrective pruning can be done if needed. Describe your pruning maintenance cycle.

8. Tree Warranty

Tree planting should include a warranty from the nursery for replacement (due to poor condition or mortality). The grantee should be prepared to fully replace all trees that are in poor condition or die prior to inspection at the end of the project grant agreement, unless loss was due to natural disaster. Describe your tree warranty or how trees will be replaced.

2025 Releaf Grant - Replacement Public Tree List

NUMBER	OBJECT ID	SPECIES	CONDITION	DBH	ADDRESS
1	1096	ASH, GREEN	4-Poor	23	145 MORNINGSIDE DR N
2	900	ASH, GREEN	4-Poor	27	150 MORNINGSIDE DR N
3	1107	ASH, GREEN	3-Fair	20	150 MORNINGSIDE DR N
4	872	ASH, GREEN	3-Fair	18	129 MORNINGSIDE DR N
5	828	ASH, GREEN	4-Poor	18	102 MORNINGSIDE DR N
6	821	ASH, GREEN	3-Fair	21	101 MORNINGSIDE DR N
7	844	ASH, GREEN	3-Fair	19	101 MORNINGSIDE DR S
8	845	ASH, GREEN	3-Fair	17	101 MORNINGSIDE DR S
9	846	ASH, GREEN	4-Poor	19	103 MORNINGSIDE DR S
10	853	ASH, GREEN	3-Fair	17	106 MORNINGSIDE DR S
11	854	ASH, GREEN	4-Poor	19	106 MORNINGSIDE DR S
12	850	ASH, GREEN	4-Poor	22	109 MORNINGSIDE DR S
13	864	ASH, GREEN	3-Fair	24	111 MORNINGSIDE DR S
14	865	ASH, GREEN	4-Poor	21	111 MORNINGSIDE DR S
15	857	ASH, GREEN	4-Poor	16	120 MORNINGSIDE DR S
16	858	ASH, GREEN	4-Poor	26	120 MORNINGSIDE DR S
17	788	ASH, GREEN	4-Poor	22	141 MORNINGSIDE DR S
18	785	ASH, GREEN	4-Poor	27	142 MORNINGSIDE DR S
19	786	ASH, GREEN	3-Fair	25	142 MORNINGSIDE DR S
20	792	ASH, GREEN	3-Fair	25	115 PARK LN S
21	772	ASH, GREEN	4-Poor	22	155 PARK LN S
22	773	ASH, GREEN	4-Poor	32	155 PARK LN S
23	2286	ASH, GREEN	3-Fair	26	155 PARK LN S
24	2283	ASH, GREEN	3-Fair	20	155 PARK LN S
25	2265	ASH, GREEN	3-Fair	19	155 PARK LN S
26	2256	ASH, GREEN	3-Fair	20	155 PARK LN S
27	2262	ASH, GREEN	4-Poor	15	155 PARK LN S
28	2291	ASH, GREEN	3-Fair	16	155 PARK LN S
29	2594	ASH, GREEN	4-Poor	20	155 PARK LN S
30	2593	ASH, GREEN	4-Poor	22	155 PARK LN S
31	2607	ASH, GREEN	3-Fair	18	155 PARK LN S
32	2602	ASH, GREEN	3-Fair	20	155 PARK LN S
33	2603	ASH, GREEN	3-Fair	18	155 PARK LN S
34	2604	ASH, GREEN	4-Poor	22	155 PARK LN S
35	2605	ASH, GREEN	3-Fair	21	155 PARK LN S
36	2606	ASH, GREEN	4-Poor	23	155 PARK LN S
37	1148	ASH, GREEN	3-Fair	17	125 PARK LN N
38	253	ASH, GREEN	3-Fair	23	102 6TH ST S
39	586	ASH, GREEN	3-Fair	32	115 5TH ST N
40	587	ASH, GREEN	3-Fair	32	115 5TH ST N
41	588	ASH, GREEN	4-Poor	25	115 5TH ST N
42	17	ASH, GREEN	4-Poor	18	312 DISTEL DR
43	40	ASH, GREEN	4-Poor	25	728 4TH ST S
44	48	ASH, GREEN	3-Fair	21	728 4TH ST S
45	76	ASH, GREEN	4-Poor	18	325 6TH ST S

2025 Releaf Grant - Replacement Public Tree List

NUMBER	OBJECT ID	SPECIES	CONDITION	DBH	ADDRESS
46	1411	ASH, GREEN	3-Fair	24	510 6TH ST S
47	1410	ASH, GREEN	4-Poor	21	510 6TH ST S
48	1430	ASH, GREEN	4-Poor	25	510 6TH ST S
49	1392	ASH, GREEN	4-Poor	20	510 6TH ST S
50	1414	ASH, GREEN	4-Poor	26	510 6TH ST S
51	1406	ASH, GREEN	4-Poor	21	510 6TH ST S
52	1400	ASH, GREEN	4-Poor	27	510 6TH ST S
53	2490	ASH, WHITE	3-Fair	7	510 6TH ST S
54	1397	ASH, GREEN	4-Poor	28	510 6TH ST S
55	87	ASH, GREEN	3-Fair	20	600 5TH ST S
56	142	ASH, GREEN	4-Poor	18	401 5TH ST S
57	144	ASH, GREEN	4-Poor	20	329 5TH ST S
58	182	ASH, GREEN	4-Poor	45	500 SMITH ST
59	224	ASH, GREEN	3-Fair	20	228 ELMWOOD AVE S
60	225	ASH, GREEN	4-Poor	19	228 ELMWOOD AVE S
61	233	ASH, GREEN	3-Fair	17	530 4TH ST S
62	234	ASH, GREEN	3-Fair	16	530 4TH ST S
63	236	ASH, GREEN	4-Poor	17	524 4TH ST S
64	255	ASH, GREEN	3-Fair	18	200 3RD ST S #202
65	257	ASH, GREEN	3-Fair	17	220 SMITH ST
66	267	ASH, GREEN	3-Fair	16	420 3RD ST S
67	269	ASH, GREEN	4-Poor	20	328 2ND ST S
68	270	ASH, GREEN	3-Fair	16	322 2ND ST S
69	271	ASH, GREEN	3-Fair	16	322 2ND ST S
70	275	ASH, GREEN	3-Fair	18	304 2ND ST S
71	276	ASH, GREEN	4-Poor	26	303 2ND ST S
72	277	ASH, GREEN	3-Fair	17	303 2ND ST S
73	286	ASH, GREEN	4-Poor	17	329 2ND ST S
74	303	ASH, GREEN	3-Fair	16	417 2ND ST S
75	304	ASH, GREEN	3-Fair	20	417 2ND ST S
76	310	ASH, GREEN	4-Poor	18	200 3RD ST S #101
77	311	ASH, GREEN	4-Poor	24	200 3RD ST S #101
78	312	ASH, GREEN	4-Poor	16	200 3RD ST S #102
79	325	ASH, GREEN	3-Fair	18	529 2ND ST S
80	340	ASH, GREEN	4-Poor	19	606 2ND ST S
81	341	ASH, GREEN	4-Poor	16	606 2ND ST S
82	348	ASH, GREEN	4-Poor	21	118 FERRY ST E
83	784	ASH, GREEN	3-Fair	21	819 FERRY ST E
84	782	ASH, GREEN	3-Fair	22	819 FERRY ST E
85	781	ASH, GREEN	3-Fair	18	819 FERRY ST E
86	1832	ASH, GREEN	3-Fair	30	819 FERRY ST E
87	1815	ASH, GREEN	3-Fair	15	819 FERRY ST E
88	1814	ASH, GREEN	3-Fair	18	819 FERRY ST E
89	1810	ASH, GREEN	3-Fair	18	819 FERRY ST E
90	1805	ASH, GREEN	3-Fair	18	819 FERRY ST E

2025 Releaf Grant - Replacement Public Tree List

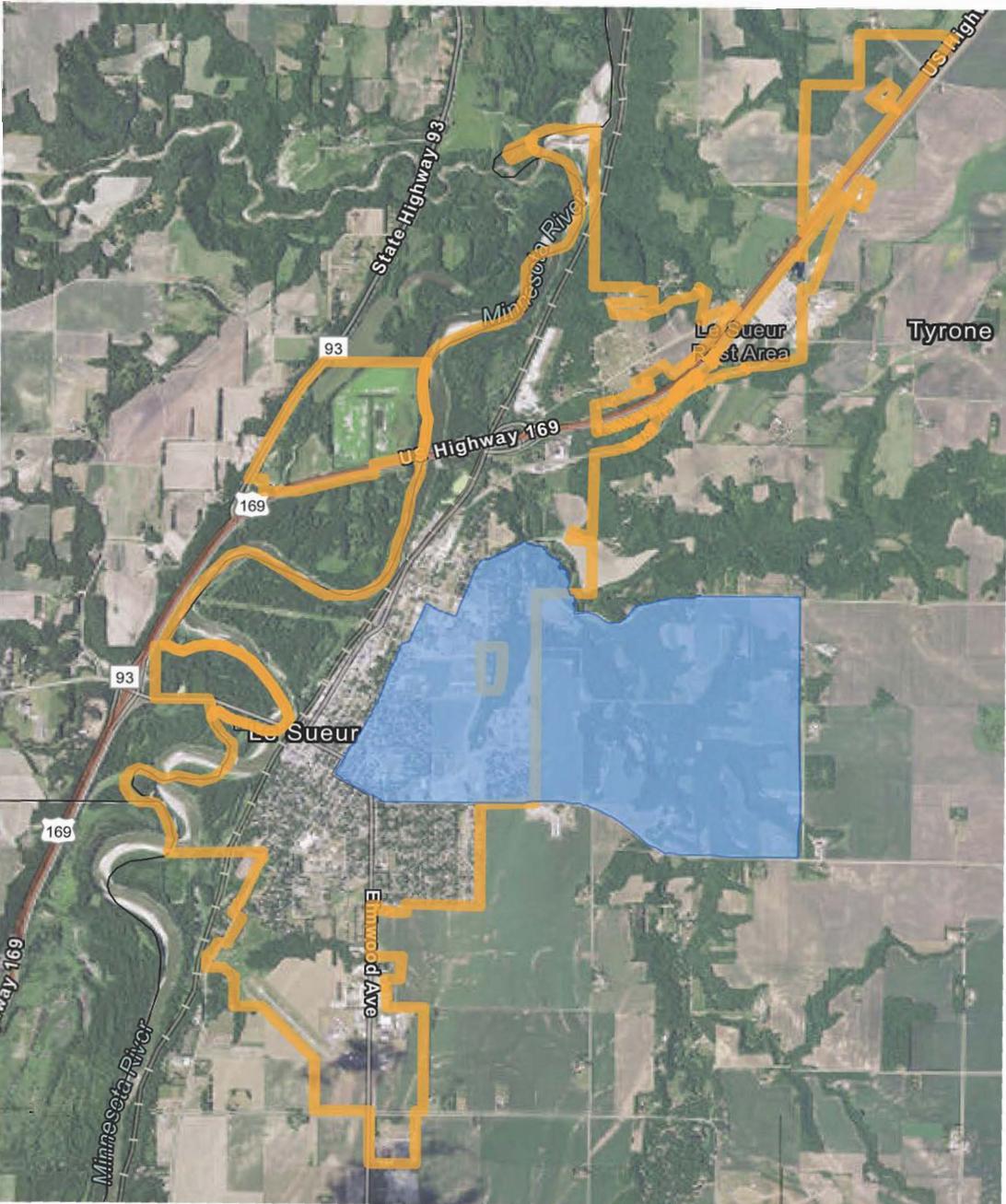
NUMBER	OBJECT ID	SPECIES	CONDITION	DBH	ADDRESS
91	1835	ASH,GREEN	3-Fair	23	821 FERRY ST E
92	1834	ASH,GREEN	3-Fair	25	821 FERRY ST E
93	1829	ASH,GREEN	4-Poor	28	821 FERRY ST E
94	1828	ASH,GREEN	3-Fair	28	821 FERRY ST E
95	1827	ASH,GREEN	4-Poor	27	821 FERRY ST E
96	1831	ASH,GREEN	4-Poor	25	821 FERRY ST E
97	370	ASH,GREEN	4-Poor	22	329 MAIN ST S
98	371	ASH,GREEN	4-Poor	20	329 MAIN ST S
99	426	ASH,GREEN	3-Fair	15	219 DAVIS ST
100	1687	ASH,GREEN	4-Poor	31	329 MAIN ST S
101	1688	ASH,GREEN	4-Poor	30	329 MAIN ST S
102	1691	ASH,GREEN	3-Fair	18	328 2ND ST S
103	344	ASH,GREEN	4-Poor	20	222 2ND ST S
104	2799	ASH,GREEN	4-Poor	28	228 2ND ST S
105	2800	ASH,GREEN	3-Fair	26	228 2ND ST S
106	314	ASH,GREEN	4-Poor	28	303 2ND ST S
107	2794	ASH,GREEN	4-Poor	24	302 2ND ST S
108	2795	ASH,GREEN	4-Poor	18	229 MAIN ST S
109	2797	ASH,GREEN	3-Fair	15	229 MAIN ST S
110	2798	ASH,GREEN	4-Poor	20	229 MAIN ST S
111	1693	ASH,GREEN	4-Poor	21	401 MAIN ST S
112	265	ASH,GREEN	3-Fair	24	220 RISEDORPH ST
113	78	ASH,GREEN	3-Fair	23	608 RISEDORPH ST
114	420	ASH,GREEN	4-Poor	30	429 MAIN ST S
115	259	ASH,GREEN	4-Poor	24	312 3RD ST S
116	263	ASH,GREEN	4-Poor	29	219 RISEDORPH ST
117	281	ASH,GREEN	3-Fair	24	317 2ND ST S
118	282	ASH,GREEN	3-Fair	26	317 2ND ST S
119	353	ASH,GREEN	3-Fair	16	225 2ND ST S
120	763	ASH,GREEN	3-Fair	16	209 HILLCREST WAY
121	757	ASH,GREEN	4-Poor	17	214 PARK LN S
122	610	ASH,GREEN	3-Fair	18	311 PLUM RUN
123	46	ASH,GREEN	4-Poor	20	107 ELMWOOD CIR
124	47	ASH,GREEN	4-Poor	31	109 ELMWOOD CIR
125	959	ASH,GREEN	3-Fair	22	137 COVENTRY RD
126	960	ASH,GREEN	3-Fair	25	137 COVENTRY RD
127	963	ASH,GREEN	3-Fair	17	154 COVENTRY RD
128	964	ASH,GREEN	4-Poor	17	154 COVENTRY RD
129	1244	ASH,GREEN	4-Poor	22	307 COVENTRY RD
130	1243	ASH,GREEN	4-Poor	22	307 COVENTRY RD
131	938	ASH,GREEN	3-Fair	22	142 WOODCREST TER
132	666	ASH,GREEN	4-Poor	31	213 INNER DR
133	755	ASH,GREEN	3-Fair	38	206 HILLCREST WAY
134	765	ASH,GREEN	3-Fair	35	209 HILLCREST WAY
135	1032	ASH,GREEN	4-Poor	21	500 PARK LN S

2025 ReLeaf Grant - Replacement Public Tree List

4 of 4

NUMBER	OBJECT ID	SPECIES	CONDITION	DBH	ADDRESS
136	1242	ASH, GREEN	4-Poor	24	309 COVENTRY RD
137	667	ASH, GREEN	3-Fair	27	217 INNER DR
138	654	ASH, GREEN	4-Poor	22	208 SNOW RIDGE
139	655	ASH, GREEN	4-Poor	27	208 SNOW RIDGE
140	656	ASH, GREEN	3-Fair	31	208 SNOW RIDGE
AVG DBH				22	

MPCA Environmental Justice Map





City of Le Sueur

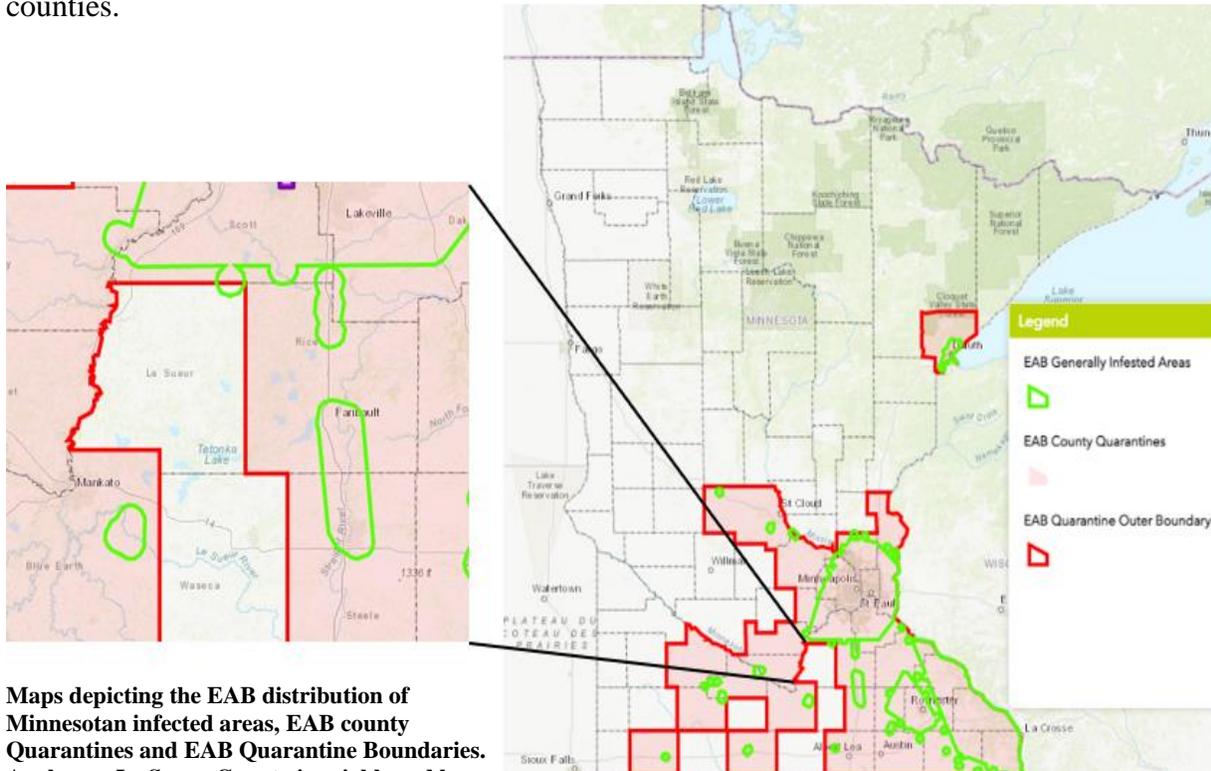
Emerald Ash Borer (EAB)

Management Plan

Introduction:

Emerald Ash Borer (*Agrilus planipennis*) or more commonly known as EAB, is a very destructive invasive pest to all species of ash trees (*Fraxinus spp*). Emerald Ash Borer is an exotic borer native to Asia with its natural range being in China, Japan, Mongolia and Korea. This invasive beetle was first discovered in North America in 2002, and has been confirmed in 35 states, including Minnesota.

Minnesota is the host to roughly one billion ash trees, making it the largest concentration of this shade tree species in the whole country. There is currently no resistance to EAB in our native ash trees. The green ash (*Fraxinus pennsylvanica*), black ash (*Fraxinus nigra*) and white ash (*Fraxinus americana*) are among the ash trees found in this northern state. Emerald Ash Borer was first found in St. Paul, Minnesota in 2009 and has been detected in many surrounding counties.



Maps depicting the EAB distribution of Minnesotan infected areas, EAB county Quarantines and EAB Quarantine Boundaries. As shown, Le Sueur County is neighbored by counties detected with known EAB, making it more susceptible for an EAB spread.



The Emerald Ash Borer adult beetle lives outside of the tree, not causing harm as does the larvae inside the tree disrupting the vascular system. During this immature stage, the larvae feed on the outer one inch of bark, which puts a halt to the flow of nutrients throughout the tree canopy. As the worm-like larvae tunnels around the innards of the ash tree, the slow process of dieback begins. The symptoms are less pronounced once initially infested, so by the time the symptoms are visible it is possible the EAB population has already grown and spread to other trees.

Ash trees are not only abundant within the City of Le Sueur, but they are an important component to our urban landscapes providing essential tree canopy. The question is whether the Emerald Ash beetle has been found within the county from known infestation sites. The potential of losing these trees if the EAB goes undetected within the ash trees could be detrimental to not only the economy but the environment as well. The cost of injecting, removing and even managing the ash trees of an infestation can be severely high.

Definitions:

- Quarantine Zones- Minnesota Department of Agriculture (MDA) regulated areas that restrict the movement of any ash tree material.
- Public Right Away- A piece of land that gives the public works responsibility to maintain roughly 10-15ft back of curb onto parcel of land, which is considered the public right-away.
- Diameter at Breast Height (DBH)- Standard for measuring trees, the diameter (cross-section) is measured in inches from about 4.5ft above the ground.
- Host Species- All tree species of the *Fraxinus* genus, all which are susceptible to the Emerald Ash Borer invasive species.
- Known EAB Infested Sites- Known and designated areas where EAB has been found and documented of the infested ash tree.

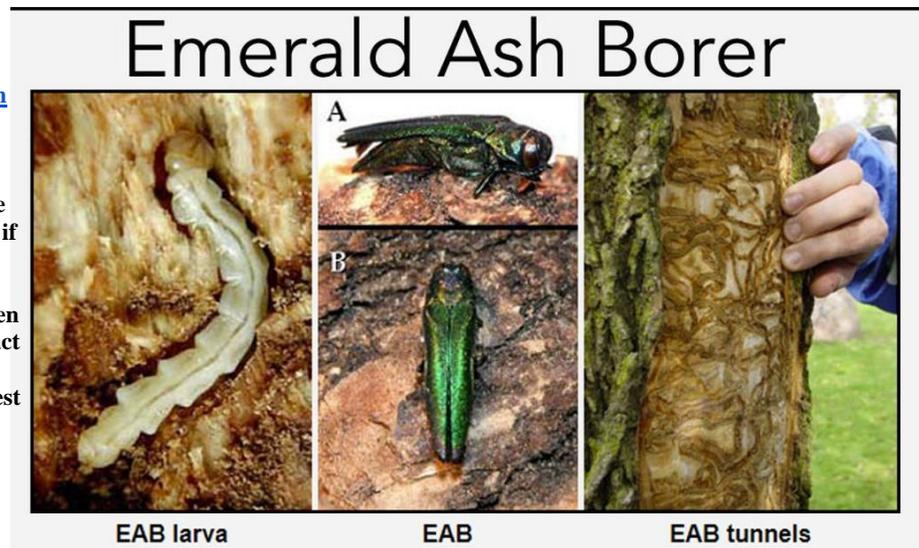
Purpose:

By implementing the provisions of the Emerald Ash Borer Management Plan, the City of Le Sueur is attempting to prepare for the pending disruption that an EAB infestation has on urban forests. This plan helps mitigate specific strategies for the possible occurrence of an Emerald Ash Borer outbreak, along with some proactive approaches that help spread the costs in a manageable time period. The green ash (*Fraxinus pennsylvanica*) has been planted extensively within both private and boulevard trees. To prepare for its arrival, policies and resources help show how tree mortality will impact the social, economic and quality of life in Le Sueur.

What is Emerald Ash Borer?

[Emerald Ash Borer](#), (*Agrilus planipennis*), is a quarantined non-native invasive wood bearing beetle that inconspicuously kills ash trees. Adult EAB are small, bright iridescent green beetles with a slender body of about 1/3"-1/2". Underneath their wings is a purple magenta color and their eggs are laid on a tree's bark. The larvae then bore into the tree and feed on the new wood, impacting the ash tree's ability to grow, suppressing the supply of nutrients. The larvae have white flat bodies and are roughly 1" long when fully grown. They feed until late fall and transform into pupae in late spring.

[Does My Tree Have Emerald Ash Borer \(EAB\)?](#) Many insect's Native to Minnesota have been Confused for the [EAB pest](#). So, Correctly identifying whether the beetle is Emerald Ash Borer and if the tree is an [Fraxinus](#) is quite critical. If you do concur or suspect that your ash tree has been infected with this nuisance, contact the Minnesota Department of Agriculture (MDA) on their Arrest the Pest phone, [1-888-545-6684](tel:1-888-545-6684)



[Symptoms of Emerald Ash Borer](#)

The first signs of an outbreak are non-noticeable, but the pest quickly kills, and the ash tree will usually die within four years of initial contact. Early detection is difficult, so noticing increased woodpecker activity and die-back of the upper canopy is one of the tall tale signs. The city is working towards a tree inventory of existing ash trees in boulevard and public land limits to help implement the impacts that a EAB infestation will have on Le Sueur.

- Increased woodpecker activity- they peck out outer bark while foraging to feed on EAB larva
- D-shaped exit holes 1/8" as adult beetles emerge from late May to August
- Bark splitting
- Canopy dieback- begins in the one-third top of canopy
- Serpentine (S-shaped) galleries situated under the bark- galleries in which larvae feed
- Epicormic Shoots growing from ash tree



Slow the Spread

Emerald Ash Borer naturally spreads within one to two miles annually. The beetle is spread through short distance natural flight and infested firewood through long distance. Without care, movement of infested material results in a wider and faster spread of EAB. [Proper management](#) and planning practices will help slow the spread and provide protection for the uninfected Minnesotan forests.

- Don't import infested ash material such as firewood into Minnesota
- Don't transport ash firewood unless [MDA certified](#)
- Remember that it is illegal to move non-coniferous firewood outside EAB quarantine zones
- Remain diligent on monitoring your ash tree to recognize the possible infestation of EAB

Action Plan Development

- **Education-** The City of Le Sueur is willing to strive and educate its residents on EAB management through public meetings, the city website, mailings, literature, community meetings, public meetings and local newsletters. The City and County members will keep in touch and stay in contact with the [Minnesota Department of Agriculture \(MDA\)](#) and other institutions concerned with the Emerald Ash Borer pest. The members will all maintain good communication and ensure the residents know the awareness of EAB and the management plan strategies they'll implement when there is an outbreak.

Tree Inventory

During the Fall of 2021, the city has been performing a tree inventory of all boulevard and public trees. The first process of initiating an EAB management plan is constructing a proper tree inventory. [Tree inventory](#) consists of attributes of the *Fraxinus* tree, including the location, size (DBH) and current condition of the tree. At minimum, there should be a tree inventory of all ash trees within the maintained park/boulevard areas to get a rough estimate of the cost of an Emerald Ash Borer infestation. The objective of the tree inventory will assess the current liabilities and values of the public ash trees to set forth preparation and action strategies.

- **Boulevard Trees-** The City will initiate a new policy that prohibits the planting of any *Fraxinus* species, to help diversify the tree canopy of Le Sueur and to eliminate the chance of a future EAB infestation. Ash trees that are in a poor condition will be marked for removal. Once EAB is discovered, the tree will be removed and disposed of properly. Replanting will be done after removal, with a certified Boulevard Tree List. Tree plantings will be done the following spring/fall. Pesticide control will be done to trees considered "Legacy Trees". These trees are defined to be trees of historical significance



or excellent condition. This method is more cost efficient, performing pesticide injection than tree removal/disposal.

- **Park Trees-** The number of ash trees within the maintained park areas will be targeted for removal if EAB is discovered. The City will establish detection trees and traps as needed, to help detect early EAB infestation. If an ash tree in a wooded area is found to be infested, proper removal may be initiated to help slow the spread of EAB. Ash trees that are removed in a maintained area will be replaced on the City's budget.
- **Private Trees-** Through proper educational efforts that the City offers, private property owners are encouraged to diligently monitor their ash tree for any signs of EAB. They can either contact a certified tree contractor or [MDA to arrest the pest](#). The City encourages property owners to diversify the tree canopy of Le Sueur and help try to buffer future infestation of EAB. Future tree planting suggestions are on the City's website, called the [Approved Boulevard Tree List](#).

Treatment

Using information gathered from the Tree Inventory will help estimate the damages that a possible outbreak/infestation of EAB can do to a city. Tree assessment software will be initiated for tree management process and removal costs.

- **Insecticide-** The City will properly determine which trees will be chemically treated in order to prevent the further spread of EAB. The city will monitor the effectiveness of this treatment process and the injections will be done by trained professionals. Trees of high priority will be up to the city inspectors, determining the importance and which loss of tree would be detrimental to the landscape. The city will not perform chemical treatment unless EAB is identified within 15-mile radius of Le Sueur. Chemical treatment applications will be implemented by the guidelines issued by the Minnesota Department of Agriculture. If done properly and at the optimum time of year, the in-jectcal/spray treatments done will keep EAB away from healthy trees for a certain period. Various options for chemical treatment:
 - Trunk Injection
 - Soil Spray Application
 - Bark Spray Application

For more information about the different chemical treatment applications, please visit <https://chemjettreeinjector.com/emerald-ash-borer/>



- **Tree Removal-** Public ash tree removal will be based upon the risk to people and property of the City. Higher risked diseased trees will be removed first and prioritized, followed by those who have no beneficial value to the community. Qualified contractors issued by the City will properly remove the public tree, which will be replaced and replanted.
- **Waste Disposal Sites-** Le Sueur County currently has sites for the disposal of infected trees. Residents can dispose of their infected tree and yard waste at these surrounding facilities, which will help slow the spread of EAB.

Financial Considerations

The arrival of Emerald Ash Borer will increase the number of ash trees that will undoubtedly die and need to be removed within a short period of time. The creation of an EAB fund is recommended to be financially prepared for the possible outbreak of an EAB infestation. An EAB infestation in Le Sueur will result in hundreds of ash trees that will need to be removed for public health and safety reasons. The Minnesota Department of Agriculture and other federal agencies may award grants to communities that are currently facing issues with Emerald Ash Borer. Demand for grants may be affected by State and Federal budget cuts. The following estimation of costs is based on contracted services, as the total costs for professional services to properly dispose and remove the infected ash tree will be determined.

- **Removal-** \$700/per tree
- **Stump Grinding-** \$250/per tree
- **Re-Planting-** \$500/per tree

Conclusion

By implementing a proactive approach towards a possible Emerald Ash Borer infestation, the City of Le Sueur will implement this management plan as budgets permit. The City can position itself to manage the financial implications that EAB possesses, and the steps outlined above are based on current information of EAB. As new information arises, proper management practices will be initiated. Proper planning and preparing can mitigate the prevention of a possible EAB infestation/spread. This plan is subject to revisions, as the tree inventory is still underway. Revisions to this EAB Management Plan would be subject to City Council approval.

Approved by Le Sueur City Council

February 14, 2022



Tree Resource Assessment

Our boulevard and parks inventory shows the following:

<u>Genera</u>	<u>Total</u>	<u>Percentage</u>
• Ash	418	24 %
• Maple	325	19 %
• Spruce	95	5 %
• Hackberry	74	4 %
• Cedar	68	4 %
• Other Species	773	44 %
• Total	1753	

With a total boulevard tree count in our city of 1753, 56% of the trees consist of only five genera. Therefore, approximately 56% of our urban forest consists of a monoculture of these five genera. Currently, the City's urban forest boulevards consists of ~15 genera representing all street trees and more than 50 tree species. The average condition of the trees on a scale of 1-4 (1=worst, 4 = excellent) is 57%, with 1253 trees ≤ 3 or good condition, 500 trees ≤ 2 making it 29% of the current City's trees to be in fair or poor condition.



CITY OF LE SUEUR
RPAC UPDATE

TO: RPAC Chair and Board
FROM: Joel Schmidt, Public Works & Facilities Manager
SUBJECT: Parks Staff Report
DATE: Tuesday, January 6, 2026

PURPOSE

Park status updates.

Park Status:

- **American Legion:**
 - Restrooms closed 10/6.
- **Bruce Frank Field:**
 - Restrooms closed 10/6.
 - Field rehab completed in August. PWF staff drilled French drains in outfield to prevent ponding water. Seeded and fertilized outfield.
- **Cedar Ridge Trails:**
 - Portable restroom removed 10/3.
- **Jo Eagle Anderson:**
 - Restrooms closed 10/6.
- **Le Sueur Dog Park:**
 - Dog wash turning off 10/13.
- **Mayo:**
 - Portable restroom removed 10/3.
- **Mother Louise:**
 -
- **Pierre Le Sueur:**
 -

- **River:**
 - Portable restroom removed 10/3.

Community Garden:

- Opened 5/9. Tilled 10/23.
- 2 plots were not cleared of garbage/debris in 2024.

Park Reservations:

-

2023 DNR ReLeaf Grant

Awarded \$93,073 from the MN DNR. 14 park ash trees chemically treated for EAB **May 28, 2024**. Planted four more trees in spring to use up remaining funds. Planting 10 more trees in fall to use up remaining funds.

Bruce Frank Field Renovation (Attachment)

- July 1, 2025 – Aug 31, 2025
- \$18,182 to replace backstop and netting
- \$118,595 to regrade infield, fraise mow outfield
- \$10,000 City Cash in 2025 budget
- \$28,950 City In-Kind

2025 DNR Outdoor Recreation Grant

Timeline:

- **Application materials become availableDecember 2024**
- **Review of draft applications (optional)February 28, 2025**
- **Submission deadlineMarch 31, 2025**
- **Awards announcedJune 30, 2025**
- **State Historic Preservation Office (SHPO) review.....Summer 2025 ****Completing March 2026******
- **Contracts signed after final approvals.....October, 2025 to March, 2026**
- **Grants expire – projects completedJune 30, 2027**

- **American Legion ADA Improvements** (Feedback App Submitted 2/28/25)
 - Total Project \$432,660
 - 50% Local Match \$216,330
 - Cash Match \$51,745
- ~~**Mayo Park Campground**~~ (Feedback App Submitted 2/28/25)
 - Total Project \$317,105
 - 50% Local Match \$158,552
 - Cash Match \$20,782

2025 DNR ReLeaf Grant (Attachments)

Timeline:

- **Application Available: August 13, 2025**
- **Application Questions due: October 28, 2025**
- **Applications Due: November 11, 2025 -*Application window has been extended.***
- **Project Selection, Financial and Capacity Review: November 12, 2025-February 6, 2026**
- **Grant Agreement Negotiations. Work Plans Approved, Contracts Executed, Grant Work Begins: February 9, 2026 - May 29, 2026**
- **All Grant Work Completed, Final Reimbursement Request Submitted By: June 30, 2027**

- **Application 1**
 - Total Project **\$353,600**
 - 0% Local Match
 - 140 Public trees
 - 200 Private trees
- **Application 2**
 - Total Project **\$145,600**
 - 0% Local Match
 - 140 Public trees

ACTION REQUESTED

- Recognize & accept this month's report from staff.



CITY OF LE SUEUR
REQUEST FOR RPAC ACTION

TO: RPAC Chair and Board
 FROM: Allison Watkins, Recreation Manager
 SUBJECT: Recreation & Programming Report
 DATE: For the RPAC Meeting of Tuesday, January 6, 2026

PURPOSE

To provide the RPAC Committee information to have a continued discussion regarding Le Sueur Community Center services.

SUMMARY

Staff is pleased to present a review of 2025 that highlights the programs, classes, activities, and projects to which staff dedicated their time this past year.

Department Revenue

2020	\$123,147
2021	\$281,779
2022	\$356,615
2023	\$400,360
2024	\$390,077
2025	\$398,772

Membership	2023	2024	2025
Total Revenue	\$127,869	\$122,797	\$132,417

Total Members

Community Center	669	669	660
Silver Sneakers	241	232	171
Golf	30	29	26
Employee	89	93	81

Outdoor Pool

Total Revenue	\$47,138	\$41,374	\$42,059
Memberships	213	189	143

Programs

In December, Jenny Trimbo left her position with the city and we immediately posted the position. We had a lot of highly qualified candidates and after the interviewing process we hired Colin Downs. Colin starts early in January. We are looking forward to Colin joining the team and building our programming department.

Program & Classes – Some programs & classes change from year to year. Listed are the programs we consistently run every year

	<u>2023</u>	<u>2024</u>	<u>2025</u>	
Total Program Rev	\$19,400	\$14,905	\$17,986	
Program registration #'s				
Contact Football	20	22	33	
Flag Football	50	59	41	
Summer Football Camp	10	18	15	
Horseback Clinic	32	35	27	partnership with Fox Hollow Sandle Club
Jr. Golf	8	2	0	did not run the former pro left and we are now partnering with the new pro to bring this back
Doggie Dip	6	16	0	Can not run with the liner
Safety Camp	30	22	25	
Swim Lessons	146	139	126	
Soccer	31	29	26	Dash Sports now running
T-ball Tykes	52	31	24	Dash Sports now running
Youth Volleyball	20	23	13	

Reservations

	<u>2023</u>	<u>2024</u>	<u>2025</u>
Merrick & Loft	152	171	194
Ice Rentals	752	722	756
Golf Simulator	250	175	193
Park Shelter			
American Legion	47	44	42
Jo Eagle Anderson	4	6	7
River Park Camping	0	0	2

In 2025 completed a list of projects in 2025

Projects

2025 Project

- PVC Liner – outdoor pool/ wading pool
- Handrails – arena
- Cabinet/ Door – merrick room

ACTION REQUESTED

Recognize & accept this month's report from Le Sueur Recreation staff.