City of Le Sueur

2017 Lighting Retrofit Rebate Instructions

If you have questions while completing this form, please contact your hometown electric utility weekdays during business hours for assistance.

Phone: 507-665-3338
Fax: 507-665-6461
Email: dmeyer@cityoflesueur.com

Send your completed application to:
City of Le Sueur
505 Boright Street
Le Sueur, MN 56058

Checklist For Appliance Rebate Application:

- ❑ Dated detailed invoice
- ❑ Completed Application including Pre-Rebate Worksheet and Rebate Calculation Table

By participating in our We Save program, you can save energy and earn a rebate when you replace existing lighting with qualifying, energy-efficient lighting. See Rebate Calculation Table for rebate eligible products.

ENERGY STAR® and DesignLights Consortium Qualified Lighting
LED products must be listed on either ENERGY STAR or DesignLights Consortium (DLC) Qualified Product List. See Rebate Calculation Table for requirements by lighting type. Qualified product listings can be found at www.energystar.gov/products and designlights.org/QPL.

Rebate Qualifications and Program Rules

- Rebate offered to non-residential electric customers served by a local municipal utility (Utility) that is a participating member of MMPA.
- Rebate will be issued to the customer only. Maximum rebate amount shall be limited to 50% of project cost.
- Rebate Application must include a copy of paid, itemized invoice(s) showing quantity, price, manufacturer, and model number for each product for which you are requesting a rebate.
- Rebate Application must include both Pre-Rebate Worksheet and Rebate Calculation Table. Quantities and descriptions must reconcile.
- Retrofit systems must result in a net load reduction in kW usage from that of the existing lighting system.
- All lighting equipment must be new and meet specification requirements.
- Unless specified as exterior applications, rebates are for interior lighting applications only and lighting equipment must be operated during weekday on-peak demand hours (6am-9pm).
- Utility reserves the right to conduct inspections of any and all installations. One sample of each type of old lamp or ballast must be retained for at least 90 days. If Utility finds that customer has not complied with its rules and standards, any rebate customer has received must be returned.
- Rebate requests are processed on a first-come first-serve basis. Annual rebate funds are limited. Rebate programs, qualifications, and amounts are subject to change at any time.
- Installation must be completed before submitting rebate application.
- Customer must apply for rebate within one year of the purchase date shown on the equipment invoice.
- Rebate will not be given for equipment or designs that do not comply with local, state, or federal regulations.
- Utility is not liable for rebates promised to a customer as a result of a contractor misrepresenting the program.
- Utility will not be responsible for any tax liability imposed on customer as a result of rebate payment.
- Utility gives no warranty, expressed or implied, with respect to equipment operation or performance. Utility does not guarantee that the implementation of energy-efficient measures or use of equipment installed pursuant to this program will result in energy or cost savings. Utility is not liable for any incidental or consequential damage. Utility is not responsible for the disposal of lamps and/or ballasts as a result of this program.
- Information contained in rebate application may be shared with the Minnesota Department of Commerce and MMPA.
- Qualifying customers must apply for rebate by November 30, 2017.

City of Le Sueur	2017 Lighting Retrofit Rebate Application

COMPLETE THESE SIX EASY STEPS TO GET YOUR REBATE.

STEP 1: CUSTOMER INFORMATION

Company Name:		
Account #:	Contact Name:	
Address:	City:	ZIP Code:
Email:	Phone:	
Installation Address (if different):		

STEP 2: VENDOR INFORMATION

Company Name:	Contact Name:	
Address:	City:	ZIP Code:
Email:	Phone:	

STEP 3: COMPLETE PRE-REBATE WORKSHEET

Pre-Rebate Worksheet provides detail for equipment being removed and installed and is necessary to evaluate project eligibility. Quantities must reconcile with information entered in Rebate Calculation Table. If necessary, use multiple sheets.

STEP 4: COMPLETE REBATE CALCULATION TABLE

Rebate Calculation Table calculates the dollar amount of the rebate. Quantities must reconcile with values entered on Pre-Rebate Worksheet. Rebate paid cannot exceed the purchase price of equipment.

STEP 5: ATTACH NECESSARY DOCUMENTATION

☐ Copy of dated, itemized invoice(s) specifying the quantity, price, manufacturer, and model number of each product for which you are requesting a rebate, installation costs, and applicable taxes.

STEP 6: CUSTOMER SIGNATURE

I hereby certify that all information is accurate including claims of efficiency, size, and customer information. I have read all information on this form and agree that MMPA may verify the information I have provided.

X	Date *(mm/dd/yy):*

FOR MMPA UTILITY USE ONLY. DO NOT WRITE IN THIS AREA.

Customer Type (select one): ☐ Commercial ☐ Industrial

Approved By:	Date *(mm/dd/yy):*	Rebate ($):

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2017 Lighting Retrofit
Pre-Rebate Worksheet for Fixtures & Lamps

Removed Lighting Equipment (Old)				Installed Lighting Equipment (New)									
Description *type, lamp wattage, ballast*	**Lamps/ Fixture**	**Quantity**	**Input Watts**	**Description** *type, lamp wattage, ballast*	**Manufacturer Name**	**Model Number**	**DLC or ENERGY STAR?**	**Lamps/ Fixture**	**Quantity**	**Input Watts**	**Building Type**	**Annual Oper Hours**	**Air Cond? *Yes/No***
Ex: 4' T12, 40W, standard magnetic ballast	*2*	*20*	*97*	*4' T8, 32W, electronic ballast*	*Company A*	*T8-2-XXX*	*N/A*	*2*	*20*	*58*	*Elem School*	*2,422*	*Yes*
Ex: 175W Metal Halide, magnetic ballast	*1*	*8*	*210*	*50W LED Wall Pack*	*Company C*	*LED-50-XX*	*DLC*	*1*	*8*	*50*	*Exterior*	*4,903*	*No*

Prescribed Annual Operating Hours by Building Type and/or Use

Description	Hours	Description	Hours	Description	Hours	Description	Hours
College/University	3,540	Manufacturing	5,200	School-Elementary	2,422	Exterior Lighting	4,903
Grocery	5,802	Office	4,439	School-Secondary	4,311	Refrigerated Case	6,205
Health Office	5,095	Restaurant	3,673	Warehouse	4,746		
Hospital	6,038	Retail	4,719	Other/Misc.	4,576		
Hotel/Motel	3,044	Safety/Code	8,766	24-Hour Facility	8,766		

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2017 Lighting Retrofit
Pre-Rebate Worksheet for Sensors

Sensors		Fixtures Controlled by Sensors					
Description of Sensor *Ceiling, Wall, Fixture Mount or Photocell*	**Sensor Quantity**	**Description of Fixture Controlled by Sensor** *type, lamp wattage, ballast*	**Fixture Quantity**	**Input Watts**	**Building Type**	**Annual Oper Hours w/o Sensor**	**Air Cond? *Yes/No***
Ex: Ceiling Mount	*10*	*High-bay T8, 6-lamp, electronic ballast*	*20*	*168*	*Elem School*	*2,422*	*No*

Prescribed Annual Operating Hours by Building Type and/or Use							
Description	Hours	Description	Hours	Description	Hours	Description	Hours
College/University	3,540	Manufacturing	5,200	School-Elementary	2,422	Exterior Lighting	4,903
Grocery	5,802	Office	4,439	School-Secondary	4,311	Refrigerated Case	6,205
Health Office	5,095	Restaurant	3,673	Warehouse	4,746		
Hospital	6,038	Retail	4,719	Other/Misc.	4,576		
Hotel/Motel	3,044	Safety/Code	8,766	24-Hour Facility	8,766		

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2017 Lighting Retrofit Rebate Calculation Table, 1 of 2

EQUIPMENT DESCRIPTION		QUANTITY	REBATE $/UNIT	UNIT	REBATE $
Fluorescent Fixtures with Electronic Ballasts ** REBATE INCLUDES $10 BONUS INCENTIVE **					
T5 (4 ft. or less): 1- and 2-lamp	*Replace incandescent or fluorescent T12 fixtures with fluorescent T5 or T8. Rebate based on one-for-one replacement.*		$20	fixture	
T5 (4 ft. or less): 3- and 4-lamp			$30	fixture	
T8 (4 ft. or less): 1- and 2-lamp			$20	fixture	
T8 (4 ft. or less): 3- and 4-lamp			$30	fixture	
T8 (5 to 8 ft.): 1- and 2-lamp			$30	fixture	
High-bay Fluorescent Fixtures with Electronic Ballasts					
T5HO: 2- and 3-lamp | T8: 4-lamp	*Replace 175-250W HID*		$85	fixture	
T5HO: 4- and 6-lamp | T8: 6- and 8-lamp | T8VHO: 3-lamp	*Replace 310-400W HID*		$110	fixture	
T5HO: 8-lamp | T8: 12- and 16-lamp | T8VHO: 6-lamp	*Replace 750W HID*		$175	fixture	
T5HO: 10-lamp | T8: 18- and 20-lamp | T8VHO: 8-lamp	*Replace 1,000W HID*		$175	fixture	
Low-wattage Fluorescent 4 ft T8 Lamps (25W and 28W)	*Replace 32W T8 lamps*		$1	lamp	
Compact Fluorescent Fixtures					
Hardwired or Modular: 18W or less	*Replace incandescent with hardwired or modular CFL fixture. Does not include screw-base CFLs. Rebate based on one-for-one replacement.*		$10	fixture	
Hardwired or Modular: 19-32W			$20	fixture	
Hardwired or Modular: 33W or higher			$25	fixture	
Ceramic Metal Halide, High Pressure Sodium, and Pulse-Start Metal Halide Fixtures					
Ceramic Metal Halide: 150W or less	*Replace incandescent, halogen, high pressure sodium, metal halide, or mercury vapor. Rebate based on one-for-one replacement.*		$50	fixture	
Ceramic Metal Halide: 151-250W			$75	fixture	
Ceramic Metal Halide: 251W or higher			$100	fixture	
High Pressure Sodium: 151-250W	*Replace incandescent or mercury vapor. Rebate based on one-for-one replacement.*		$30	fixture	
High Pressure Sodium: 251W or higher			$50	fixture	
Pulse Start Metal Halide: 175W or less	*Replace incandescent or mercury vapor fixtures. Rebate based on one-for-one repacement.*		$30	fixture	
Pulse Start Metal Halide: 176-319W			$50	fixture	
Pulse Start Metal Halide: 320-749W			$75	fixture	
Pulse Start Metal Halide: 750W or higher			$100	fixture	
DesignLights Consortium Qualified Refrigerated LED Case Lighting					
5 and 6 foot doors ☐ Refrigerator ☐ Freezer	*Replace fluorescent T12 or T8*		$100	door	
ENERGY STAR Qualified LED Interior Lamps					
LED Interior Lamps: 10W or less	*Replace incandescent. Rebate based on one-for-one replacement and new fixture wattage.*		$8	lamp	
LED Interior Lamps: 11-20W			$10	lamp	
ENERGY STAR Qualified LED Interior Downlight Luminaires, Hardwired or Screw-In (includes recessed, surface mount, pendant)					
LED Downlight Luminaires: 25W or less	*Replace incandescent. Rebate based on one-for-one replacement and new fixture wattage.*		$20	fixture	
LED Downlight Luminaires: 26-50W			$30	fixture	
DesignLights Consortium Qualified LED Linear Replacement Lamps					
LED 4 ft. Linear Lamp (Type A, B, or C)	*Replace fluorescent T12 or T8 lamps*		$5	lamp	
DesignLights Consortium Qualified LED Troffer Fixtures and Retrofit Kits					
LED Troffer Fixtures: 1X4 (19-65W)	*Replace fluorescent T8 fixtures. Must replace similar size/type fixtures (e.g., replace 1X4 with 1X4, 2X2 with 2X2, 2X4 with 2X4). Rebate based on one-for-one replacement and new fixture wattage.*		$50	fixture	
LED Troffer Fixtures: 2X2 (23-42W)			$50	fixture	
LED Troffer Fixtures: 2X4 (31-90W)			$50	fixture	
LED Troffer Retrofit Kits: 1X4 (19-65W)			$30	fixture	
LED Troffer Retrofit Kits: 2X2 (23-42W)			$30	fixture	
LED Troffer Retrofit Kits: 2X4 (31-90W)			$30	fixture	

Continue to next page to enter additional lighting equipment and Total Rebate Amount

City of Le Sueur

2017 Lighting Retrofit Rebate Calculation Table, 2 of 2

EQUIPMENT DESCRIPTION		QUANTITY	REBATE $/UNIT	UNIT	REBATE $
DesignLights Consortium Qualified LED High/Low Bay Fixtures and Retrofit Kits					
LED High/Low Bay Fixtures: 95-189W	*Replace HID. Must meet DLC definition of high/low-bay fixtures, which includes pendant, recessed, and surface-mounted fixtures. Rebate based on one-for-one replacement and new fixture wattage.*		$135	fixture	
LED High/Low Bay Fixtures: 190-290W			$150	fixture	
LED High/Low Bay Fixtures: 291-464W			$200	fixture	
LED High/Low Bay Fixtures: 465-625W			$250	fixture	
LED High/Low Bay Retrofit Kits: 95-189W	*Replace HID. Must meet DLC definition of high/low-bay retrofit kits, which replace all reflectors and optical systems of existing fixture. Rebate based on one-for-one replacement and new fixture wattage.*		$40	fixture	
LED High/Low Bay Retrofit Kits: 190-290W			$50	fixture	
LED High/Low Bay Retrofit Kits: 291-464W			$80	fixture	
LED High/Low Bay Retrofit Kits: 465-625W			$160	fixture	
DesignLights Consortium Qualified Exterior LED Wall Pack Fixtures					
Exterior LED Wall Pack Fixtures: 25W or less	*Replace HID. Must be attached to a wall and hardwired/rated for exterior use. Rebate based on one-for-one replacement and new fixture wattage.*		$40	fixture	
Exterior LED Wall Pack Fixtures: 26-60W			$75	fixture	
Exterior LED Wall Pack Fixtures: 61-150W			$100	fixture	
DesignLights Consortium Qualified Exterior LED Area Lighting Fixtures					
Exterior LED Area Lighting Fixtures: <90W	*Replace HID. Rebate based on one-for-one replacement and new fixture wattage.*		$25	fixture	
Exterior LED Area Lighting Fixtures: 90-149W			$50	fixture	
Exterior LED Area Lighting Fixtures: 150-300W			$75	fixture	
DesignLights Consortium Qualified Exterior LED Fuel Pump Canopy Fixtures					
Exterior LED Fuel Pump Canopy Fixtures: 60W or less	*Replace HID. Must be hardwired/rated for exterior use.Rebate based on one-for-one replacement and new fixture wattage.*		$150	fixture	
Exterior LED Fuel Pump Canopy Fixtures: 61-150W			$200	fixture	
DesignLights Consortium Qualified LED Parking Garage Fixtures					
Parking Garage LED Wall Pack: 25W or less	*Replace HID. Must be attached to a wall and hardwired/rated for exterior use. Rebate based on one-for-one replacement and new fixture wattage.*		$40	fixture	
Parking Garage LED Wall Pack: 26-60W			$75	fixture	
Parking Garage LED Wall Pack: 61-150W			$100	fixture	
Parking Garage LED Fixtures: 60W or less	*Replace HID; must be on 24/7.*		$75	fixture	
Fluorescent Parking Garage Fixtures with High-Efficiency Electronic Ballasts, 4 foot					
T5HO or T8: 2- and 3-lamp	*Replace 150-175W HID; must be on 24/7.*		$75	fixture	
LED Exit Signs	*Replace incandescent*		$15	sign	
Occupancy Sensors and Photocells					
Wall Mount	*Requires permanent installation, must control interior fixtures*		$20	sensor	
Ceiling/Fixture Mount			$40	sensor	
Photocell	*Must control interior fixture*		$20	photocell	

Other Equipment Not Listed Above (Requires Pre-Approval) *** THIS SECTION TO BE FILLED OUT BY UTILITY ***

Equipment Installed (Old) (Fixture type, # lamps, wattage)	*Equipment Installed (New) (Fixture type, # lamps, wattage)*	*Quantity*	*Rebate $/Unit*	*Unit*	*Rebate $*
				TOTAL REBATE =	

NOTE: Quantities on Rebate Calculation Table must reconcile with Pre-Rebate Worksheet.

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